



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

July 14, 2022 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZ0qf-CopzluE92gcB1F5C94Sv2BuLKVXIAQ>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

4. NEW BUSINESS

A. VIRTUAL MEETINGS

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2022 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE JUNE 9, 2022 REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59701 THROUGH 59741 DATED JUNE 14, 2022](#) (See purchase journal following this item in packet for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59742 THROUGH 59789 DATED JUNE 28, 2022](#) (See purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 675 THROUGH 678 DATED JUNE 28, 2022](#) (See purchase journal following this item in packet for details.)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3086 THROUGH 3090 DATED JUNE 14, 2022](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3091 THROUGH 3096 DATED JUNE 28, 2022](#) (See purchase journal following this item in packet for details.)

4. NEW BUSINESS

B. [CALL FOR PUBLIC HEARING – SB 1383 MANDATORY ORDINANCE](#)

- 1. REPORT FROM STAFF
- 2. CONSIDER ADOPTION OF A MOTION DIRECTING STAFF TO PREPARE THE DOCUMENTATION, CALL FOR A PUBLIC HEARING ON AUGUST 11, 2022, AND FOLLOW THE REQUIRED PROCEDURES NECESSARY FOR THE BOARD OF DIRECTORS TO CONSIDER ADOPTION OF AN ORDINANCE IMPLEMENTING THE REQUIREMENTS OF SB 1383 TO IMPLEMENT A NEW INSPECTION AND ENFORCEMENT PROGRAM.

C. CORRECTION OF SEWER SERVICE CHARGES FOR TWENTY-EIGHT (28) PARCELS FOR FISCAL YEARS 2018-19, 2019-20, 2020-21 AND/OR 2021-22

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. _____-2022
AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO LOCKWOOD PROPERTY GROUP OF 1201 ARNOLD DR. FOR FISCAL YEAR 2018-2019 THROUGH FISCAL YEAR 2021-22 IN THE AMOUNT OF \$253.20
3. CONSIDER ADOPTION OF RESOLUTION NO. _____-2022
AUTHORIZING THE REFUND OF EXCESS SEWER SERVICE CHARGES TO KIMBERLY AND RONALD DAVIS OF 116 CLIPPER LN. FOR FISCAL YEAR 2018-2019 THROUGH FISCAL YEAR 2021-22 IN THE AMOUNT OF \$2,477.64
4. PROVIDE DIRECTION TO STAFF CONCERNING THE COLLECTION OF UNPOSTED SEWER SERVICE CHARGES FOR TWENTY-SIX (26) PARCELS FOR FISCAL YEARS 2018-19, 2019-20, 2020-21, AND/OR 2021-22

D. REVISION TO POLICY & PROCEDURE 2305 –SALARY WAGE SCHEDULE

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE REVISED POLICY & PROCEDURE 2305 –SALARY WAGE SCHEDULE

E. LYSTEK MEMORANDUM OF UNDERSTANDING AMENDMENT FOR BIOSOLIDS

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) AMENDMENT BETWEEN MT. VIEW SANITARY DISTRICT AND LYSTEK INTERNATIONAL LIMITED (LYSTEK) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE DOCUMENT

F. CALL FOR PUBLIC HEARING: CONFLICT OF INTEREST CODE – AMENDMENT

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE TRANSMISSION OF CORRESPONDENCE TO THE CONTRA COSTA COUNTY CLERK OF THE BOARD OF SUPERVISORS REGARDING THE ANTICIPATED AMENDMENT OF THE CONFLICT OF INTEREST CODE FOR THE MT. VIEW SANITARY DISTRICT; AND,
3. CONSIDER ADOPTION OF RESOLUTION NO.____-2022 DIRECTING THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND NOTICE OF INTENT TO AMEND THE MT. VIEW SANITARY DISTRICT CONFLICT OF INTEREST CODE AND THE SETTING OF A PUBLIC HEARING FOR SEPTEMBER 8, 2022

5. REPORTS

- R-1. [DISTRICT MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)
- R-4. [ENVIRONMENTAL SERVICES MANAGER](#)
- R-5. [WASTEWATER OPERATIONS MANAGER](#)
- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY
- R-8. DIRECTORS
 - R 8.01 DIRECTOR BRIAN A. DANLEY
 - R 8.02 DIRECTOR DAVID P. MAGGI
 - R 8.03 DIRECTOR GREGORY T. PYKA
 - R 8.04 DIRECTOR STANLEY R. CALDWELL
 - R 8.05 DIRECTOR MELODY LABELLA

6. COMMUNICATIONS

- A. [BANK OF THE WEST MAY-JUNE MONTHLY STATEMENTS](#)

7. FUTURE BOARD ITEMS

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON THURSDAY, AUGUST 11, 2022 AT 6:30 P.M. THE NEXT SCHEDULE MEETING IS A PUBLIC INFORMATION COMMITTEE MEETING ON TUESDAY, JULY 19, 2022 AT 10:30 A.M.