Agenda Date: 7/9/2026
Agenda Item: 3B

MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD MT. VIEW SANITARY DISTRICT JUNE 11, 2026

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on June 11, 2026, at 3:33 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT:	Directors Gregory T. Pyka, Caitlin Wiley-Walker, Vice President Julia R. Halsne, and President Jared Ruddell.
ABSENT:	Director Brian A. Danley
Also Present:	STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, Board Secretary Stephanie L. Seregin, Outreach and Administrative Services Supervisor Robin Mitchell, Grants and Contracts Administrator Kyle Pickett, District Legal Counsel J. Daniel Adams.
PUBLIC:	None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

A. AFFIRMATION OF OFFICES OF DISTRICT LEGAL COUNSEL AND BOARD SECRETARY

B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 64174 THROUGH 64204 DATED MAY 12, 2026

C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 64205 THROUGH 64246 DATED MAY 26, 2026

D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 762 DATED MAY 12, 2026

E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 763 THROUGH 764 DATED MAY 26, 2026

F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3309 DATED MAY 12, 2026

G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3310 THROUGH 3311 DATED MAY 26, 2026

It was moved by Vice President Halsne, seconded by Director Pyka, to approve Consent Calendar Items 3A to 3G.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

4. PUBLIC HEARING

A. COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2026-27 WITH THE GENERAL TAXES

1. RECEIVE REPORT FROM STAFF

   General Manager Corona reported.

2. CONDUCT PUBLIC HEARING

   a. OPEN PUBLIC HEARING

      President Ruddell opened the public hearing.

   b. RECEIVE PUBLIC TESTIMONY

      There was no public testimony.

   c. CLOSE THE PUBLIC HEARING

      President Ruddell closed the Public Hearing.

3. CONSIDER ADOPTION OF RESOLUTION NO. 1636-2026, OVERRULING OBJECTIONS, ADOPTING THE REPORT OF THE GENERAL MANAGER, AND ORDERING THE COLLECTION OF SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2026-2027 IN THE SAME MANNER, BY THE SAME PERSON, AND AT THE

SAME TIME TOGETHER WITH THE GENERAL TAXES. (ADOPTION REQUIRES 4 AFFIRMATIVE VOTES-HEALTH AND SAFETY CODE 5473).

It was moved by Vice President Halsne, seconded by Director Pyka, to adopt Resolution No. 1636-2026, overruling objections, adopting the report of the General Manager, and ordering the collection of Sewer Service Charges for the Fiscal Year 2026-2027 in the same manner, by the same person, and at the same time, together with the General Taxes. (Adoption requires 4 affirmative votes-Health and Safety Code 5473).

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

5. NEW BUSINESS

A. GREEN BUSINESS COMPLIANCE

1. RECEIVE REPORT FROM STAFF.

   Deputy General Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION PROVIDING DIRECTION FOR DISTRICT STAFF AND BOARD MEMBERS TO UTILIZE DISTRICT-ISSUED LAPTOPS WHEN PARTICIPATING IN BOARD AND COMMITTEE MEETINGS TO IMPROVE EFFICIENCY AND TO REDUCE PAPER, INK, AND CARBON FOOTPRINT, IN LINE WITH THE DISTRICT'S GREEN BUSINESS CERTIFICATION.

It was moved by Vice President Halsne, seconded by Director Pyka, to adopt a motion providing direction for district staff and board members to utilize district-issued laptops when participating in Board and Committee meetings to improve efficiency and to reduce paper, ink, and carbon footprint, in line with the District's Green Business Certification.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell

NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

B. AMENDMENT OF AGREEMENT WITH GHD INC. AND TASK ORDER FOR CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR THE 888 HOWE ROAD SANITARY SEWER REPLACEMENT AND TRUNK MANHOLES REHABILITATION

1. RECEIVE REPORT FROM STAFF.

   District Engineer Elliott reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 3 TO CONTRACT NO. 26-0007 WITH GHD INC. INCREASING THE TOTAL CONTRACT AMOUNT BY $40,579 FROM $294,421 TO $335,000.

3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 4 TO CONTRACT NO. 26-0007 IN THE AMOUNT OF $40,579 AUTHORIZING GHD TO PROVIDE ADDITIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

It was moved by Director Pyka, seconded by Vice President Halsne, to adopt a motion approving Amendment No. 3 to Contract No. 26-0007 with GHD Inc., increasing the total contract amount by $40,579 from $294,421 to $335,000; and adopt a motion approving Task Order No. 4 to Contract No. 26-0007 in the amount of $40,579 authorizing GHD to provide additional construction management and inspection services.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

C. FINAL FISCAL YEAR 2026-2027 (FY27) BUDGET

1. RECEIVE REPORT FROM STAFF.

   Deputy General Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE FISCAL YEAR 2026-2027 BUDGET.

It was moved by Director Wiley-Walker, seconded by Vice President Halsne, to adopt a motion approving the Fiscal Year 2026-2027 budget.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

D. FY 2026-2027 LEGAL SERVICES TASK ORDER NO. 23 TO PROFESSIONAL LEGAL SERVICES AGREEMENT (AMENDED AGREEMENT 11-0002) WITH TURNER, HUGUET, ADAMS, AND FARR

1. RECEIVE REPORT FROM STAFF.

General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 23 TO THE AMENDED AGREEMENT FOR PROFESSIONAL LEGAL SERVICES (AGREEMENT NO. 11-0002) WITH TURNER, HUGUET, ADAMS, AND FARR FOR DISTRICT LEGAL COUNSEL SERVICES, EFFECTIVE JULY 1, 2026, NOT-TO-EXCEED $179,679.36 FOR ROUTINE DISTRICT LEGAL COUNSEL SERVICES FOR FISCAL YEAR 2026-2027 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE TASK ORDER.

It was moved by Director Pyka, seconded by Vice President Halsne, to adopt a motion approving Task Order No. 23 to the Amended Agreement for Professional Legal Services (Agreement No. 11-0002) with Turner, Huguet, Adams, and Farr for District Legal Counsel Services, effective July 1, 2026, not-to-exceed $179,679.36 for routine District Legal Counsel Services for Fiscal Year 2026-2027 and authorizing the Board President to execute the Task Order.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None

ABSENT:	Director Danley
ABSTAIN:	None

E. 2026 GENERAL ELECTION

1. RECEIVE REPORT FROM STAFF.

   General Manager Corona reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1637-2026 CALLING FOR THE GENERAL ELECTION AND DIRECTING THE BOARD SECRETARY TO PROVIDE REQUESTED DOCUMENTS TO THE COUNTY.

It was moved by Vice President Halsne, seconded by President Ruddell, to adopt Resolution No. 1637-2026 calling for the General Election and directing the Board Secretary to provide the requested documents to the County.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

F. DELEGATION OF DISTRICT TREASURER DUTIES

1. RECEIVE REPORT FROM STAFF.

   General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION REAFFIRMING RESOLUTION 1533-2021, AUTHORIZING THE CONTRA COSTA COUNTY TREASURER TO A ONE-YEAR DELEGATION WITH AN AUTO-RENEW EACH SUBSEQUENT YEAR UNTIL SUCH DELEGATION IS REVOKED.

It was moved by Vice President Halsne, seconded by Wiley-Walker, to adopt a motion reaffirming Resolution No. 1533-2021, authorizing the Contra Costa County treasurer to a one-year delegation with an auto-renew each subsequent year until such delegation is revoked.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne

	and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

G. GARDENS AT HEATHER FARM PROFESSIONAL SERVICES AGREEMENT

1. RECEIVE REPORT FROM STAFF.

   Deputy General Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 27-0001 AND TASK ORDER NO. 1 WITH GARDENS AT HEATHER FARM AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 27-0001 AND TASK ORDER NO. 1, BOTH WITH A 3-YEAR NOT-TO-EXCEED LIMIT OF $120,000.

It was moved by Vice President Halsne, seconded by Director Pyka, to adopt a motion approving Agreement 27-0001 and Task Order No. 1 with Gardens at Heather Farm and authorizing the Board President to execute Agreement 27-0001 and Task Order No. 1, both with a 3-year not-to-exceed limit of $120,000.

Motion carried by the following vote:

AYES:	Directors Pyka, Wiley-Walker, Vice President Halsne and President Ruddell
NOES:	None
ABSENT:	Director Danley
ABSTAIN:	None

6. REPORTS

R-1. GENERAL MANAGER

General Manager Corona provided an update on the Feasibility Study.

R-2. DEPUTY GENERAL MANAGER

Deputy General Manager Ambrose provided updates on:

- MVSD's attendance at the Martinez 4th of July parade.
- Cybersecurity

R-3. DISTRICT ENGINEER

District Engineer Elliott responded to questions from the Board regarding the Martinez Refinery violations.

R-4. WASTEWATER OPERATIONS MANAGER

Deputy General Manager Ambrose provided information on a Category 4 spill.

R-5. DISTRICT LEGAL COUNSEL

District Legal Counsel thanked the Board for approving Task Order No. 23 and indicated he was looking forward to working with them in Fiscal Year 2026-2027.

R-6. BOARD SECRETARY

None

R-7. DIRECTORS

R 7.01 PRESIDENT JARED RUDDELL

None

R 7.02 VICE PRESIDENT JULIA HALSNE

Vice President Halsne advised the Board of her upcoming attendance at the CSDA Special District Leadership Academy.

R 7.03 DIRECTOR BRIAN A. DANLEY

Absent

R 7.04 DIRECTOR GREGORY PYKA

None

R7.05 DIRECTOR CAITLIN WILEY-WALKER

None

7. COMMUNICATIONS

A. BMO MONTHLY STATEMENT
B. LAIF MONTHLY STATEMENT
C. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

8. FUTURE BOARD ITEMS

   A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

      None

9. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION (SEE SEPARATE AGENDA)

The Board adjourned a meeting of the Board of Directors of the Dorothy M. Sakazaki Environmental Endowment Fund at 4:11 p.m.

10. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

The Board reconvened the Regular Mt. View Sanitary District Board Meeting at 4:14 p.m.

11. ADJOURNMENT

   A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JULY 9, 2026, AT 3:30 P.M.

President Ruddell adjourned the meeting at 4:14 p.m. The next scheduled Meeting is a Regular Board Meeting on Thursday, July 9, 2026, at 3:30 p.m.

Pamela Ohm for

Stephanie L. Seregin, Board Secretary