



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M., THURSDAY, MARCH 8, 2012  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

1. APPROVE THE MINUTES OF THE FEBRUARY 9, 2012, REGULAR BOARD MEETING
2. APPROVE THE MINUTES OF THE FEBRUARY 11, 2012, SPECIAL BOARD MEETING
3. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46031 THROUGH 46033 DATED FEBRUARY 6, 2012 (See Purchase Journal following this item in packet for details.)

4. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46034 THROUGH 46119 DATED FEBRUARY 10, 2012
5. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46120 THROUGH 46124 DATED FEBRUARY 29, 2012
6. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDERS NUMBERS 350 THROUGH 355 DATED FEBRUARY 10, 2012(See Purchase Journal following this item in packet for details.)
7. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDERS NUMBER 2237 DATED FEBRUARY 10, 2012 (See Purchase Journal following this item in packet for details.)

#### PRESENTATION

8. PRESENTATION OF RESOLUTION NO. 1298-2012 HONORING DOROTHY M. SAKAZAKI WITH THE CREATION OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND
  - A. REPORT FROM STAFF
  - B. PRESENT RESOLUTION NO. 1298-2012

#### ADJOURN FOR RECEPTION

9. RECEPTION

#### RECONVENE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

#### OLD BUSINESS

10. SEWER SYSTEM MANAGEMENT PLAN (SSMP)
  - A. REPORT FROM STAFF

#### NEW BUSINESS

11. APPROVAL OF UNPAID LABORATORY INTERN PROGRAM
  - A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION TO APPROVE SYDNEY CORONA TO FILL AN UNPAID LABORATORY INTERNSHIP POSITION
12. RESCHEDULING OF THE REGULAR BOARD MEETINGS OF MAY, 10, 2012 AND JUNE 14, 2012
- A. REPORT FROM STAFF
  - B. ADOPT A MOTION CANCELLING THE MAY 10, 2012 REGULAR BOARD MEETING AND IN LIEU THEREOF SCHEDULING AN ADJOURNED REGULAR MEETING FOR WEDNESDAY MAY 9, 2012 OR SUCH OTHER TIME AS THE BOARD MAY DESIRE
  - C. ADOPT A MOTION CANCELLING THE JUNE 14, 2012 REGULAR BOARD MEETING AND IN LIEU THEREOF SCHEDULING AN ADJOURNED REGULAR MEETING FOR THURSDAY JUNE 21, 2012 OR SUCH OTHER TIME AS THE BOARD MAY DESIRE
13. WATER EDUCATION FOUNDATION – 2012 WATER TOURS
- A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF A MOTION RATIFYING THE MANAGER'S DETERMINATION THAT ATTENDANCE AT THE WATER EDUCATION FOUNDATION 2012 SIERRA WATER TOUR (FIELD TRIP) ON MARCH 1 – 2, 2012 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND AUTHORIZING THE DISTRICT MANAGER AND A DESIGNATED BOARD MEMBER TO ATTEND
  - C. CONSIDER ADOPTION OF A MOTION DETERMINING THAT ATTENDANCE AT THE WATER EDUCATION FOUNDATION 2012 LOWER COLORADO TOUR (FIELD TRIP) ON MARCH 14 –16, 2012 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND AUTHORIZING THE DISTRICT MANAGER AND A DESIGNATED BOARD MEMBER TO ATTEND
14. 2012 EMPLOYEE APPRECIATION EVENT
- A. REPORT FROM STAFF
  - B. ADOPT A MOTION SETTING TUESDAY MAY 22, 2012 AS THE DATE FOR THE 2012 ANNUAL EMPLOYEE APPRECIATION EVENT OR OTHER ACTION AS THE BOARD DEEMS APPROPRIATE

14. 2012 EMPLOYEE APPRECIATION EVENT
  - A. REPORT FROM STAFF
  - B. ADOPT A MOTION SETTING TUESDAY MAY 22, 2012 AS THE DATE FOR THE 2012 ANNUAL EMPLOYEE APPRECIATION EVENT OR OTHER ACTION AS THE BOARD DEEMS APPROPRIATE
15. JOINT RESOLUTION OF CONTRA COSTA STAKEHOLDERS REGARDING THE BAY-DELTA
  - A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2012, A JOINT RESOLUTION OF CONTRA COSTA STAKEHOLDERS REGARDING THE BAY-DELTA
16. DESIGNATION OF LABOR NEGOTIATOR
  - A. REPORT FROM STAFF
  - B. DESIGNATE LABOR NEGOTIATOR(S) FOR CLOSED SESSION ITEM # 32
17. CSDA LEGISLATIVE DAYS – MAY 3 AND 4, 2011
  - A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF A MOTION DETERMINING THAT ATTENDANCE AT THE CSDA LEGISLATIVE DAYS ON MAY 16 AND 17, 2012, IN SACRAMENTO, CALIFORNIA IS A SIGNIFICANT BENEFIT TO THE DISTRICT DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

#### REPORTS

18. DISTRICT MANAGER
19. ASSISTANT DISTRICT MANAGER
20. DISTRICT ENGINEER
21. DISTRICT LEGAL COUNSEL
22. SECRETARY
23. DIRECTORS
  - A. STANLEY R. CALDWELL
  - B. GREGORY T. PYKA

- C. ELMER J. SCHAAL
- D. VICE PRESIDENT DAVID P. MAGGI
- E. PRESIDENT WILLIAMS

FUTURE BOARD ITEMS

- 24. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

- 25. CSRMA 2011 ANNUAL REPORT
- 26. GREEN BUSINESS PROGRAM ANNUAL REPORT 2011
- 27. TRINA YANEZ, CLAIMS ADJUSTER – JANUARY 9, 2012 LETTER REGARDING CLAIM NUMBER 005500141 – DATE OF LOSS 11/24/2011 – PUMP STATION NO. 4 FENCE

CLOSED SESSION

- 28. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE SECTION 54957  
TITLE: DISTRICT MANAGER'S ANNUAL EVALUATION
- 29. CONFERENCE WITH LABOR NEGOTIATOR(S)– GOVERNMENT CODE SECTION 54957.6 (UNREPRESENTED EMPLOYEE-DISTRICT MANAGER)

ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING IS ON THURSDAY, APRIL 12, 2012, AT 6:30 P.M.