

**MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
JANUARY 8, 2026**

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on January 8, 2026, at 3:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Brian A. Danley, Gregory T. Pyka, Caitlin Wiley-Walker, Vice President Julia R. Halsne, and President Jared Ruddell

ABSENT: None

Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, Board Secretary Stephanie L. Seregin, District Legal Counsel J. Daniel Adams.

PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

A. APPROVE THE MINUTES OF THE DECEMBER 11, 2025, REGULAR BOARD MEETING

B. APPROVE THE MINUTES OF THE DECEMBER 17, 2025, SPECIAL BOARD MEETING

C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63741 THROUGH 63780 DATED DECEMBER 9, 2025)

D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63781 THROUGH 63817 DATED DECEMBER 22, 2025

E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 747 THROUGH 748, DATED DECEMBER 9, 2025

F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 749, DATED DECEMBER 22, 2025

G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3293 DATED DECEMBER 22, 2025

It was moved by Vice President Halsne, seconded by Director Danley, to approve Consent Calendar Items 3A to 3G.

Motion carried by the following vote:

AYES:	Directors Danley, Pyka, Wiley-Walker, Vice President Halsne, and President Ruddell
NOES:	None
ABSENT:	None
ABSTAIN:	None

4. NEW BUSINESS

A. APPOINTMENT OF STANDING COMMITTEES AND ALTERNATES

1. RECEIVE REPORT FROM STAFF

Deputy General Manager Ambrose reported.

2. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:

- A. PLANNING COMMITTEE
- B. ORDINANCE COMMITTEE
- C. PERSONNEL COMMITTEE
- D. FINANCE COMMITTEE
- E. PUBLIC INFORMATION COMMITTEE

President Ruddell inquired as to whether anyone desired to change committees. There were no requests for changes. President Ruddell declared that the Committee assignments for each Committee for 2026 would remain the same as in 2025.

3. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS.

It was moved by Director Danley, seconded by Director Pyka, to adopt a motion confirming the Board President's appointments.

4. DIRECT THE BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW.

President Ruddell directed the Board Secretary to post Fair Political Practice Commission Form 806 to the District website as required by state law.

B. SIGNATURE AUTHORITY LETTER FOR CONTRA COSTA COUNTY AUDITOR-CONTROLLER

1. RECEIVE REPORT FROM STAFF

Deputy General Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE SIGNATURE AUTHORITY LETTER REFLECTING THE GENERAL MANAGER, DEPUTY GENERAL MANAGER, BOARD SECRETARY/EXECUTIVE ASSISTANT, BOARD SECRETARY PRO TEM, AND BOARD MEMBERS' AUTHORITY TO SIGN WARRANTS AND PAYMENT ORDERS ISSUED BY AND ON BEHALF OF MT. VIEW SANITARY DISTRICT AND AUTHORIZING FUTURE BOARD PRESIDENTS TO EXECUTE THE SIGNATURE AUTHORITY LETTER AS NEEDED DUE TO PERSONNEL CHANGES IN THESE DESIGNATED POSITIONS

It was moved by Vice President Halsne, seconded by Director Danley, to adopt a motion authorizing the Board President to execute the signature authority letter reflecting the General Manager, Deputy General Manager, Board Secretary/Executive Assistant, Board Secretary Pro Tem, and Board Members' authority to sign warrants and payment orders issued by and on behalf of Mt. View Sanitary District and authorizing future Board Presidents to execute the signature authority letter as needed due to personnel changes in these designated positions.

Motion carried by the following vote:

AYES:	Directors Danley, Pyka, Wiley-Walker, Vice President Halsne, and President Ruddell
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. REPORTS

R-1. GENERAL MANAGER

General Manager Corona reminded the Board that Raffelis would be providing a presentation on the Consolidation Study to the Board at the February Board of Directors meeting.

R-2. DEPUTY GENERAL MANAGER

Deputy General Manager Ambrose provided updates on the following items:

- Garbage Franchise Consolidation
- Cintas Uniform Services
- MVSD's New Lunchtime Policy

R-3. DISTRICT ENGINEER

His written report was referenced, and Engineer Elliott responded to questions from the Board.

R-4. WASTEWATER OPERATIONS MANAGER

Wastewater Operations Manager Biocic's report was referenced, and Deputy General Manager Ambrose responded to questions from the Board.

R-5. DISTRICT LEGAL COUNSEL

His written report was referenced, and District Legal Counsel Adams responded to questions from the Board.

R-6. BOARD SECRETARY

Secretary Seregin advised the Board that she had an item for all members of the Board to sign and requested that they continue to update her on their vacation schedules.

R-7. DIRECTORS

R 7.01 PRESIDENT JARED RUDDELL

President Ruddell advised that he would not attend the February Board Meeting.

R 7.02 VICE PRESIDENT JULIA HALSNE

None

R 7.03 DIRECTOR BRIAN A. DANLEY

Director Danley advised the Board of his upcoming attendance at the CASA Conference.

R 7.04 DIRECTOR GREGORY PYKA

Director Pyka provided his 2026 vacation dates.

R7.04 DIRECTOR CAITLIN WILEY-WALKER

None

6. FUTURE BOARD ITEMS

None

- A. BMO MONTHLY STATEMENT
- B. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS A FINANCE COMMITTEE MEETING ON TUESDAY, FEBRUARY 3, 2026, AT 3:30 P.M. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 12, 2026, AT 3:30 P.M.

President Ruddell adjourned the meeting at 3:57 p.m. The next scheduled Meeting is a Finance Committee Meeting on February 3, 2026, at 3:30 p.m. The next scheduled Board Meeting is a Regular Board Meeting on Thursday, February 12, 2026, at 3:30 p.m.

Stephanie L. Seregin, Board Secretary