

Authority over Personnel

B-110

PURPOSE: This policy delegates to the District Manager general authority over personnel matters and authority to administer the District.

B-110-10 Administration. The Board delegates to the District Manager, as Executive Officer of the District and for the Board, the authority to administer the District with exclusive management and control of the operations and works of the District, subject to approval of the Board, and to provide day-to-day leadership of the District. The District Manager also has general charge, responsibility, and control over all property of the District.

B-110-20 Personnel Matters. The Board delegates to the District Manager general authority over personnel matters involving District staff, including, evaluating, disciplining, and discharging employees.

B-110-30 Non-Interference. Individual Board members shall not interfere with the District Manager in District personnel matters.

B-110-40 Discipline. Subject to the District Policy 2260, the District Manager may suspend, demote, reduce in pay, or discharge any regular employee, and will inform the Board after taking such actions as soon as practical.

B-110-50 Wage Increases. The District Manager shall report to the Board when delaying, or not granting a regular or special wage step increase.

B-110-60 Employee Evaluations. Individual employee performance evaluations are privileged and confidential.

B-110-70 Other Duties. The District Manager shall have authority to carry out other duties specified in the District's official job description for the position.