



A Friend to the Environment

MT. VIEW SANITARY DISTRICT BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA

6:30 P.M. FEBRUARY 11, 2016
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [APPROVE THE MINUTES OF THE JANUARY 14, 2016, REGULAR BOARD MEETING](#)

B. [RECEIVE MINUTES OF THE JANUARY 21, 2016, PERSONNEL COMMITTEE MEETING](#)

- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50727 THROUGH 50807 DATED JANUARY 15, 2016](#)
(See Purchase Journal following this item for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 50808 DATED JANUARY 15, 2016](#)
- E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 499 THROUGH 502 DATED JANUARY 15, 2016](#)
(See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2482 THROUGH 2489 DATED JANUARY 15, 2016](#)
(See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50809 THROUGH 50818 DATED JANUARY 29, 2016](#)
(See Purchase Journal following this item in packet for details.)

4. OLD BUSINESS

- A. [BOARD OF DIRECTORS VACANCY – APPOINTMENT OF DIRECTOR](#)
 - 1. [RECEIVE REPORT FROM AD HOC COMMITTEE](#)
 - 2. INVITE CANDIDATES TO ADDRESS THE BOARD
 - 3. CONDUCT BOARD DELIBERATION
 - 4. ADOPT A MOTION APPOINTING A DIRECTOR TO SERVE UNTIL DECEMBER 2016 WHEN THE NEXT GENERAL ELECTION WINNER IS QUALIFIED AND TAKES OFFICE
 - 5. ADMINISTER THE OATH OF OFFICE TO THE NEW DIRECTOR
 - 6. ADOPT A MOTION FINDING THAT THE AD HOC COMMITTEE HAS FULLY PERFORMED ITS PURPOSE AND MAY BE DISBANDED

5. NEW BUSINESS

A. FISCAL YEAR 2014-2015 AUDIT

Corrected Page 2 Auditor's Presentation

1. REPORT FROM AUDITOR
2. CONSIDER ADOPTION OF A MOTION ACCEPTING FISCAL YEAR 2014-2015 AUDITOR'S REPORT

B. ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND PARTICIPATION ON OTHER BOARDS

1. REPORT FROM STAFF
2. REVIEW THE DISTRICT'S CURRENT BOARD MEMBER COMPENSATION FOR ATTENDANCE AT MEETINGS, BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENTS AND DETERMINE WHETHER THEY ARE REASONABLE, IN LINE WITH THOSE OF OTHER SPECIAL DISTRICTS, AND WHETHER ANY CHANGES SHOULD BE MADE; AND,
3. REVIEW WHETHER THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS REQUIRES ANY CHANGE; AND,
4. EITHER PROVIDE DIRECTION TO STAFF AS NECESSARY; OR
5. CONSIDER ADOPTION OF MOTIONS;
 - a) DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR ATTENDANCE AT MEETINGS, BOARD MEMBER HEALTH CARE INSURANCES COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE; AND
 - b) CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS

C. [ADVANCEMENT OF WASTEWATER OPERATOR GRADE II MARK GONZALEZ TO STEP 5](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION A MOTION AUTHORIZING THE ADVANCEMENT OF WASTEWATER OPERATOR II MARK J. GONZALEZ FROM STEP 4 TO STEP 5 AT A MONTHLY SALARY OF \$6,985.00 EFFECTIVE MARCH 16, 2016

D. [AGREEMENT FOR PROFESSIONAL LEGAL SERVICES WITH TURNER, HUGUET, ADAMS AND FARR – TASK ORDER NO. 11](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 11 TO THE AGREEMENT FOR PROFESSIONAL LEGAL SERVICES WITH TURNER, HUGUET, ADAMS AND FARR FOR DISTRICT LEGAL COUNSEL SERVICES (AGREEMENT NO. 11-0002) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 11 NOT-TO-EXCEED \$18,000 FOR LEGAL SERVICES OUTSIDE THE SCOPE OF THE RETAINER AGREEMENT FOR THE DEVELOPMENT, REVISION, AND LEGAL REVIEW OF DISTRICT POLICIES AND PROCEDURES PER THE DISTRICT STRATEGIC PLAN

E. [DISTRICT ENGINEER TASK ORDERS NO. 9, 10, 11 & 12 FOR CONTRACT 15-0008](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDERS:
 - NO. 9, NOT TO EXCEED THE AMOUNT OF \$11,759
 - NO. 10, NOT TO EXCEED THE AMOUNT OF \$8,602
 - NO. 11, NOT TO EXCEED THE AMOUNT OF \$3,616
 - NO. 12, NOT TO EXCEED THE AMOUNT OF \$1,904

A COMBINED INCREASE OF \$25,881 OVER THE PREVIOUS NOT TO EXCEED AMOUNT OF \$347,140, BRINGING THE TOTAL NOT TO EXCEED OF CONTRACT NO. 15-0008 TO \$373,021 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE EACH TASK ORDER

F. [CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION ANNOUNCEMENT OF UPCOMING SPECIAL DISTRICT VACANCY ON LAFCO, CALL FOR NOMINATIONS AND FOR NAMES OF VOTING DELEGATES](#)

1. REPORT FROM STAFF
2. DISCUSS AND CONSIDER NOMINATION OF CANDIDATE(S) TO FILL THE SPECIAL DISTRICT MEMBER REGULAR SEAT ON CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)
3. CONSIDER ADOPTION OF RESOLUTION NO. ____-2016 NOMINATING CANDIDATE TO FILL SPECIAL DISTRICT REGULAR SEAT ON LAFCO
4. ADOPT A MOTION CONFIRMING OR DESIGNATING DIRECTORS AS MVSD'S REPRESENTATIVE AND ALTERNATE TO THE LAFCO INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC)

G. [APPROVAL OF NEW DISTRICT LETTERHEAD](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION IDENTIFYING AND APPROVING LETTERHEAD

H. [PEYTON SLOUGH HYDRAULIC RELIEF PROJECT DESIGN AND ENVIRONMENTAL PERMITTING – APPROVAL OF TASK ORDER NO. 3 TO CONTRACT NO. 13-0005 - HDR ENGINEERING, INC.](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 3, CONTRACT NO. 13-0005 WITH HDR ENGINEERING, INC. FOR THE DESIGN AND ENVIRONMENTAL PERMITTING OF THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT (UPRR BRIDGE REPLACEMENT), NOT TO EXCEED \$100,000 AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 3, CONTRACT 13-0005

6. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

[Supplemental Information Certificate of Excellence Notification](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)
[Supplemental ADM Report](#)

R-3. [DISTRICT ENGINEER](#)

R-4. [DISTRICT LEGAL COUNSEL](#)

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 [DIRECTOR STANLEY R. CALDWELL](#)

R 6.02 DIRECTOR GREGORY T. PYKA

R 6.03 VICE PRESIDENT DAVID P. MAGGI

R 6.04 PRESIDENT ELMER J. SCHAAL

7. [COMMUNICATIONS](#)

A. [LOCAL AGENCY INVESTMENT FUND – MONTHLY INVESTMENT REPORT – JANUARY 31, 2016](#)

B. [WATER EDUCATION FOUNDATION – 2016 WATER TOURS \(FIELD TRIPS\)](#)

C. [PERS CERBT 12-31-2015 OPEB QUARTERLY STATEMENT](#)

8. [FUTURE BOARD ITEMS](#)

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. [ADJOURNMENT](#) – THE NEXT SCHEDULED BOARD MEETING IS AN ADJOURNED REGULAR MEETING ON FEBRUARY 27, 2016, AT 8 A.M. THE NEXT SCHEDULED BOARD MEETING THEREAFTER IS A REGULAR BOARD MEETING ON THURSDAY, MARCH 10, 2016, AT 6:30 P.M.