



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

January 14, 2021 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZ0ocOmhpjgtE9xF2whTsp_iQ5tNAloe6i7f

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [APPROVE THE MINUTES OF THE DECEMBER 10, 2020 REGULAR BOARD MEETING](#)

B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 57858 DATED DECEMBER 8, 2020](#) (See purchase journal following this item in packet for details.)

- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57908 THROUGH 57949 DATED DECEMBER 29, 2020](#) (See purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 57950 DATED JANUARY 6, 2021](#) (See purchase journal following this item in packet for details.)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 645 DATED DECEMBER 29, 2020](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2966 THROUGH 2967 DATED NOVEMBER 17, 2020](#) (See purchase journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2968 THROUGH 2970 DATED DECEMBER 1, 2020](#) (See purchase journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2974 THROUGH 2977 DATED DECEMBER 29, 2020](#) (See purchase journal following this item in packet for details.)

4. [NEW BUSINESS](#)

A. [APPOINTMENT OF STANDING COMMITTEES AND ALTERNATES](#)

1. REPORT FROM STAFF
2. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:
 - A. PLANNING COMMITTEE
 - B. ORDINANCE COMMITTEE
 - C. PERSONNEL COMMITTEE
 - D. FINANCE COMMITTEE
 - E. PUBLIC INFORMATION COMMITTEE
3. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS
4. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW

B. [ASSOCIATE ENGINEER SALARY RANGE ADJUSTMENT](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION TO APPROVE THE REVISED POLICY AND PROCEDURE 2305 SALARY AND WAGE SCHEDULE

C. [PROPOSED REVISIONS DISTRICT POLICY AND PROCEDURES](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE PROPOSED REVISIONS TO POLICIES AND PROCEDURES:
 - A. 2020 – OVERTIME/ON-CALL (STANDBY)
 - B. 2015 – HEALTH BENEFITS
 - C. 2030 – HOLIDAYS
 - D. 2035 – ADMINISTRATIVE LEAVE
 - E. 2060 – BEREAVEMENT LEAVE
 - F. 2080 – JURY DUTY/COURT APPEARANCES
 - G. 2130 – PAY PERIODS

5. [REPORTS](#)

- R-1. [DISTRICT MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)
- R-4. [ENVIRONMENTAL SERVICES MANAGER](#)
- R-5. [WASTEWATER OPERATIONS MANAGER](#)
- R-6. [DISTRICT LEGAL COUNSEL](#)
- R-7. BOARD SECRETARY
- R-8. DIRECTORS

- R 8.01 DIRECTOR BRIAN A. DANLEY
- R 8.02 DIRECTOR DAVID P. MAGGI
- R 8.03 DIRECTOR GREGORY T. PYKA
- R 8.04 DIRECTOR ELMER J. SCHAAL
- R 8.05 DIRECTOR STANLEY R. CALDWELL

6. COMMUNICATIONS

- A. [BANK OF THE WEST MONTHLY STATEMENTS – NOVEMBER THROUGH DECEMBER](#)
- B. [LAIF MONTHLY STATEMENT'S – SEPTEMBER THROUGH DECEMBER](#)

7. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 11, 2020 At 6:30 P.M.