



A Friend to the Environment

**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AMENDED
AGENDA**

6:30 P.M. OCTOBER 9, 2014
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. RECEIVE THE MINUTES OF THE JULY 30, 2014 PUBLIC INFORMATION COMMITTEE MEETING

- B. APPROVE THE MINUTES OF THE AUGUST 14, 2014 REGULAR BOARD MEETING
- C. APPROVE THE MINUTES OF THE SEPTEMBER 11, 2014 REGULAR BOARD MEETING
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 49055 THROUGH 49128 DATED SEPTEMBER 12, 2014
(See Purchase Journal following this item for details.)
- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 49129 THROUGH 49133 DATED SEPTEMBER 12, 2014
- F. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBER 455 DATED SEPTEMBER 12, 2014
(See Purchase Journal following this item in packet for details.)
- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2365 THROUGH 2370 DATED SEPTEMBER 12, 2014
(See Purchase Journal following this item in packet for details.)
- H. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 49054 DATED SEPTEMBER 15, 2014
- I. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 49134 THROUGH 49190 DATED SEPTEMBER 30, 2014
(See Purchase Journal following this item for details.)

4. NEW BUSINESS

- A. FISCAL YEAR 2014-2015 TASK ORDERS - CIRCLEPOINT COMMUNICATION CONSULTANT PROFESSIONAL SERVICES (AGREEMENT 13-0002)
 - 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDERS 5 THROUGH 7 WITH A COMBINED TOTAL NOT TO EXCEED AMOUNT OF \$74,783 AND THE AMENDMENT TO TASK ORDER 4 TO EXTEND THE TIME OF COMPLETION TO JUNE 30, 2015 TO AGREEMENT 13-0002 WITH CIRCLEPOINT. THE PURPOSE OF THESE TASK ORDERS IS TO OBTAIN COMMUNICATION CONSULTING SERVICES TO IMPLEMENT THE DISTRICT'S COMMUNICATION PLAN, MAINTAIN AND HOST THE DISTRICT'S WEBSITE, ASSIST WITH DISTRICT NEWSLETTER PRODUCTION AND PROVIDE ON-CALL CONSULTING SERVICES THROUGH THE END OF FISCAL YEAR 2014-2015. THESE TASK ORDERS ARE RETROACTIVE TO JULY 1, 2014

B. LARRY WALKER ASSOCIATES SERVICE AGREEMENT NO.14-0010 AND TASK ORDER NO.1

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING SERVICE AGREEMENT 14-0010 AND TASK ORDER NO. 1 WITH LARRY WALKER ASSOCIATES (LWA) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 14-0010 TO PROVIDE NPDES REISSUANCE ASSISTANCE, SPECIAL STUDIES ASSISTANCE AND AS-NEEDED SERVICES AND TASK ORDER NO. 1 TO PROVIDE NPDES REISSUANCE ASSISTANCE NOT-TO EXCEED \$30,000.00

C. AWARD OF CONTRACT FOR SECONDARY DIGESTER CLEANING PROJECT, CONTRACT NO. 4-14

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. _____ -2014, AWARDED CONTRACT FOR THE "SECONDARY DIGESTER CLEANING PROJECT, CONTRACT NO. 4-14" TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, _____ IN THE AMOUNT OF \$ _____ (NAME OF CONTRACTOR AND AMOUNT OF CONTRACT TO BE INSERTED AT BOARD MEETING)

D. CONSTRUCTION MANAGEMENT SERVICES FOR THE INFLUENT PUMP STATION IMPROVEMENTS CONSTRUCTION CONTRACT NO. 1-14

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CONSULTING SERVICES AGREEMENT WITH WEST YOST ASSOCIATES FOR AN AMOUNT NOT TO EXCEED \$ 147,427 FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE INFLUENT PUMP STATION IMPROVEMENTS, CONTRACT NO. 1-14

E. PACIFIC ECORISK SERVICE AGREEMENT NO. 14-0009 & TASK ORDER NO. 1

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 14-0009 AND TASK ORDER NO. 1 WITH PACIFIC ECORISK (PER) AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 14-0009 TO PROVIDE NPDES REISSUANCE ASSISTANCE NOT-TO EXCEED \$35,000.00 AND TASK ORDER NO. 1 TO PROVIDE CHRONIC TOXICITY SCREENING SERVICES NOT-TO-EXCEED \$33,330.00

F. CONTRA COSTA CSDA OCTOBER QUARTERLY MEETING

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING ON OCTOBER 20, 2014 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND RATIFYING APPROVAL FOR DISTRICT REPRESENTATIVE(S) TO ATTEND

5. REPORTS

- R-1. DISTRICT MANAGER
- R-2. ASSISTANT DISTRICT MANAGER
- R-3. DISTRICT ENGINEER
- R-4. DISTRICT LEGAL COUNSEL
- R-5. BOARD SECRETARY
- R-6. DIRECTORS
 - R 6.01 DIRECTOR DAVID P. MAGGI
 - R 6.02 DIRECTOR ELMER J. SCHAAL
 - R 6.03 DIRECTOR BEVERLI A. MARSHALL
 - R 6.04 VICE PRESIDENT GREGORY T. PYKA
 - R 6.05 PRESIDENT STANLEY R. CALDWELL

6. COMMUNICATIONS

- A. LOCAL AGENCY INVESTMENT FUND – SEPTEMBER 30, 2014, STATEMENT

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, NOVEMBER 13, 2014, AT 6:30 P.M.