



Agenda Date: 1-13-22
Agenda Item: 4A

Approved:

Lilia M. Corona
District Manager

STAFF REPORT

TO: Mt. View Sanitary District Board of Directors
FROM: Lilia Corona, District Manager
DATE: January 13, 2022
SUBJECT: Board of Directors Vacancy

RECOMMENDATION

1. Conduct any further Board Discussion/Deliberation on selection of a new Director
2. Entertain nomination(s) and determine the preferred candidate as per the Suggested Process (attached)
3. Adopt a motion appointing the new Director
4. Administer the new Director's Oath of Office (Administered by the Board President)

DISCUSSION

At the Special Board Meeting on January 12, 2022, the Board interviewed the below identified candidates. In the event that the Board decided to continue the agenda item to tonight's Regular Board Meeting, this Staff Report provides public notice and guidance for appointment of a new Director.

The candidates interviewed were:

1. Jonathan Bash

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2. Julia Halsne
3. David Nash

Board of Directors Policies and Procedures B-70 (also attached) addresses appointment in the event of a Board vacancy and sets forth the process for filling the vacancy. The appointee will hold office until the December 2022 Regular Board Meeting when the next general election winner is qualified and takes office.

Staff recommendation is set forth above.

FISCAL IMPACT

The fiscal impact is insignificant other than Staff time related to publication of the vacancy and handling inquiries and the procedures required by Government Code 1780 and Board of Directors Policies and Procedures B-70.

Exhibits: Suggested Process
BOD Policy B-70

Appointment in Event of Board Vacancy B-70

PURPOSE: This policy determines when a Board vacancy occurs and sets forth procedures to fill the vacancy.

B-70-10 How a Vacancy Occurs. A vacancy on the Board exists when a Board Member resigns, is impeached or recalled, dies or, without excuse, fails to discharge the duties of office for three consecutive months without specific action of the Board to extend.

B-70-20 Applications. After a vacancy exists, the Board shall request applications from the public and announce a schedule for the application period and a date when applicants will be interviewed by the Board in open public session.

B-70-30 Resumes. Applicants shall complete a District form and may attach a resume and submit it to the Secretary of the Board within the specified application period.

B-70-40 Majority Vote. The appointment to fill the vacancy shall be by majority vote.

B-70-50 Election. If the vacancy is not filled by appointment, the Board shall call an election within 60 days of the vacancy in concurrence with the County Registrar of Voters.

B-70-60 Board of Supervisors. If the Board fails to fill the vacancy by appointment and fails to call an election within 60 days of the vacancy occurring, the District shall turn the matter over to the Contra Costa County Board of Supervisors for a decision on an appointment or the calling of an election to fill the vacancy.