



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

October 21, 2021, 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZEvfuiqqjsuEtSjVBqTXtCowhMphyQITF5>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

4. NEW BUSINESS

A. VIRTUAL MEETINGS

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2021 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE SEPTEMBER 9, 2021 REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58732 THROUGH 58745 DATED SEPTEMBER 8, 2021](#) (See Purchase Journal following this item for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58746 THROUGH 58791 DATED SEPTEMBER 21, 2021](#) (See Purchase Journal following this item for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58792 THROUGH 58847 DATED OCTOBER 6, 2021](#) (See Purchase Journal following this item for details.)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 666 DATED OCTOBER 6, 2021](#) (See Purchase Journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3032 THROUGH 3033 DATED SEPTEMBER 8, 2021](#) (See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3034 THROUGH 3037 DATED SEPTEMBER 21, 2021](#) (See Purchase Journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3038 THROUGH 3040 DATED OCTOBER 6, 2021](#) (See Purchase Journal following this item in packet for details.)

4. NEW BUSINESS

B. [POLICIES: HARASSMENT, EMPLOYEE PERFORMANCE EVALUATION, TEMPORARY RECLASSIFICATION, EQUAL OPPORTUNITY, AND SEXUAL HARASSMENT](#)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING POLICIES AND PROCEDURES:
 - a. 2820 – HARASSMENT
 - b. 2009 – EMPLOYEE PERFORMANCE EVALUATION (REVISED FROM 2010)
 - c. 2150 – TEMPORARY RECLASSIFICATION
 - d. 3118 - EQUAL OPPORTUNITY

3. CONSIDER ADOPTION OF A MOTION DELETING REDUNDANT POLICY AND PROCEDURE:
 - a. 2825 – SEXUAL HARASSMENT (COMBINED WITH 2820 – HARASSMENT)

C. SEWER SYSTEM MANAGEMENT PLAN AUDIT

1. REPORT FROM STAFF
2. PROVIDE DIRECTION, AS NECESSARY

D. PROPOSED CSDA BYLAWS UPDATE

1. REPORT FROM STAFF
2. DETERMINE WHETHER TO SUPPORT OR OPPOSE THE CHANGES TO THE CSDA BYLAWS AMENDMENTS AND ADOPT A MOTION AUTHORIZING THE DISTRICT MANAGER TO CAST THE DISTRICT'S VOTE BY WRITTEN BALLOT DISTRIBUTED BY MAIL OR BY ELECTRONIC TRANSMISSION

5. REPORTS

- R-1. DISTRICT MANAGER
- R-2. DISTRICT ENGINEER
- R-3. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-4. ENVIRONMENTAL SERVICES MANAGER
- R-5. WASTEWATER OPERATIONS MANAGER

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

R 8.02 DIRECTOR DAVID P. MAGGI

R 8.03 DIRECTOR GREGORY T. PYKA

R 8.04 DIRECTOR ELMER J. SCHAAL

R 8.05 DIRECTOR STANLEY R. CALDWELL

6. COMMUNICATIONS

A. [LAIF MONTHLY STATEMENTS SEPTEMBER – OCTOBER](#)

B. [BANK OF THE WEST MONTHLY STATEMENTS – AUGUST - SEPTEMBER](#)

7. FUTURE BOARD ITEMS

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

8. ADJOURNMENT

A. THE NEXT SCHEDULED MEETING IS A PUBLIC INFORMATION COMMITTEE MEETING ON TUESDAY, OCTOBER 26, 2021 At 9:00 A.M.