



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

MAY 8, 2025, 3:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under the agenda item "Public Comment." The time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for the purpose of public comment, question or input may request so through the Board President.

A. [APPROVE THE MINUTES OF THE APRIL 10, 2025, REGULAR BOARD MEETING](#)

B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 62991 THROUGH 63042 DATED APRIL 15, 2025](#) *(See purchase journal following this item in packet for details.)*

C. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 730 THROUGH 731, DATED APRIL 15, 2025](#)

D. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3251 THROUGH 3253 DATED APRIL 15, 2025](#) *(See purchase journal following this item in the packet for details.)*

4. PUBLIC HEARINGS

A. [PUBLIC HEARING FOR CONSIDERATION OF ORDINANCE AND GENERAL REGULATION ADOPTING AND ESTABLISHING SCHEDULE OF CHARGES AND FEES FOR THE FISCAL YEAR 2025-2026](#)

1. RECEIVE REPORT FROM STAFF
2. CONDUCT PUBLIC HEARING
 - a. OPEN PUBLIC HEARING
 - b. RECEIVE PUBLIC COMMENT
 - c. CLOSE PUBLIC HEARING
3. CONSIDER ADOPTION OF ORDINANCE NO. 2025-146, PROMULGATING GENERAL REGULATION NO. 146 ADOPTING AND ESTABLISHING A SCHEDULE OF CHARGES AND FEES FOR FISCAL YEAR 2025-2026

B. DISTRICT CODE AMENDMENTS

1. RECEIVE REPORT FROM STAFF
2. CONDUCT PUBLIC HEARING
 - a. OPEN PUBLIC HEARING
 - b. RECEIVE PUBLIC COMMENT
 - c. CLOSE PUBLIC HEARING
3. REVIEW THE PROPOSED AMENDMENTS
4. CONSIDER ADOPTION OF THE ORDINANCE AND GENERAL REGULATION AND DIRECT STAFF TO COMPLETE ALL NECESSARY STEPS

5. NEW BUSINESS

A. CALL FOR PUBLIC HEARING FOR COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2025-2026 WITH THE GENERAL TAXES

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DECLARING THE INTENTION OF THE DISTRICT TO COLLECT SEWER SERVICE CHARGES (SSC) WITH THE GENERAL TAXES FOR FISCAL YEAR 2025-2026, SETTING TIME AND PLACE FOR A PUBLIC HEARING ON THE PRELIMINARY REPORT FOR JUNE 12, 2025, AND DIRECTING PUBLICATION OF NOTICE OF THE PUBLIC HEARING

B. DRAFT FISCAL YEAR 2025-2026 BUDGET

1. RECEIVE REPORT FROM STAFF
2. PROVIDE DIRECTION

C. DRAFT CAPITAL IMPROVEMENT PROGRAM UPDATE

1. RECEIVE STAFF REPORT AND PRESENTATION OF THE DRAFT CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE
2. PROVIDE DIRECTION AS NECESSARY

D. INTER-FUND TRANSFER OF AD VALOREM FROM FUND 3409 TO FUND 3410

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2025, AUTHORIZING A TRANSFER FROM FUND 3409 TO FUND 3410 IN THE AMOUNT OF \$457K FOR AD VALOREM TAXES

E. AB 2561 CALL FOR PUBLIC HEARING

1. RECEIVE REPORT FROM STAFF
2. PROVIDE DIRECTION TO CALL FOR A PUBLIC HEARING ON AB 2561

F. GARDENS AT HEATHER FARM TASK ORDER NO. 3 TO AGREEMENT 23-0004

1. RECEIVE REPORT FROM STAFF
2. PROVIDE DIRECTION, AS NECESSARY

G. SOURCE CONTROL AND POLLUTION PREVENTION SUPPORT CONTRACT

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE AGREEMENT WITH CENTRAL CONTRA COSTA SANITARY DISTRICT FOR SOURCE CONTROL

AND POLLUTION PREVENTION SUPPORT SERVICES ON BEHALF OF MT. VIEW SANITARY DISTRICT FOR THE PERIOD COVERING JULY 1, 2025, THROUGH JUNE 30, 2028, AND AUTHORIZE THE BOARD PRESIDENT TO SIGN

H. FISCAL YEAR 2024-2025 – 3RD QUARTER BUDGET REPORT

1. RECEIVE REPORT FROM STAFF
2. PROVIDE DIRECTION, AS NECESSARY

I. FIFTH AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT

1. RECEIVE REPORT FROM STAFF
2. IN OPEN SESSION CONSIDER THE PROPOSED FIFTH AMENDMENT TO THE GENERAL MANAGER EMPLOYMENT AGREEMENT AND, IF ACCEPTABLE, ADOPT A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AMENDMENT AND PRESENT IT TO THE GENERAL MANAGER FOR HER EXECUTION
3. PROVIDE DIRECTION TO REVISE THE DISTRICT POLICY AND PROCEDURE 2305 – SALARY & WAGE SCHEDULES TO INCLUDE THE APPROVED GENERAL MANAGER'S COMPENSATION.
4. PROVIDE DIRECTION TO THE DISTRICT LEGAL COUNSEL, IF APPLICABLE

6. REPORTS

- R-1. GENERAL MANAGER
- R-2. DEPUTY GENERAL MANAGER
- R-3. DISTRICT ENGINEER
- R-4. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-5. WASTEWATER OPERATIONS MANAGER
- R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

- R 8.01 PRESIDENT GREGORY T. PYKA
- R 8.02 VICE PRESIDENT JARED RUDELL
- R 8.03 DIRECTOR BRIAN A. DANLEY
- R 8.04 DIRECTOR JULIA HALSNE
- R 8.05 DIRECTOR MARJAN JAVADI

7. COMMUNICATIONS

- A. [LAIF QUARTERLY STATEMENT](#)
- B. [LAIF MONTHLY STATEMENT](#)
- C. [BMO MONTHLY STATEMENT](#)
- D. [UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS](#)

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION (SEE SEPARATE AGENDA)

10. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

11. CLOSED SESSION

- A. REAL PROPERTY NEGOTIATIONS-NEGOTIATORS: CHRIS ELLIOTT AND J. DANIEL ADAMS, PROPERTY: 888 HOWE ROAD, MARTINEZ CA, OWNER BARRY THOMPSON
- B. PERSONNEL MATTERS – PUBLIC EMPLOYMENT – GOVERNMENT CODE SECTION 54957 - TITLE: DISTRICT LEGAL COUNSEL ANNUAL REVIEW
- C. REPORT OUT OF CLOSED SESSION

12. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS AN PERSONNEL COMMITTEE MEETING ON MAY 27, 2025, AT 3:00 P.M. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JUNE 12, 2025, AT 3:30 P.M.