



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA**

6:30 P.M., THURSDAY, JULY 9, 2009
MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSIDER ADOPTION OF MOTIONS APPROVING MINUTES, CHECKS, AND PAYMENT ORDERS

1. CONSIDER ADOPTION OF A MOTION APPROVING MINUTES
 - A. MAY 28, 2009, REGULAR BOARD MEETING
 - B. JUNE 9, 2009, FINANCE COMMITTEE MEETING
 - C. JUNE 11, 2009, REGULAR BOARD MEETING
 - D. JUNE 18, 2009, ADJOURNED REGULAR MEETING
2. GENERAL FUND NO. 3409
 - A. CONSIDER ADOPTION OF A MOTION APPROVING AND RATIFYING THE ISSUANCE OF CHECK NUMBER 42785 DATED JUNE 25, 2009
 - B. CONSIDER ADOPTION OF A MOTION APPROVING AND RATIFYING THE ISSUANCE OF CHECK NUMBERS 42786 THROUGH 42789 DATED JUNE 30, 2009

- C. CONSIDER ADOPTION OF A MOTION APPROVING CHECKS DATED JULY 10, 2009
(See Purchase Journal following this item in packet for details.)
- 3. FACILITIES REHABILITATION FUND 3410 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 288 and 289
(See Purchase Journal following this item in packet for details.)
- 4. CAPITAL OUTLAY FUND 3412 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 2139 THROUGH 2144
(See Purchase Journal following this item in packet for details.)
- 5. CONSTRUCTION FUND 3415 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBER 584
(See Purchase Journal following this item in packet for details.)
- 6. CONSIDER ADOPTION OF A MOTION ACKNOWLEDGING WRITTEN REPORT FROM SECRETARY VERIFYING POSTING AND PUBLICATION OF ORDINANCE NO. 2009-100 (GENERAL REGULATION NO. 100) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE

PUBLIC HEARING

- 7. COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2009-2010 WITH THE GENERAL TAXES
 - A. REPORT FROM STAFF
 - B. CONDUCT PUBLIC HEARING
 - 1) OPEN PUBLIC HEARING
 - 2) RECEIVE PUBLIC TESTIMONY
 - 3) CLOSE PUBLIC HEARING
 - C. CONSIDER ADOPTION OF RESOLUTION NO. ____-2009, OVERRULING OBJECTIONS, ADOPTING THE REPORT OF THE ENGINEER AND ORDERING THE COLLECTION OF SEWER USER SERVICE CHARGES FOR THE FISCAL YEAR 2009-2010 IN THE SAME MANNER AND BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES

8. SEWER SYSTEM MANAGEMENT PLAN (SSMP)
 - A. REPORT FROM STAFF
 - B. CONDUCT PUBLIC HEARING
 - 1) OPEN PUBLIC HEARING
 - 2) RECEIVE PUBLIC TESTIMONY
 - 3) CLOSE PUBLIC HEARING
 - B. CONSIDER ADOPTION OF A RESOLUTION NO. ____-2009 APPROVING AND ADOPTING THE DISTRICT'S SSMP AND DIRECTING DISTRICT MANAGER TO PROVIDE NOTIFICATIONS IN ACCORDANCE WITH THE LAW
- 9 EAST BAY RV
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF MOTION DIRECTING STAFF TO SEND NOTICE THAT SEWER SERVICES WILL BE TERMINATED.

OLD BUSINESS

10. PUMP STATION NO. 1 EMERGENCY REPAIRS PROJECT
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2009 ACCEPTING PUMP STATION NO. 1 EMERGENCY REPAIRS PROJECT AS COMPLETE AND DIRECTING SECRETARY TO FILE THE NOTICE OF COMPLETION

NEW BUSINESS

11. REPORT ON FUNDING ALTERNATIVES AND APPLICATION FOR STATE REVOLVING FUND
 - A. REPORT FROM STAFF
12. PUMP STATION NO. 1 RENOVATION PROJECT
 - A. REPORT FROM STAFF

13. RESOLUTION NO. 1231-2009
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. 1231-2009 IN THE MATTER OF RECOGNIZING DAVID R. CONTRERAS FOR THIRTY-SIX (36) YEARS OF DEDICATED SERVICE TO THE CITIZENS OF THE MT. VIEW SANITARY DISTRICT
14. DISCUSSION OF LAFCO RELATED ITEMS
 - A. JUNE 25, 2009, NOTICE AND AGENDA FOR LAFCO SPECIAL MEETING
 - B. JUNE 26, 2009, NOTICE AND AGENDA FOR LAFCO SPECIAL MEETING
 - C. JULY 8, 2009, MEETING NOTICE AND AGENDA
 - D. REPORT FROM DISTRICT'S LAFCO REPRESENTATIVE
15. ADVANCEMENT OF SENIOR ADMINISTRATIVE ASSISTANT CINDY Y. CHEN FROM LEVEL II TO LEVEL III
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF SENIOR ADMINISTRATIVE ASSISTANT CINDY Y. CHEN FROM LEVEL II TO LEVEL III AT A MONTHLY SALARY OF \$4,933.58 EFFECTIVE AUGUST 1, 2009
16. ADVANCEMENT OF ADMINISTRATIVE ASSISTANT STEPHANIE L. SEREGIN FROM LEVEL III TO LEVEL IV
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF ADMINISTRATIVE ASSISTANT STEPHANIE L. SEREGIN FROM LEVEL III TO LEVEL IV AT A MONTHLY SALARY OF \$4,345.88 EFFECTIVE AUGUST 7, 2009

17. NPDES PERMIT RENEWAL CONSULTATION SERVICES
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION APPROVING PROPOSAL FROM LARRY WALKER ASSOCIATES FOR NPDES PERMIT RENEWAL CONSULTING SERVICES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE STANDARD CONSULTING SERVICES AGREEMENT
18. PUMP STATION # 4 SANITARY SEWER OVERFLOW ADMINISTRATIVE CIVIL LIABILITY
 - A. REPORT FROM STAFF
19. WESTAIRE SANITARY SEWER EASEMENT
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. _____-2009 AUTHORIZING JOINT USE OF THE DISTRICT'S WESTAIRE SANITARY SEWER EASEMENT WITH CITY OF MARTINEZ
20. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 54TH ANNUAL CONFERENCE – AUGUST 12-15, 2009
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CASA 54TH ANNUAL CONFERENCE IN SAN DIEGO, CALIFORNIA, AUGUST 12-15, 2009 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
21. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 40TH ANNUAL CONFERENCE & EXHIBITOR SHOWCASE – SEPTEMBER 21-24, 2009
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 40TH ANNUAL CONFERENCE & EXHIBITOR SHOWCASE IN INDIAN WELLS, CALIFORNIA, SEPTEMBER 21-24, 2009 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

22. CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING – JULY 20, 2009
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING, JULY 20, 2009 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
23. ADJOURNED REGULAR BOARD MEETING(S) FOR THURSDAY, JULY 30 AND/OR AUGUST 27, 2009
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION SCHEDULING ADJOURNED REGULAR BOARD MEETING(S) FOR THURSDAY JULY 30 AND/OR AUGUST 27, 2009 AT 6:30 P.M.

CLOSED SESSION

24. CONFERENCE WITH LEGAL COUNSEL– ANTICIPATED LITIGATION INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (c) OF GOVERNMENT CODE SECTION 54956.9 (one case)

REPORTS OUT OF CLOSED SESSION

REPORTS

25. DISTRICT MANAGER
26. ENGINEER
27. ATTORNEY
28. SECRETARY
29. DIRECTORS
 - A. STANLEY R. CALDWELL – WEBINAR “BUILDING PUBLIC AWARENESS & INVOLVEMENT ONLINE: HOW SPECIAL DISTRICTS CAN LEVERAGE WEBCASTING” – JUNE 25, 2009

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

30. CALIFORNIA DEPARTMENT OF CONSERVATION, DIVISION OF RECYCLING
– JUNE 23, 2009 – NOTICE – PROPORTIONAL REDUCTIONS IN PAYMENTS
31. CSDA – MAY 21, 2009 – MEMORANDUM – CSDA MEMBERSHIP DUES
FREEZE

BOARD ITEMS – Limited to requests and directives for future meetings

ADJOURNMENT TO AN ADJOURNED REGULAR BOARD MEETING ON
THURSDAY, JULY 30, 2009 AT 6:30 P.M. OR THE REGULAR BOARD MEETING OF
AUGUST 13, AT 6:30 P.M. AS DETERMINED BY THE BOARD