



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
ADJOURNED REGULAR BOARD MEETING AGENDA**

6:30 P.M., THURSDAY, JULY 21, 2011
MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

1. APPROVE THE MINUTES OF THE JUNE 9, 2011, REGULAR BOARD MEETING
2. APPROVE THE MINUTES OF THE JUNE 21, 2011, PERSONNEL COMMITTEE MEETING
3. RATIFY THE VOIDING OF GENERAL FUND 3409 CHECK NO. 45234 DATED JUNE 10, 2011

4. RATIFY THE APPROVAL AND SUBSEQUENT VOIDING OF GENERAL FUND 3409 CHECK NO. 45319 DATED JUNE 14, 2011
5. RATIFY THE APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 45320 DATED JUNE 28, 2011
6. RATIFY APPROVAL OF GENERAL FUND 3409 CHECKS DATED JULY 15, 2011 (See Purchase Journal following this item in packet for details.)
7. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDERS DATED JULY 15, 2011 (See Purchase Journal following this item in packet for details.)
8. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDERS DATED JULY 15, 2011 (See Purchase Journal following this item in packet for details.)
9. ACKNOWLEDGE WRITTEN REPORT FROM SECRETARY VERIFYING POSTING AND PUBLICATION OF NOTICE OF ADOPTION OF ORDINANCE NO. 2011-105 (GENERAL REGULATION NO. 105) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE

PUBLIC HEARING

10. JDF HOLDINGS, LLC (FORMERLY DOING BUSINESS AS EAST BAY RV)
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A RESOLUTION NO. ____-2011 DIRECTING THE BOARD SECRETARY TO POST UNPAID USER SERVICE CHARGES FOR APN 159-210-040 TO THE COUNTY TAX ROLL
11. COLLECTION OF SEWER USER SERVICE CHARGES FOR FISCAL YEAR 2011-2012 WITH THE GENERAL TAXES
 - A. REPORT FROM STAFF
 - B. CONDUCT PUBLIC HEARING
 - 1) OPEN PUBLIC HEARING
 - 2) RECEIVE PUBLIC TESTIMONY
 - 3) CLOSE PUBLIC HEARING

- C. CONSIDER ADOPTION OF RESOLUTION NO. ____-2011, OVERRULING OBJECTIONS, ADOPTING THE REPORT OF THE ENGINEER AND ORDERING THE COLLECTION OF SEWER USER SERVICE CHARGES FOR THE FISCAL YEAR 2011-2012 IN THE SAME MANNER AND BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES (REQUIRES AT LEAST FOUR AFFIRMATIVE VOTES)

OLD BUSINESS

- 12. RESPONSE TO CONTRA COSTA COUNTY GRAND JURY REPORT NO. 1104 – “ELECTED BOARD MEMBERSHIP”
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF REGARDING ANY REVISIONS TO THE DRAFT RESPONSE TO GRAND JURY REPORT 1104 AND BY MOTION DIRECT THE DISTRICT MANAGER TO TRANSMIT THE RESPONSE ON OR BEFORE JULY 25, 2011 AS REQUIRED IN THE APRIL 26, 2011 TRANSMITTAL LETTER
- 13. FIVE YEAR DISTRICT FACILITIES REHABILITATION PROGRAM AND CAPITAL IMPROVEMENT PROGRAM – FY 2012 -2016
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION APPROVING THE FIVE YEAR DISTRICT FACILITIES REHABILITATION PROGRAM AND THE FIVE YEAR DISTRICT CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2011-2012 THROUGH 2015-2016

NEW BUSINESS

- 14. RESPONSE TO CONTRA COSTA COUNTY GRAND JURY REPORT NO. 1105 – “ETHICS AND TRANSPARENCY ISSUES IN CONTRA COSTA COUNTY”
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF

15. BELMONT TERRACE UNIT 3
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2011 AUTHORIZING ASSIGNMENT OF RESPONSIBILITIES FOR SPECIAL LATERAL AGREEMENT
 - C. CONSIDER ADOPTION OF RESOLUTION NO. ____-2011 APPROVING AND ACCEPTING BELMONT TERRACES SUBDIVISION NO. 8984 PHASE III MAINLINE IMPROVEMENTS AS COMPLETE AND DIRECTING THE BOARD SECRETARY TO FILE THE NOTICE OF COMPLETION

16. CONTRA COSTA CHAPTER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING – JULY 18, 2011
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING THAT ATTENDANCE AT THE CONTRA COSTA CHAPTER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION MEETING ON JULY 18, 2011 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND RATIFYING APPROVAL FOR DISTRICT REPRESENTATIVE(S) TO ATTEND

17. STRATEGIC PLAN
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF REVISED STRATEGIC PLAN

18. PROFESSIONAL SERVICES AGREEMENT WITH LEPTIEN, CRONIN, COOPER, MORRIS & POORE, INC - TASK ORDERS NO. 2 and 3
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING BOARD PRESIDENT TO EXECUTE TASK ORDER NUMBER 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH LEPTIEN, CRONIN, COOPER, MORRIS & POORE, INC. FOR DISTRICT ENGINEER SERVICES AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE THE TASK ORDER NOT-TO-EXCEED \$180,000 FOR FISCAL YEAR 2011-2012

- C. CONSIDER ADOPTION OF A MOTION AUTHORIZING BOARD PRESIDENT TO EXECUTE TASK ORDER NUMBER 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH LEPTIEN, CRONIN, COOPER, MORRIS & POORE, INC. FOR DESIGN OF THE MVSD SECURITY FENCE PROJECT AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE THE TASK ORDER NOT-TO-EXCEED \$53,784
- 19. PLANT SECURITY FENCING PROJECT CALL FOR BIDS
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2011 APPROVING PLANS AND SPECIFICATIONS SUBJECT TO MINOR MODIFICATIONS BY THE DISTRICT ENGINEER AND AUTHORIZING THE DISTRICT MANAGER TO CALL FOR BIDS FOR THE CONSTRUCTION OF THE TREATMENT PLANT SECURITY FENCING PROJECT
 - 20. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 56TH ANNUAL CONFERENCE – AUGUST 10-13, 2011
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CASA ANNUAL CONFERENCE IN SAN DIEGO, CALIFORNIA, AUGUST 10-13, 2011 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
 - 21. STANDARD SPECIFICATIONS FOR DESIGN AND CONSTRUCTION OF WASTEWATER COLLECTION FACILITIES
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2011 AUTHORIZING ADOPTION OF STANDARD SPECIFICATIONS FOR DESIGN AND CONSTRUCTION OF WASTEWATER COLLECTION FACILITIES
 - 22. CSDA BOARD OF DIRECTORS ELECTION 2011 – SEAT C – TERM ENDS 2014
 - A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION VOTING FOR A CANDIDATE TO FILL CSDA 2011 BOARD OF DIRECTORS REGION 3, SEAT C, AND AUTHORIZING PRESIDENT TO EXECUTE BALLOT
23. CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CSDA) PROPOSED BYLAWS AMENDMENTS
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO CAST THE DISTRICT'S VOTE SUPPORTING ADOPTION OF THE PROPOSED CSDA BYLAWS AMENDMENTS VIA MAIL-IN BALLOT
24. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE – OCTOBER 10-13, 2011
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CSDA ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE IN MONTEREY, CALIFORNIA, OCTOBER 10-13, 2011, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVES TO ATTEND
25. 84TH ANNUAL WATER ENVIRONMENT FEDERATION TECHNICAL EXHIBITION AND CONFERENCE – OCTOBER 15-19, 2011
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE 84TH ANNUAL WATER ENVIRONMENT FEDERATION TECHNICAL EXHIBITION AND CONFERENCE IN LOS ANGELES, CA, OCTOBER 15-19, 2011, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
26. CARROWS SETTLEMENT
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION RATIFYING EXECUTION OF CARROWS SETTLEMENT AGREEMENT

27. MANHOLE REHABILITATION PROJECT
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2011 APPROVING PLANS SUBJECT TO MINOR MODIFICATIONS BY DISTRICT ENGINEER AND AUTHORIZING DISTRICT MANAGER TO CALL FOR BIDS FOR MANHOLE REHABILITATION PROJECT

REPORTS

28. DISTRICT MANAGER
29. ASSISTANT DISTRICT MANAGER
30. ENGINEER
31. LEGAL COUNSEL
32. SECRETARY
33. DIRECTORS
 - A. STANLEY R. CALDWELL
 - 1) LIABILITY AND COMPLIANCE TRAINING AND CSDA CHAPTER FORMATION DISCUSSION - June 22, 2011
 - B. DAVID P. MAGGI
 - C. GREGORY T. PYKA
 - D. VICE PRESIDENT WILLIAMS
 - E. PRESIDENT SCHAAL

FUTURE BOARD ITEMS

34. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

35. CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION – DRAFT JANUARY 24, 2011 MINTUES

ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A SPECIAL MEETING ON WEDNESDAY AUGUST 3, 2011. THE NEXT MEETING THEREAFTER IS AN ADJOURNED REGULAR BOARD MEETING ON THURSDAY, AUGUST 18, 2011, AT 6:30 P.M.