



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
Corrected
ADJOURNED REGULAR BOARD MEETING
AGENDA**

6:30 P.M., THURSDAY, AUGUST 16, 2012
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

1. APPROVE THE MINUTES OF THE JUNE 21, 2012 ADJOURNED REGULAR BOARD MEETING
2. APPROVE THE MINUTES OF THE JULY 12, 2012, REGULAR BOARD MEETING
3. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46503 THROUGH 46589 DATED JULY 13, 2012 (See Purchase Journal following this item in packet for details.)

4. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46590 THROUGH 46591 DATED JULY 23, 2012
5. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46592 THROUGH 46596 DATED JULY 25, 2012
6. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBER 372 DATED JULY 13, 2012(See Purchase Journal following this item in packet for details.)
7. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2250 THROUGH 2252 DATED JULY 13, 2012 (See Purchase Journal following this item in packet for details.)
8. ACKNOWLEDGE WRITTEN REPORT FROM SECRETARY VERIFYING POSTING AND PUBLICATION OF NOTICE OF ADOPTION OF ORDINANCE NO. 2012-107 (GENERAL REGULATION NO. 107) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE

OLD BUSINESS

9. BOARD MEMBER HEALTH BENEFITS – FLEXIBLE SPENDING ARRANGMENT
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF

NEW BUSINESS

10. DISTRICT POLICY NO. 2305 - SALARY AND WAGE SCHEDULE
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF DISTRICT POLICY 2305 – SALARY WAGE SCHEDULES AND DIRECT STAFF TO MAKE THE DISTRICT SALARY WAGE SCHEDULE AVAILABLE ON THE DISTRICT'S WEBPAGE
11. RENUMBERING DISTRICT POLICY 2330 - COMPENSATION
 - A. REPORT FROM STAFF
 - B. DIRECT STAFF TO RENUMBER POLICY NO. 2330 – COMPENSATION TO DISTRICT POLICY NO. 2326 – COMPENSATION AND DISTRIBUTE AS APPROPRIATE

12. DISTRICT CONTRIBUTION TO WATER EDUCATION FOUNDATION
 - A. REPORT FROM STAFF
 - B. AUTHORIZE THE DISTRICT MANAGER TO PROVIDE THE WATER EDUCATION FOUNDATION WITH AN ANNUAL CONTRIBUTION UP TO FIVE HUNDRED DOLLARS (\$500.00)
13. MANAGER'S GOALS AND OBJECTIVES
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION ACCEPTING FY 2012-2013 MANAGER'S FINAL GOALS AND OBJECTIVES
14. PROFESSIONAL SERVICES AGREEMENT WITH LEPTIEN, CRONIN, COOPER, MORRIS & POORE, INC - TASK ORDER NO. 4
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH LEPTIEN, CRONIN, COOPER, MORRIS & POORE, INC. FOR DISTRICT ENGINEER SERVICES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AGREEMENT NOT-TO-EXCEED THE AMOUNT SET FORTH FOR DISTRICT ENGINEERING SERVICES (ACCOUNTS 4554 IN FUNDS 3409, 3410 & 3412) IN THE ANNUAL BUDGET FOR EACH FISCAL YEAR
15. CONFLICT OF INTEREST CODE – BIENNIAL REVIEW
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF MOTION AUTHORIZING THE TRANSMISSION OF CORRESPONDENCE TO THE CONTRA COSTA COUNTY CLERK OF THE BOARD OF SUPERVISORS REGARDING THE ANTICIPATED AMENDMENT OF THE CONFLICT OF INTEREST CODE FOR THE MT. VIEW SANITARY DISTRICT
16. SMOKE TESTING
 - A. REPORT FROM STAFF
 - B. RECEIVE FY 2011-2012 SMOKE TESTING REPORT PRESENTATION

- C. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE A CONSULTING SERVICES AGREEMENT AND TASK ORDER NO. 1 WITH V&A CONSULTING ENGINEERS FOR SMOKE TESTING FY 2012-2013.
17. BOARD RECEIPT OF ENGINEERING REPORTS
- A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF
18. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2011 ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE – SEPTEMBER 24-27, 2012
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTING A MOTION DETERMINING ATTENDANCE AT THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE ON SEPTEMBER 24-27, 2012, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND RATIFYING APPROVAL FOR DISTRICT REPRESENTATIVE(S) TO ATTEND
19. CALPERS OPEB TRUST – FUNDING POLICY
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION ESTABLISHING DISTRICT FUNDING POLICY PROVIDING FOR OPEB TRUST
20. VACANT WASTEWATER OPERATOR POSITION
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION RATIFYING THE DISTRICT MANAGER'S DECISION TO FILL THE EXISTING WASTEWATER OPERATOR VACANCY FROM AMONG THE THREE APPLICANTS THAT REMAIN UNDER CONSIDERATION.

REPORTS

- R-1. DISTRICT MANAGER
- R-2. ASSISTANT DISTRICT MANAGER
- R-3. DISTRICT ENGINEER
- R-4. DISTRICT LEGAL COUNSEL
- R-5. SECRETARY

- R-6. DIRECTORS
 - R 6.01 STANLEY R. CALDWELL
 - R 6.02 GREGORY T. PYKA
 - R 6.03 ELMER J. SCHAAL
 - R 6.04 VICE PRESIDENT DAVID P. MAGGI
 - R 6.05 PRESIDENT WILLIAMS

FUTURE BOARD ITEMS

- 21. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, SEPTEMBER 13, 2012, AT 6:30 P.M.