



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA**

6:30 P.M., THURSDAY, JULY 8, 2010
MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSIDER ADOPTION OF MOTIONS APPROVING MINUTES, CHECKS, AND
PAYMENT ORDERS

1. CONSIDER ADOPTION OF A MOTION APPROVING MINUTES – JUNE 10, 2010, REGULAR BOARD MEETING
2. GENERAL FUND NO. 3409 – CONSIDER ADOPTION OF A MOTION APPROVING CHECKS DATED JULY 9, 2010
(See Purchase Journal following this item in packet for details.)
3. FACILITIES REHABILITATION FUND 3410 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 310 THROUGH 311
(See Purchase Journal following this item in packet for details.)
4. CAPITAL OUTLAY FUND 3412 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 2179 THROUGH 2184
(See Purchase Journal following this item in packet for details.)

5. CONSTRUCTION FUND 3415 – CONSIDER ADOPTION OF A MOTION APPROVING PAYMENT ORDER NUMBERS 614 THROUGH 618
(See Purchase Journal following this item in packet for details.)

PUBLIC HEARING

6. COLLECTION OF SEWER USER SERVICE CHARGES FOR FISCAL YEAR 2010-2011 WITH THE GENERAL TAXES
 - A. REPORT FROM STAFF
 - B. CONDUCT PUBLIC HEARING
 - 1) OPEN PUBLIC HEARING
 - 2) RECEIVE PUBLIC TESTIMONY
 - 3) CLOSE PUBLIC HEARING
 - C. CONSIDER ADOPTION OF RESOLUTION NO. ____-2010, OVERRULING OBJECTIONS, ADOPTING THE REPORT OF THE ENGINEER AND ORDERING THE COLLECTION OF SEWER USER SERVICE CHARGES FOR THE FISCAL YEAR 2010-2011 IN THE SAME MANNER AND BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES (REQUIRES AT LEAST FOUR AFFIRMATIVE VOTES)

OLD BUSINESS

7. SPHERE OF INFLUENCE CHANGE
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A RESOLUTION NO. ____-2010 OF APPLICATION REQUESTING CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO) TO AMEND THE MUTUAL SPHERE OF INFLUENCE (SOI) BETWEEN MT. VIEW SANITARY DISTRICT AND THE CENTRAL CONTRA COSTA SANITARY DISTRICT

NEW BUSINESS

8. PROPOSED FUTURE DISTRICT BUDGET PROCESS AND SCHEDULE
 - A. REPORT FROM STAFF

- B. PROVIDE DIRECTION TO STAFF
9. LOCK OUT TAG OUT POLICY
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION ACCEPTING THE DISTRICT LOCKOUT-TAGOUT PROCEDURE MANUAL AND DIRECTING STAFF TO INCORPORATE THE MANUAL INTO THE MT. VIEW SANITARY DISTRICT ILLNESS, INJURY PREVENTION PLAN AND EMPLOYEE SAFETY\TRAINING PROGRAM
10. BOARD POLICIES AND PROCEDURES - PRESIDENTIAL SUCCESSION
- A. REPORT FROM STAFF
 - B. ADOPT MOTION AMENDING BOARD POLICIES AND PROCEDURES SECTION B-60-40 ENTITLED "CHAIRPERSON" AS SET FORTH IN THE STAFF REPORT AND DIRECT THE DISTRICT SECRETARY TO POST THE AMENDMENT
11. REPORT ON REVIEW OF THE DISTRICT USE OF CONSULTANTS
- A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF
12. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) 55TH ANNUAL CONFERENCE – AUGUST 18-21, 2010
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CASA ANNUAL CONFERENCE IN MONTEREY, CALIFORNIA, AUGUST 18-21, 2010 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
13. QUARTERLY CONTRA COSTA CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION MEETING (CCSDA)
- A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE QUARTERLY CONTRA COSTA CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CCSDA) MEETING ON, JULY 19, 2010, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
14. CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION – REGION 3 – SEAT B – TERM ENDS 2013
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION VOTING FOR CANDIDATE TO FILL SEAT B AND AUTHORIZING PRESIDENT TO EXECUTE BALLOT
15. CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION (CSDA) PROPOSED BYLAWS AMENDMENTS
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO CAST THE DISTRICT'S VOTE SUPPORTING ADOPTION OF THE PROPOSED CSDA BYLAWS AMENDMENTS VIA MAIL-IN BALLOT
16. 2011 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) COMMITTEE PARTICIPATION REQUEST
- A. REPORT FROM STAFF
 - B. CONSIDER REQUEST FROM CSDA FOR COMMITTEE PARTICIPATION, DETERMINE BOARD MEMBER/STAFF INTEREST AND CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CSDA 2011 COMMITTEE AND VOLUNTEER INTEREST FORM AND DIRECTING STAFF TO FORWARD THE DOCUMENT TO CSDA

REPORTS

- 17. DISTRICT MANAGER
- 18. ASSISTANT DISTRICT MANAGER
- 19. ENGINEER
- 20. ATTORNEY
- 21. SECRETARY
- 22. DIRECTORS

23. BOARD ITEMS – LIMITED TO REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

- 24. LETTER TO DAN MELLO, 919 VEALE AVE.
- 25. CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION – APRIL 19, 2010 DRAFT MINUTES
- 26. STEPHEN J. YBARRA, AUDITOR-CONTROLLER – CONTRA COSTA COUNTY – JUNE 23, 2010 – CHEVRON ASSESSMENT APPEALS PROPERTY TAX REFUND
- 27. CALIFORNIA STATE CONTROLLER – LOCAL AGENCY INVESTMENT FUND – INTEREST EARNED – QUARTER ENDED MARCH 31, 2010
- 28. SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE – FINANCE – RESOLVING TODAY'S MOST PRESSING CHALLENGES SEMINAR – SEPTEMBER 9-10, 2010

CLOSED SESSION

- 29. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE SECTION 54957
TITLE: DISTRICT MANAGER'S ANNUAL EVALUATION

REPORT OUT OF CLOSED SESSION

ADJOURNMENT – THE NEXT SCHEDULED MEETING IS A REGULAR MEETING ON THURSDAY, AUGUST 12, 2010 AT 6:30 P.M.