



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

September 9, 2021, 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZcucuGtjkoHdXGQ9Rn_XVK5Y1Rnm62gZzZ

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [APPROVE THE MINUTES OF THE AUGUST 19, 2021 REGULAR BOARD MEETING](#)

B. [APPROVE THE MINUTES OF THE AUGUST 19, 2021 SPECIAL BOARD MEETING](#)

- C. [RECEIVE THE MINUTES OF THE AUGUST 26, 2021 PERSONNEL COMMITTEE MEETING](#)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58636 THROUGH 58682 DATED AUGUST 10, 2021](#) (See Purchase Journal following this item for details.)
- E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58683 THROUGH 58731 DATED AUGUST 24, 2021](#) (See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBERS 663 THROUGH 664 DATED AUGUST 10, 2021](#) (See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 665 DATED AUGUST 24, 2021](#) (See Purchase Journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3027 THROUGH 3030 DATED AUGUST 10, 2021](#) (See Purchase Journal following this item in packet for details.)
- I. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3031 DATED AUGUST 24, 2021](#) (See Purchase Journal following this item in packet for details.)

4. [PUBLIC HEARING](#)

A. [PUBLIC HEARING FOR CONFLICT OF INTEREST CODE – AMENDMENT](#)

1. REPORT FROM STAFF
2. CONDUCT PUBLIC HEARING
 - a. OPEN PUBLIC HEARING
 - b. RECEIVE PUBLIC TESTIMONY
 - c. CLOSE PUBLIC HEARING
3. CONSIDER ADOPTION OF ORDINANCE NO. 2021 - ____ (GENERAL REGULATION NO. ____), AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY DISTRICT (MVSD) ADOPTING GENERAL REGULATION NO. ____ AMENDING THE CONFLICT OF INTEREST CODE FOR THE DISTRICT

5. NEW BUSINESS

A. EMPLOYER-EMPLOYEE RELATIONS RESOLUTION

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2021 APPROVING AND ADOPTING THE EMPLOYER-EMPLOYEE RELATIONS RESOLUTION (EERR)

B. POLICIES: LEAVES OF ABSENCE, WORKERS COMPENSATION, DISTRICT UNIFORMS, VEHICLE COST REIMBURSEMENT, AND MILITARY LEAVE

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING POLICIES AND PROCEDURES:
 - a. 2045 – LEAVES OF ABSENCE
 - b. 2075 – WORKERS COMPENSATION
 - c. 2095 – DISTRICT UNIFORMS
3. CONSIDER ADOPTION OF A MOTION DELETING REDUNDANT POLICY AND PROCEDURES:
 - a. 2100 – VEHICLE COST REIMBURSEMENT
 - b. 2050 – MILITARY LEAVE

C. FISCAL YEAR 2020-2021 – 4TH QUARTER BUDGET REPORT

1. REPORT FROM STAFF
2. PROVIDE DIRECTION, AS NECESSARY

D. AWARD OF CONSTRUCTION CONTRACT FOR THE UV DISINFECTION REPLACEMENT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. _____ -2021, AWARDING CONTRACT 19-1 FOR THE UV DISINFECTION REPLACEMENT TO C. OVERAA & CO. IN THE AMOUNT OF \$3,924,000, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT

E. AMENDMENT OF AGREEMENT WITH V. W. HOUSEN & ASSOCIATES AND TASK ORDER FOR THE PIPELINE CLEANING & TELEVISIONING PHASE 2

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 TO CONTRACT NO. 19-0013 WITH V. W. HOUSEN & ASSOCIATES (VWH) INCREASING THE TOTAL CONTRACT AMOUNT BY \$248,852 FROM \$171,212 TO \$420,064
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 2 TO CONTRACT NO. 19-0013 IN THE AMOUNT OF \$248,852 AUTHORIZING VWH TO PROVIDE PROFESSIONAL ENGINEERING SERVICES

F. CASH FLOW

1. REPORT FROM STAFF
2. PROVIDE DIRECTION

6. REPORTS

- R-1. DISTRICT MANAGER
- R-2. DISTRICT ENGINEER
- R-3. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-4. ENVIRONMENTAL SERVICES MANAGER
- R-5. WASTEWATER OPERATIONS MANAGER
- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY
- R-8. DIRECTORS

- R 8.01 DIRECTOR BRIAN A. DANLEY
- R 8.02 DIRECTOR DAVID P. MAGGI
- R 8.03 DIRECTOR GREGORY T. PYKA
- R 8.04 DIRECTOR ELMER J. SCHAAL
- R 8.05 DIRECTOR STANLEY R. CALDWELL

7. COMMUNICATIONS

None

8. FUTURE BOARD ITEMS

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

9. ADJOURNMENT

- A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, OCTOBER 14, 2021 At 6:30 P.M.