

MINUTES OF THE SPECIAL MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
AUGUST 3, 2011

The District Board of the Mt. View Sanitary District convened in a special session at its regular place of meeting, Mt. View Sanitary District Meeting Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on August 3, 2011, at 5:35p.m.

ROLL CALL OF DIRECTORS

PRESENT: Directors Stanley R. Caldwell, David P. Maggi, Gregory T. Pyka, Vice President Randell E. Williams, and President Elmer J. Schaal
ABSENT: None
Also Present: STAFF – District Manager Michael D. Roe, Assistant District Manager Neal B. Allen, District Engineer Randolph W. Leptien, District Counsel J. Daniel Adams and Assistant District Counsel Maurice E. Huguet
PUBLIC –Brent Ives of BHI Management Consulting.

PUBLIC COMMENT

None

NEW BUSINESS

1. WASTEWATER OPERATIONS SUPERVISOR
 - A. REPORT FROM STAFF

District Manager Roe reported that as part of the District Aligned Organization, on June 10, 2010, the District Board approved District Policy Number 2435 and amended District Policy Number 2330 establishing new job descriptions and more stringent minimum qualifications for District Operations Staff. To protect certain existing employees' jobs, the Board also adopted Resolution 1254-2010 establishing "Grandfather" conditions in the event existing employees were unable to meet new minimum job requirements. Resolution 1254-2010 granted the District's Wastewater Operations Supervisor, Mike Roderick one year to obtain a Grade III Wastewater Treatment Plant Operators Certificate. Mr. Roderick recently informed District Manager Roe that he was unsuccessful in passing the exam for a Grade III Certificate, and requested additional time through the next testing cycle to obtain the required Certificate and also asked to remain in the position of Wastewater Operations Supervisor. District Manager Roe fielded questions from the Board and recommended the Board Adopt the proposed resolution (1286-2011) extending the time extension granted by Resolution No. 1254-2010 to February 15, 2012 for the District's Wastewater Operations Supervisor to obtain a Grade III Wastewater Treatment Plant Operators Certificate issued by the SWRCB.

- B. CONSIDER ADOPTION OF RESOLUTION NO. 1286-2011 GRANTING AN ADDITIONAL PERIOD OF TIME FOR AN EXISTING EMPLOYEE IMPACTED BY REVISED JOB DESCRIPTIONS TO COMPLETE TRAINING AND SUCCESSFULLY OBTAIN A GRADE III WASTEWATER TREATMENT PLANT OPERATORS CERTIFICATE

It was moved by Director Pyka, seconded by Director Maggi, to adopt Resolution No. 1286-2011 granting an additional period of time for an existing employee impacted by revised job descriptions to complete training and successfully obtain a Grade III Wastewater Treatment Plant Operators Certificate.

Motion carried by the following vote:

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| AYES: | Directors Caldwell, Maggi, and Pyka, and Vice President Williams |
| NOES: | President Schaal |
| ABSENT: | None |
| ABSTAIN: | None |

- 2. BOARD ETHICS TRAINING - AB1234 TRAINING CONDUCTED BY BRENT IVES

An ethics training session was held from 5:55 PM to 8:15 PM.

FUTURE BOARD ITEMS

- 3. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None.

ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS AN ADJOURNED REGULAR BOARD MEETING ON THURSDAY, AUGUST 18, 2011, AT 6:30 P.M.

At 8:16 p.m., President Schaal adjourned the meeting.



Neal B. Allen, Assistant District Manager