

MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
APRIL 13, 2023

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on April 13, 2023, at 6:34 p.m.

1. ROLL CALL OF DIRECTORS

- PRESENT: Directors David P. Maggi, Melody LaBella, and President Brian A. Danley.
- ABSENT: Directors Julia Halsne and Gregory Pyka
- Also Present: STAFF – General Manager Lilia M. Corona, District Engineer Chris D. Elliott, CFO/Administrative Services Manager Denise Gray, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams
- PUBLIC: District resident Philip Leiber (Director of Finance and Administration at Central San), District residents Susan Gustofson, Richard Sikka-Moy, Alice Jackman, Diane Davis, Nancy Gaines, Kathy Petricca, Ronda Meyers, Arlene Grimes, Jack Travers, Sheri Metcalf, Louise Barker, Tara Weber, Emily Barnett, Nadine Peyrucain, Tom Lochus, Janet & Lewis Disbrow, Ruth & Bradford Shumate, Margo Bishop, Ann Ji, and Janet Nieuwsma

2. PUBLIC COMMENT

Resident Susan Gustofson advised the Board she would like the District to offer Zoom as an option for residents to attend meetings. She also shared that she supports consolidation with Central San.

3. CONSENT CALENDAR

- A. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60574 THROUGH 60626 DATED MARCH 8, 2023
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60627 THROUGH 60666 DATED MARCH 21, 2023

- C. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3141 THROUGH 3145 DATED MARCH 7, 2023
- D. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3146 THROUGH 3147 DATED MARCH 21, 2023
- E. APPROVE THE MINUTES OF THE MARCH 9, 2023, REGULAR BOARD MEETING

It was moved by Director Maggi, seconded by Director LaBella, to approve Consent Calendar Items 3A to 3E.

Motion carried by the following vote:

AYES: Directors LaBella, Maggi, and President Danley
NOES: None
ABSENT: Directors Halsne and Pyka
ABSTAIN: None

4. NEW BUSINESS

A. ACCEPT THE DRAFT 2023 AFFORDABILITY STUDY

1. REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE DRAFT 2023 AFFORDABILITY STUDY AS FINAL

It was moved by Director Maggi, seconded by Director LaBella, to adopt a motion accepting the draft 2023 Affordability Study as final.

Motion carried by the following vote:

AYES: Directors LaBella, Maggi, and President Danley
NOES: None
ABSENT: Directors Halsne and Pyka
ABSTAIN: None

5. PUBLIC HEARING

A. PUBLIC HEARING TO CONSIDER INCREASE IN SEWER SERVICE CHARGE FOR FISCAL YEARS 2023-2024 THROUGH 2027-2028

1. REPORT FROM STAFF

General Manager Corona reported the Board could not vote on this item tonight because there are only three Board Members in attendance and the requested action requires four affirmative votes. Therefore, the Board should receive public testimony and then the public hearing will be continued to the adjourned regular meeting on Thursday, May 4, 2023, at 6:30 p.m.

2. CONDUCT PUBLIC HEARING

A. Open Public Hearing

President Danley opened the Public Hearing.

B. Receive Public Comment

Public testimony was received.

C. Continue Public Hearing

President Danley continued the Public Hearing to Thursday, May 4, 2023, at 6:30 p.m.

4. NEW BUSINESS

B. FISCAL YEAR 2022-23 FUNDS 3412 AND 3409 BUDGET ADJUSTMENTS

1. REPORT FROM STAFF

District Engineer Chris Elliott reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE PROPOSED FISCAL YEAR 2022-23 FUND 3412 BUDGET ADJUSTMENTS FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) IN THE TOTAL INCREASE AMOUNT OF \$424,000.

3. CONSIDER ADOPTION OF A MOTION APPROVING THE PROPOSED FISCAL YEAR 2022-23 FUND 3409 BUDGET ADJUSTMENT FOR THE

GEOGRAPHIC INFORMATION SYSTEM (GIS) UPGRADE AND SEWER SERVICE CHARGES TECHNICAL SUPPORT IN THE TOTAL INCREASE AMOUNT OF \$27,000.

4. CONSIDER ADOPTION OF RESOLUTION NO. 1585-2023 AUTHORIZING THE TRANSFER OF FUNDS FROM FINANCIAL RESERVES TO THE CAPITAL OUTLAY FUND AND THE OPERATIONS AND MAINTENANCE FUND.

It was moved by Director LaBella, seconded by Director Maggi, to adopt a motion approving the proposed Fiscal Year 2022-23 Fund 3412 budget adjustments for the Capital Improvement Program (CIP) in the total increase amount of \$424,000 and approve the proposed Fiscal Year 2022-23 Fund 3409 budget adjustment for the Geographic Information System (GIS) upgrade and sewer service charges technical support in the total increase amount of \$27,000, and adopt Resolution No. 1585-2023 authorizing the transfer of funds from Financial Reserves to the Capital Outlay Fund and the Operations and Maintenance Fund.

Motion carried by the following vote:

AYES: Directors LaBella, Maggi, and President Danley
NOES: None
ABSENT: Directors Halsne and Pyka
ABSTAIN: None

C. ELECTION OF BOARD VICE PRESIDENT AND COMMITTEE APPOINTMENTS

1. REPORT FROM STAFF

This item was put over to the May 11, 2023, Board Meeting in order to include the full Board in this vote.

6. REPORTS

R-1. GENERAL MANAGER

General Manager Corona reported an email had been established that allows the public to communicate with all Board Members and is accessible on our website, directors@mvsd.org.

R-2. DISTRICT ENGINEER

District Engineer Elliott provided an update on new developments progressing within the District and the Howe Road right-of-way issues.

R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-4. DEPUTY GENERAL MANAGER

General Manager Corona responded to the Boards questions regarding the ongoing graffiti issue.

R-5. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and there were no questions.

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams advised the Board that after Item 8A is addressed, all staff should be dismissed except General Manager Corona for the Closed Session Item. He also stated that he would remain in the foyer in the event there were any questions for him to address.

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 PRESIDENT BRIAN A. DANLEY

President Danley advised the Board the American Public Works Association would have a speaker addressing grants at the upcoming Expo.

R 8.02 DIRECTOR DAVID P. MAGGI

None

R 8.03 DIRECTOR GREGORY T. PYKA

Excused

R 8.04 DIRECTOR MELODY LABELLA

Director LaBella informed the Board and staff that she would be stepping down from the Board at the end of April because she is moving out of the District boundary. She then thanked the Board and staff.

R 8.05 DIRECTOR JULIA HALSNE

Excused

7. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT
- C. LINKS TO PROPOSITION 218 PROTEST LETTERS RECEIVED AS OF 4/3/23;

8. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

President Danley announced the below closed session and dismissed Administrative Services Manager Gray, Secretary Seregin, District Engineer Elliott, and District Legal Counsel Adams from the meeting.

9. CLOSED SESSION

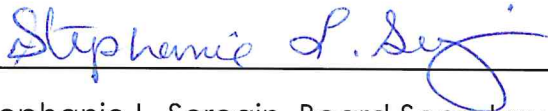
- A. PERSONNEL MATTERS – PUBLIC EMPLOYMENT – GOVERNMENT CODE SECTION 54957 - TITLE: GENERAL MANAGER'S ANNUAL EVALUATION

The Board came out of closed session at 8:34 p.m., and President Danley reported, "The Board has conducted its annual review of the General Manager and finds her performance satisfactory."

10. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MAY 11, 2023, AT 6:30 P.M. THE NEXT SCHEDULED MEETINGS ARE A PUBLIC INFORMATION COMMITTEE MEETING ON TUESDAY, APRIL 18, 2023, AT 10:30 A.M., A PERSONNEL COMMITTEE MEETING ON TUESDAY, APRIL 18, 2023, AT 11:30 A.M. AND A FINANCE COMMITTEE MEETING ON WEDNESDAY, APRIL 26, 2023, AT 3:00 P.M.

At 8:35 p.m. President Danley adjourned the meeting to Thursday, May 4, 2023 at 6:30 p.m. at the Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California.

Handwritten signature of Stephanie L. Seregin in blue ink, written over a horizontal line.

Stephanie L. Seregin, Board Secretary