



**MINUTES OF THE REGULAR MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT  
JULY 10, 2025**

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on July 10, 2025, at 3:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Brian A. Danley, Julia R. Halsne, and President Gregory T. Pyka  
ABSENT: Director Marjan Javadi, and Vice President Jared Ruddell  
Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, Board Secretary Stephanie L. Seregin, POC/AS Robin Mitchell, District Legal Counsel J. Daniel Adams.  
PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE JUNE 12, 2025, REGULAR BOARD MEETING
- B. APPROVE THE MINUTES OF THE JUNE 18, 2025, SPECIAL BOARD MEETING
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63154 THROUGH 63202 DATED JUNE 10, 2025
- D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 734, DATED JUNE 10, 2025
- E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3258 THROUGH 3259 DATED JUNE 10, 2025

It was moved by Director Danley, seconded by Director Halsne, to approve Consent Calendar Items 3A to 3E.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, and President Pyka  
NOES: None  
ABSENT: Director Javadi and Vice President Ruddell  
ABSTAIN: None

4. NEW BUSINESS

**A. CONSIDERATION OF ORDINANCE AND GENERAL REGULATION REVISING TABLE 7-1 ADOPTED BY ORDINANCE 2025-146 TO CORRECT A CLERICAL ERROR**

1. RECEIVE REPORT FROM STAFF

District Legal Counsel Adams reported.

2. CONSIDER ADOPTION OF ORDINANCE NO. 2025-148, REVISING TABLE 7-1 ADOPTED BY ORDINANCE 2025-146

3. DIRECT STAFF TO PUBLISH THE ORDINANCE AND ALSO PROVIDE NOTICE OF THIS REVISION ON THE DISTRICT WEBSITE.

It was moved by Director Halsne, seconded by Director Danley, to adopt Ordinance No. 2025-148, revising Table 7-1 adopted by Ordinance 2025-146; and, direct staff to publish the Ordinance and provide notice of this revision on the district website.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, and President Pyka  
NOES: None  
ABSENT: Director Javadi and Vice President Ruddell  
ABSTAIN: None

**B. SIGNATURE AUTHORITY LETTER – CONTRA COSTA COUNTY AUDITOR-CONTROLLER**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER AOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE SIGNATURE AUTHORITY LETTER REFLECTING THE GENERAL MANAGER, DEPUTY GENERAL MANAGER, BOARD SECRETARY/EXECUTIVE ASSISTANT, BOARD SECRETARY PRO TEM, AND BOARD MEMBERS' AUTHORITY TO SIGN WARRANTS AND PAYMENT ORDERS ISSUED BY AND ON BEHALF OF MT. VIEW SANITARY DISTRICT AND AUTHORIZING FUTURE BOARD PRESIDENTS TO EXECUTE THE SIGNATURE AUTHORITY LETTER AS NEEDED DUE TO PERSONNEL CHANGES IN THESE DESIGNATED POSITIONS.

It was moved by Director Halsne, seconded by President Pyka, to adopt a motion authorizing the Board President to execute the signature authority letter reflecting the General Manager, Deputy General Manager, Board Secretary/Executive Assistant, Board Secretary Pro Tem, and Board Members' authority to sign warrants and payment orders issued by and on behalf of Mt. View Sanitary District and authorizing future Board Presidents to execute the signature authority letter as needed due to personnel changes in these designated positions.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, and President Pyka
NOES:	None
ABSENT:	Director Javadi and Vice President Ruddell
ABSTAIN:	None

**C. ACCEPTANCE OF A GRANT OF EASEMENT ON THE PROPERTY AT 888 HOWE ROAD**

1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1622-2025 ACCEPTING A GRANT OF EASEMENT FOR SEWER PURPOSES ON THE PROPERTY AT 888 HOWE ROAD.

It was moved by Director Halsne, seconded by Director Danley, to adopt Resolution No. 1622-2025 accepting a Grant of Easement for sewer purposes on the property at 888 Howe Road.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, and President Pyka  
NOES: None  
ABSENT: Director Javadi and Vice President Ruddell  
ABSTAIN: None

**D. FINAL CAPITAL IMPROVEMENT PROGRAM UPDATE AND FISCAL YEARS 2025-26 AND 2026-27 WORK PLAN**

1. RECEIVE REPORT FROM STAFF ON THE FISCAL YEARS 2025-26 (FY26) AND 2026-27 (FY27) CAPITAL IMPROVEMENT PROGRAM (CIP) WORK PLAN

District Engineer Elliott reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE FINAL CIP UPDATE
3. CONSIDER ADOPTION OF A MOTION DELEGATING AUTHORITY TO THE GENERAL MANAGER TO ADVERTISE FOR BIDDING ALL PROJECTS NOTED IN THE FY26 AND FY27 WORK PLAN AS HAVING AN UPCOMING BID PERIOD

It was moved by Director Halsne, seconded by President Pyka, to adopt a motion approving the final CIP update; and, a motion delegating authority to the General Manager to advertise for bidding all projects noted in the FY26 and FY27 work plan as having an upcoming bid period.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, and President Pyka  
NOES: None  
ABSENT: Director Javadi and Vice President Ruddell  
ABSTAIN: None

**E. CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)  
REQUESTING VOTE FOR SPECIAL DISTRICT MEMBER ALTERNATE SEAT**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. DISCUSS AND CONSIDER THE LIST OF CANDIDATES TO FILL THE SPECIAL DISTRICT MEMBER ALTERNATE SEAT ON THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO), AND BY CONSENSUS, DIRECT THE BALLOT TO BE COMPLETED, SIGNED, AND RETURNED TO LAFCO NO LATER THAN JULY 14, 2025
3. CONSIDER ADOPTION OF A MOTION DESIGNATING A DIRECTOR AS THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC) REPRESENTATIVE AND ANOTHER DIRECTOR AS MVSD'S ALTERNATE TO THE LAFCO (ISDSC)

It was moved by Director Halsne, seconded by President Pyka, to direct the ballot to be completed, signed, and returned to LAFCO no later than July 14, 2025; and, adopt a motion designating a Director as the Independent Special District selection committee (ISDSC) representative and another Director as MVSD's alternate to the LAFCO (ISDSC)

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, and President Pyka
NOES:	None
ABSENT:	Director Javadi and Vice President Ruddell
ABSTAIN:	None

**F. DELEGATION OF DISTRICT TREASURER DUTIES**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. ADOPT A MOTION APPROVING RESOLUTION 1623-2025, AND AUTHORIZING THE BOARD MEMBERS AND APPROPRIATE STAFF TO SIGN THE AUTHORIZATION CERTIFICATE.

3. PROVIDE DIRECTION TO THE BOARD SECRETARY TO PROVIDE THE SIGNED DOCUMENTS TO THE CONTRA COSTA COUNTY TREASURER.

It was moved by Director Halsne, seconded by Director Danley, to adopt a motion approving Resolution 1623-2025, and authorizing the Board Members and appropriate staff to sign the Authorization Certificate; and, provide direction to the Board Secretary to provide the signed documents to the Contra Costa County Treasurer.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, and President Pyka
NOES:	None
ABSENT:	Director Javadi and Vice President Ruddell
ABSTAIN:	None

## 5. REPORTS

### R-1. GENERAL MANAGER

General Manager Corona provided updates on the following items:

- Employee Appreciation Event
- Strategic Planning Workshop
- August Board Meeting Cancellation

### R-2. DEPUTY GENERAL MANAGER

Her written report was referenced, and she responded to questions regarding the Fig Tree Lane sewer spill.

### R-3. DISTRICT ENGINEER

His written report was referenced, and he responded to questions about the Midhill Project Easements.

### R-4. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and Deputy General Manager Ambrose responded to the Board's questions about Moorhen Marsh and its wildlife.

R-5. DISTRICT LEGAL COUNSEL

None

R-6. BOARD SECRETARY

Secretary Seregin provided updates on the following items:

- Campaign Statement Filing Deadline
- Updated Availability
- CSDA Annual Conference and Exhibitor Showcase

R-7. DIRECTORS

R 7.01 PRESIDENT GREGORY T. PYKA

None

R 7.02 VICE PRESIDENT JARED RUDELL

Excused

R 7.03 DIRECTOR BRIAN A. DANLEY

Director Danley provided his upcoming vacation dates and advised the Board of his attendance at the CASA Annual Conference.

R 7.04 DIRECTOR JULIA HALSNE

None

R 7.05 DIRECTOR MARJAN JAVADI

Absent

6. COMMUNICATIONS

A. BMO MONTHLY STATEMENT

B. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. FUTURE BOARD ITEMS

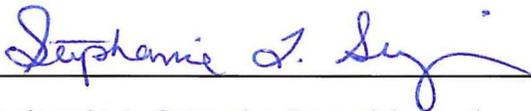
A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, AUGUST 14, 2025, AT 3:30 P.M.

President Pyka adjourned the meeting at 4:18 p.m. The next scheduled Board Meeting is a Regular Board meeting on Thursday, August 14, 2025, at 3:30 p.m.



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Stephanie L. Seregin, Board Secretary