



**MT. VIEW SANITARY DISTRICT
PERSONNEL COMMITTEE MEETING
AGENDA**

3:00 P.M. APRIL 23, 2026
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Committee Members on any item of interest that is within the subject matter jurisdiction of the Committee. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Committee's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Committee. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the Committee after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. CALL TO ORDER

2. PUBLIC COMMENT

3. NEW BUSINESS
 - A. DISTRICT POSITIONS AND SUCCESSION PLAN**
 1. RECEIVE REPORT FROM STAFF

 2. PROVIDE DIRECTION ON THE DISTRICT SUCCESSION PLAN

 - B. POLICY REVISIONS FOR WORK SCHEDULES, TIMEKEEPING, SICK LEAVE, AND STANDARDS OF CONDUCT**
 1. RECEIVE REPORT FROM STAFF

2. PROVIDE DIRECTION REGARDING THE RECOMMENDED REVISIONS TO POLICIES AND PROCEDURES:
 - a. 2005 – WORK SCHEDULES
 - b. 2007 – TIMEKEEPING
 - c. 2040 – SICK LEAVE
 2. 3120 – STANDARDS OF CONDUCT

4. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MAY 14, 2026, AT 3:30 P.M.