



A Friend to the Environment

**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. SEPTEMBER 10, 2015
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [RECEIVE THE MINUTES OF THE MAY 20, 2015, PERSONNEL COMMITTEE MEETING](#)

B. [APPROVE THE MINUTES OF THE JULY 9, 2015, REGULAR BOARD MEETING](#)

- C. [APPROVE THE MINUTES OF THE JULY 9, 2015, SPECIAL BOARD MEETING](#)
- D. [APPROVE THE MINUTES OF THE JULY 21, 2015, SPECIAL BOARD MEETING](#)
- E. [APPROVE THE MINUTES OF THE JULY 23, 2015, SPECIAL BOARD MEETING](#)
- F. [RECEIVE THE MINUTES OF THE AUGUST 4, 2015, PUBLIC INFORMATION COMMITTEE MEETINGS](#)
- G. [APPROVE THE MINUTES OF THE AUGUST 13, 2015, REGULAR BOARD MEETING](#)
- H. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50192 THROUGH 50293 DATED AUGUST 14, 2015](#)
(See Purchase Journal following this item for details.)
- I. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50294 THROUGH 50307 DATED AUGUST 14, 2015](#)
- J. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 483 THROUGH 486 DATED AUGUST 14, 2015](#)
(See Purchase Journal following this item for details.)
- K. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2446 THROUGH 2449 DATED AUGUST 14, 2015](#)
(See Purchase Journal following this item in packet for details.)
- L. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 50308 THROUGH 50320 DATED AUGUST 31, 2015](#)
(See Purchase Journal following this item for details.)
- M. [ACKNOWLEDGE WRITTEN REPORT FROM BOARD SECRETARY VERIFYING CORRECTION TO CERTIFICATE OF POSTING OF ORDINANCE NO. 2015-114 \(GENERAL REGULATION NO. 114\) AND FINDING THAT ORDINANCE NO. 2015-114 \(GENERAL REGULATION NO. 114\) WAS PROPERLY POSTED](#)
- N. [ACKNOWLEDGE WRITTEN REPORT FROM SECRETARY VERIFYING CORRECTION TO CERTIFICATE OF POSTING OF ORDINANCE NO. 2015-115 \(GENERAL REGULATION NO. 115\) AND FINDING THAT ORDINANCE NO. 2015-115 \(GENERAL REGULATION NO. 115\) WAS PROPERLY POSTED](#)
- O. [ACKNOWLEDGE WRITTEN REPORT FROM SECRETARY VERIFYING POSTING AND PUBLICATION OF ORDINANCE NO. 2015-116 \(GENERAL REGULATION NO. 116\) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE](#)
- P. [AUTHORIZE DISTRICT MANAGER TO CALL FOR BIDS FOR THE 2015 SEWER REHABILITATION PROJECT, CONTRACT NO. 7-15](#)

4. OLD BUSINESS

A. APPOINT AD HOC COMMITTEE REGARDING ELECTRONIC DEVICES FOR BOARD MEMBERS

1. RECEIVE REPORT FROM STAFF
2. CONSIDER APPOINTING AN AD HOC COMMITTEE TO ESTABLISH AND DEVELOP A BOARD POLICY TO ADDRESS THE INTENDED USE OF DISTRICT PROVIDED ELECTRONIC DEVICES FOR USE BY BOARD MEMBERS AND PROVIDE DIRECTION TO STAFF REGARDING THE PURCHASE OF ELECTRONIC DEVICES FOR BOARD MEMBERS

B. APPROVE REVISED DISTRICT MISSION STATEMENT

1. RECEIVE REPORT FROM STAFF
2. CONSIDER REVISING THE DISTRICT MISSION STATEMENT TO READ "TO PROTECT PUBLIC HEALTH AND THE ENVIRONMENT, IN A SAFE AND RELIABLE MANNER, AT A RESPONSIBLE COST" AND DIRECT THE DISTRICT MANAGER TO AMEND AND REDISTRIBUTE THE DISTRICT STRATEGIC PLAN WITH THE REVISED MISSION STATEMENT

5. NEW BUSINESS

A. CONFLICT OF INTEREST CODE – AMENDMENT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE TRANSMISSION OF CORRESPONDENCE TO THE CONTRA COSTA COUNTY CLERK OF THE BOARD OF SUPERVISORS REGARDING THE ANTICIPATED AMENDMENT OF THE CONFLICT OF INTEREST CODE FOR THE MT. VIEW SANITARY DISTRICT
3. CONSIDER ADOPTION OF A RESOLUTION NO.____-2015 DIRECTING THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND NOTICE OF INTENT TO AMEND THE MT. VIEW SANITARY DISTRICT CONFLICT OF INTEREST CODE AND THE SETTING OF A PUBLIC HEARING FOR NOVEMBER 12, 2015

B. FY 2014-2015 FOURTH QUARTER BUDGET COMPARISON

1. REPORT FROM STAFF

C. AREA WEST, INC. PROFESSIONAL SERVICES AGREEMENT (CONTRACT NO. 15-0012) REGARDING PERMITTING AND CEQA COMPLIANCE FOR THE MOORHEN MARSH MAINTENANCE AND HABITAT ENHANCEMENT PROJECT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE PROFESSIONAL SERVICES AGREEMENT 15-0012 AND TASK ORDER NO. 1 TO THE AGREEMENT WITH AREA WEST, INC. FOR THE PERMITTING AND CEQA DOCUMENTATION FOR THE MOORHEN MARSH MAINTENANCE AND HABITAT ENHANCEMENT PROJECT WITH A TOTAL NOT TO EXCEED LIMIT OF \$110,000

D. AMENDMENT OF CONSULTING SERVICES AGREEMENT WITH HULTGREN-TILLIS ENGINEERS FOR GEOTECHNICAL ENGINEERING SERVICES DURING CONSTRUCTION FOR THE FERROUS CHLORIDE TANK REPLACEMENT, CONTRACT NO. 3-15

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 TO THE CONSULTING SERVICES AGREEMENT WITH HULTGREN-TILLIS ENGINEERS FOR GEOTECHNICAL ENGINEERING SERVICES DURING CONSTRUCTION FOR THE FERROUS CHLORIDE TANK REPLACEMENT CONTRACT NO. 3-15 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$9,500 BRINGING THE TOTAL CONTRACT NOT TO EXCEED AMOUNT TO \$24,300

E. INFLUENT PUMP STATION IMPROVEMENTS, CONTRACT NO. 1-14 - CHANGE ORDERS NO. 5, 6, 7, 8, AND 9

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDERS NO. 5, 6, 7, 8, AND 9 FOR THE INFLUENT PUMP STATION IMPROVEMENTS, CONTRACT NO. 1-14

F. [CAPITAL IMPROVEMENT PROGRAM SUMMARY REPORT](#)

1. REPORT FROM STAFF

G. [APPOINT DIRECTOR MARSHALL TO RATE STUDY CONSULTANT SELECTION TEAM](#)

1. REPORT FROM STAFF
2. CONSIDER APPOINTING DIRECTOR MARSHALL TO THE RATE STUDY CONSULTANT SELECTION TEAM

6. [REPORTS](#)R-1. [DISTRICT MANAGER](#)R-2. [ASSISTANT DISTRICT MANAGER](#)R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR DAVID P. MAGGI

R 6.03 DIRECTOR BEVERLI A. MARSHALL

R 6.04 VICE PRESIDENT ELMER J. SCHAAL

R 6.05 PRESIDENT GREGORY T. PYKA

7. [COMMUNICATIONS](#)A. [ROGER S. BAILEY, GENERAL MANAGER, CENTRAL CONTRA COSTA SANITARY DISTRICT, AUGUST 21, 2015, LETTER ANNOUNCING APPOINTMENT OF EMILY BARNETT AS COMMUNICATION SERVICES AND INTERGOVERNMENTAL RELATIONS MANAGER](#)B. [GRAND JURY SURVEY – BROWN ACT TRAINING - AUGUST 18, 2015](#)C. [LOCAL AGENCY INVESTMENT FUND \(LAIF\) – AUGUST 31, 2015, STATEMENT](#)

- D. [WATER EDUCATION FOUNDATION SOUTHERN CALIFORNIA TOUR \(FIELD TRIP\), OCTOBER 8-9, 2015](#)
- E. [GRAND JURY QUESTIONNAIR – RECYCLED WATER](#)

8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, OCTOBER 8, 2015, AT 6:30 P.M.