



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M. JANUARY 9, 2020  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS
  
2. PUBLIC COMMENT
  
3. BOARD GOVERNANCE MATTERS
  - A. APPOINTMENT OF STANDING COMMITTEES (INCLUDING CHAIR AND ALTERNATES) (Conducted by President Pyka)
    1. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:
      - A. PLANNING COMMITTEE
      - B. ORDINANCE COMMITTEE
      - C. PERSONNEL COMMITTEE
      - D. FINANCE COMMITTEE
      - E. PUBLIC INFORMATION COMMITTEE

2. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS
3. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW
4. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

  - A. RECEIVE THE MINUTES OF THE DECEMBER 4, 2019 PLANNING COMMITTEE MEETING
  - B. APPROVE THE MINUTES OF THE DECEMBER 12, 2019 REGULAR BOARD MEETING
  - C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 55618 THROUGH 55709 DATED DECEMBER 15, 2019 (See Purchase Journal following this item for details.)
  - D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 55710 THROUGH 55721 DATED DECEMBER 15, 2019
  - E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBERS 615 THROUGH 618 DECEMBER 15, 2019 (See Purchase Journal following this item in packet for details.)
  - F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2880 THROUGH 2886 DECEMBER 15, 2019 (See Purchase Journal following this item in packet for details.)
  - G. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 55722 THROUGH 55731 DATED DECEMBER 31, 2019 (See Purchase Journal following this item in packet for details.)
5. NEW BUSINESS
  - A. BOARD MEMBERS ETHICS AND HARASSMENT TRAINING OPTIONS
    1. REPORT FROM STAFF
    2. PROVIDE DIRECTION AS NECESSARY
  - B. CASH FLOW AND PROP 218

1. REPORT FROM STAFF
2. PROVIDE DIRECTION AS NECESSARY

C. ADOPT POLICY NO. 3215 - DRUG AND ALCOHOL-FREE WORKPLACE

1. REPORT FROM STAFF
2. ADOPT A MOTION APPROVING POLICY NO. 3215 - DRUG AND ALCOHOL-FREE WORKPLACE; AND DIRECTING THE DISTRICT MANAGER TO INCLUDE THE REVISED POLICY IN THE DISTRICT'S POLICY AND PROCEDURE MANUAL AND TO DISTRIBUTE IT TO DISTRICT STAFF

6. REPORTS

- R-1. DISTRICT MANAGER
- R-2. DISTRICT ENGINEER
- R-3. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-4. WASTEWATER OPERATIONS MANAGER
- R-5. DISTRICT LEGAL COUNSEL
- R-6. BOARD SECRETARY
- R-7. DIRECTORS
  - R 7.01 DIRECTOR BRIAN A. DANLEY
  - R 7.02 DIRECTOR DAVID P. MAGGI
  - R 7.03 DIRECTOR GREGORY T. PYKA
  - R 7.04 DIRECTOR ELMER J. SCHAAL
  - R 7.05 DIRECTOR STANLEY R. CALDWELL

7. COMMUNICATIONS

- A. LAIF MONTHLY STATEMENT - NOVEMBER 5, 2019

8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. ADJOURNMENT

A. THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 13, 2020 AT 6:30 P.M.