

MINUTES OF THE PUBLIC INFORMATION COMMITTEE  
OF MT. VIEW SANITARY DISTRICT  
August 5, 2020

The Public Information Committee of the Mt. View Sanitary District convened a virtual meeting at 10:01 a.m. online via Zoom at:  
[https://zoom.us/meeting/register/tJUocuiorz4jG9HRWp3ISrMbmPQ3fKAKVrQm](https://zoom.us/join/zoom/register/tJUocuiorz4jG9HRWp3ISrMbmPQ3fKAKVrQm)

1. ROLL CALL OF DIRECTORS

PRESENT: Chair Gregory T. Pyka and Director Brian A. Danley  
ABSENT: None  
Also Present: STAFF – District Manager, Lilia M. Corona, Board Secretary, Stephanie L. Seregin and representing the Consultant Circlepoint, Patti Ransdell

2. PUBLIC COMMENT

None

3. NEW BUSINESS

A. REVIEW DRAFT OF AUGUST 2020 MT. VIEW MONITOR

1. PRESENTATION OF DRAFT NEWSLETTER

Patti Ransdell of Circlepoint led the Committee through a review of a draft August 2020 Mt. View Monitor.

2. PROVIDE DIRECTION AS NECESSARY

The Committee reviewed the newsletter and made suggested edits.

B. NEWSLETTER PLANNING

1. PRESENTATION OF NEWSLETTER SCHEDULES

Ms. Randsell led the committee and staff through an updated listing of quarterly themes and potential content within each theme for future newsletters.

## 2. DISCUSSION OF QUARTERLY THEMES AND POSSIBLE CONTENT

The Committee discussed upcoming themes and potential content for future newsletters. Topics discussed included the following items:

- FOG
- Storm Drains
- Covid-19 Updates
- Collection Systems CIP
- Possible Financial Cash Flow Update
- Critter of the Quarter

## 3. PROVIDE DIRECTION AS NECESSARY

The committee approved the schedule and made recommendations for future newsletter topics.

## 4. FUTURE AGENDA ITEMS

### A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

District Manager Corona advised the committee that Circlepoint no longer manages the MVSD website or Facebook page and Board Secretary Seregin will providing assistance in the near future.

## 5. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON AUGUST 13, 2020 AT 6:30 P.M.

Business having been concluded, Chair Pyka adjourned the meeting at 11:11 a.m.

  
Stephanie L. Seregin  
Board Secretary / Executive Assistant