



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

**February 9, 2023, 06:30 Pacific Time (US and Canada)**

**Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.**

**You may attend this virtual meeting via a Zoom meeting by calling  
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlpdeGqqjlpEtA0D7gKrXdGvG0634coMzBE>

After registering, you will receive a confirmation email containing information about joining the meeting.

**NOTICE:**

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

A. APPROVE THE MINUTES OF THE JANUARY 12, 2023 REGULAR BOARD MEETING

- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60362 THROUGH 60417 DATED JANUARY 10, 2023](#) (see purchase journal following this item in packet for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60418 THROUGH 60461 DATED JANUARY 24, 2023](#) (see purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 687 THROUGH 688 DATED JANUARY 10, 2023](#) (See purchase journal following this item in packet for details.)
- E. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 689 THROUGH 690 DATED JANUARY 24, 2023](#) (See purchase journal following this item in packet for details)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3129 THROUGH 3132 DATED JANUARY 10, 2023](#) (see purchase journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3133 THROUGH 3136 DATED JANUARY 24, 2023](#) (see purchase journal following this item in packet for details.)

#### 4. NEW BUSINESS

##### A. [ACCEPT THE FINAL 2023 SEWER SERVICE CHARGES STUDY, CALL FOR PUBLIC HEARING, AND APPROVE NOTICE OF INTENT TO ADOPT SCHEDULE OF FEES AND CHARGES FOR FISCAL YEARS 2023-2024 THROUGH 2027-2028](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE FINAL 2023 SEWER SERVICE CHARGES STUDY
3. CONSIDER ADOPTION OF RESOLUTION \_\_\_\_ - 2023 CALLING FOR A PUBLIC HEARING TO BE HELD APRIL 13, 2023, AND PROVIDING NOTICE OF INTENT TO ADOPT A SCHEDULE OF DISTRICT FEES AND CHARGES FOR THE FISCAL YEARS 2023-2024 THROUGH 2027-2028; AND DIRECTING THE SECRETARY TO MAIL WRITTEN NOTICE AS REQUIRED BY PROPOSITION 218

##### B. [VIRTUAL MEETINGS](#)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION \_\_\_\_-2023 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS THROUGH FEBRUARY 28, 2023

**C. INTER-FUND TRANSFER FROM FUND 3415 TO FUND 3412 IN THE AMOUNT OF \$780,727**

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2023, AUTHORIZING THE TRANSFER FROM FUND 3415 TO FUND 3412 IN THE AMOUNT OF \$780,727.

**D. ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND BENEFITS**

1. REPORT FROM STAFF
2. REVIEW AND DETERMINE THE FOLLOWING:
  - a) WHETHER THE DISTRICT'S CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED, BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENTS ARE REASONABLE, IN LINE WITH THOSE OF OTHER SPECIAL DISTRICTS, AND WHETHER ANY CHANGES SHOULD BE MADE; AND,
  - b) WHETHER THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS REQUIRES ANY CHANGE
3. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED IS REASONABLE.
4. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS ARE REASONABLE.
5. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL

REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS ARE REASONABLE.

6. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE.
7. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS.
8. DETERMINE IF THE BOARD WANTS TO INCREASE BOARD MEMBER COMPENSATION OR BENEFITS, AND IF SO, PROVIDE DIRECTION TO CALL FOR A PUBLIC HEARING ON THE MATTER.

**E. SELECTION OF GENERAL MANAGER'S EVALUATION REVIEW INSTRUMENT (ADDITIONAL ATTACHMENT)**

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE GENERAL MANAGER'S RECOMMENDATION TO CONDUCT THE MANAGER'S ANNUAL EVALUATION DURING THE REGULAR BOARD MEETING ON APRIL 13, 2023, AGREEING TO THE USE OF THE ATTACHED GENERAL MANAGER'S EVALUATION FORM AS THE METHOD OF EVALUATION AND ADOPTING THE EVALUATION PROCESS DESCRIBED ON THE ATTACHED DOCUMENT ENTITLED "**PROPOSED APRIL 2023 GENERAL MANAGER'S EVALUATION PROCEDURE**".

**F. DESIGNATION OF LABOR NEGOTIATOR(S)**

1. REPORT FROM STAFF
2. APPOINT ONE OR MORE MEMBERS OF THE BOARD OF DIRECTORS AS ITS NEGOTIATOR(S) FOR THE PURPOSE OF NEGOTIATIONS WITH THE GENERAL MANAGER REGARDING COMPENSATION. THE BOARD MAY DESIGNATE UP TO ALL MEMBERS OF THE BOARD AS NEGOTIATORS

**G. COLLECTION OF UNPOSTED SEWER SERVICE CHARGES FOR FISCAL YEARS 2019-20, 2020-21, AND/OR 2021-22**

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_-2023 APPROVING AND AUTHORIZING COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEARS 2019-20, 2020-21, AND/OR 2021-22 FOR THE PARCELS AS LISTED BELOW ON THE COUNTY TAX ROLL FOR TAX YEAR 2023-24:

- APN 376-120-012-2
- APN 376-252-001-7
- APN 162-341-023-8
- APN 375-022-007-5
- APN 375-242-008-7
- APN 376-160-009-1
- APN 377-030-001-4
- APN 377-030-004-8
- APN 380-194-011-9
- APN 377-050-069-6
- APN 375-221-021-5
- APN 375-284-008-6
- APN 375-311-028-1
- APN 159-180-015-4
- APN 380-132-021-3
- APN 161-050-001-7
- APN 375-301-024-2
- APN 161-291-024-8
- APN 161-222-007-7
- APN 375-023-005-8
- APN 375-231-006-4
- APN 377-030-026-1
- APN 380-193-029-2
- APN 377-280-041-7
- APN 376-041-004-7
- APN 378-080-002-9
- APN 159-210-012-5

H. RESOLUTION NO. \_\_\_\_\_-2023 RECOGNIZING DIRECTOR STANLEY R. CALDWELL FOR THIRTY YEARS OF SERVICE TO MT. VIEW SANITARY DISTRICT

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2023 RECOGNIZING DIRECTOR STANLEY R. CALDWELL FOR THIRTY YEARS OF SERVICE TO MT. VIEW SANITARY DISTRICT

5. REPORTS

R-1. GENERAL MANAGER

R-2. [DISTRICT ENGINEER](#)

R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)

R-4. [ENVIRONMENTAL SERVICES MANAGER](#)

R-5. [WASTEWATER OPERATIONS SUPERVISOR'S](#)

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

R 8.02 DIRECTOR DAVID P. MAGGI

R 8.03 DIRECTOR GREGORY T. PYKA

R 8.04 DIRECTOR MELODY LABELLA

6. [COMMUNICATIONS](#)

A. [CSDA'S ARTICLE – "IN MEMORY OF STAN CALDWELL"](#)

B. [LAIF MONTHLY STATEMENT](#)

C. [LAIF QUARTERLY STATEMENT](#)

7. [FUTURE BOARD ITEMS](#)

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

8. [ADJOURNMENT](#)

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON THURSDAY, MARCH 9, 2023, AT 6:30 P.M.