



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

Corrected

6:30 P.M. JULY 14, 2016

BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

- A. [RECEIVE THE MINUTES OF THE APRIL 7, 2016, FINANCE COMMITTEE MEETING](#)
- B. [RECEIVE THE MINUTES OF THE MAY 24, 2016, PERSONNEL COMMITTEE MEETING](#)

- C. [APPROVE THE MINUTES OF THE JUNE 9, 2016, REGULAR BOARD MEETING](#)
  - D. [RECEIVE THE MINUTES OF THE JUNE 28, 2016, PLANNING COMMITTEE MEETING](#)
  - E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51257 THROUGH 51341 DATED JUNE 15, 2016](#)  
(See Purchase Journal following this item for details.)
  - F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 51342 THROUGH 51344 DATED JUNE 15, 2016](#)
  - G. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 513 THROUGH 515 DATED JUNE 15, 2016](#)  
(See Purchase Journal following this item for details.)
  - H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2529 THROUGH 2535 DATED JUNE 15, 2016](#)  
(See Purchase Journal following this item in packet for details.)
  - I. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 51345 THROUGH 51352 DATED JUNE 30, 2016](#)  
(See Purchase Journal following this item in packet for details.)
  - J. [ADOPT A MOTION ACKNOWLEDGING REPORT FROM SECRETARY VERIFYING POSTING AND PUBLICATION OF NOTICE OF ADOPTION OF ORDINANCE NO. 2016-118 \(GENERAL REGULATION NO. 118\) AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE](#)
4. [PUBLIC HEARING](#)
- A. [COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2016-17 WITH THE GENERAL TAXES](#)
    - 1. REPORT FROM STAFF
    - 2. PUBLIC HEARING
      - a) OPEN PUBLIC HEARING
      - b) RECEIVE PUBLIC TESTIMONY
      - c) CLOSE PUBLIC HEARING

3. CONSIDER ADOPTION RESOLUTION NO. \_\_\_\_-2016, OVERRULING OBJECTIONS, ADOPTING THE REPORT OF THE ENGINEER AND ORDERING THE COLLECTION OF SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2016-17 IN THE SAME MANNER, BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES **(REQUIRES AT LEAST TWO-THIRDS MAJORITY VOTE)**
  
5. NEW BUSINESS
  - A. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) ANNUAL CONFERENCE – AUGUST 9TH-12, 2016 – MONTEREY, CA
    1. REPORT FROM STAFF
    2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CASA ANNUAL CONFERENCE IN MONTEREY, CALIFORNIA, AUGUST 9 THROUGH 12, 2016 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
  
  - B. CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING – JULY 18, 2016
    1. REPORT FROM STAFF
    2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING ON JULY 18, 2016 IS OF A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND
  
  - C. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 ANNUAL CONFERENCE AND EXHIBITOR SHOWCASE – OCTOBER 10-13, 2016
    1. REPORT FROM STAFF
    2. CONSIDER ADOPTION A MOTION DETERMINING WHETHER ATTENDANCE AT THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 ANNUAL CONFERENCE, OCTOBER 10 THROUGH 13, 2016, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND APPROVING DISTRICT REPRESENTATIVE(S) ATTENDANCE

D. [CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 BOARD OF DIRECTORS ELECTION – SEAT B](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION VOTING FOR A CANDIDATE TO FILL CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 BOARD OF DIRECTORS, BAY AREA NETWORK, SEAT B, AND AUTHORIZING PRESIDENT TO EXECUTE BALLOT

E. [LOCAL AGENCY FORMATION COMMISSION \(LAFCO\) ELECTION PROCESS - INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION TO RESPOND TO LAFCO INDICATING WHETHER THE BOARD IS EITHER FOR OR AGAINST CONDUCTING FUTURE ELECTIONS (I.E., FOR THE LAFCO SEATS) BY EMAIL/MAIL VERSUS IN PERSON

F. [DESIGNATION OF LABOR NEGOTIATOR\(S\)](#)

1. REPORT FROM STAFF
2. CONSIDER APPOINTING ONE OR MORE MEMBERS OF THE BOARD OF DIRECTORS AS YOUR NEGOTIATOR(S) FOR THE PURPOSE OF NEGOTIATIONS WITH THE DISTRICT MANAGER REGARDING COMPENSATION AND DIRECT STAFF TO PLACE A CLOSED SESSION ITEM ON THE ADJOURNED REGULAR BOARD MEETING AGENDA FOR AUGUST 4, 2016 FOR THE PURPOSE OF INSTRUCTING THE NEGOTIATORS REGARDING DISTRICT MANAGER COMPENSATION AND ANY APPLICABLE CONTRACT AMENDMENT AS MAY BE NECESSARY

G. [TASK ORDERS NO. 13-21 FOR LCC ENGINEERING & SURVEYING, INC. PROFESSIONAL SERVICES AGREEMENT 15-0008 FOR FISCAL YEAR 2016-2017](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION A MOTION APPROVING THE TASK ORDERS NO. 13-21 FOR THE PROFESSIONAL SERVICES AGREEMENT 15-0008 WITH LCC ENGINEERING & SURVEYING, INC. (LCC) FOR DISTRICT ENGINEER SERVICES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK

ORDERS NO. 13-21 IN THE AMOUNTS NOT-TO-EXCEED THE AMOUNT SET FORTH FOR DISTRICT ENGINEERING SERVICES (ACCOUNTS 4554 IN FUNDS 3409, 3410 & 3412) IN THE FISCAL YEAR (FY) 2016-17 BUDGET

H. DISTRICT FACILITIES REHABILITATION PROGRAM AND CAPITAL IMPROVEMENT PROGRAM - FY 2011-2031

1. RECEIVE STAFF REPORT AND PRESENTATION OF THE DRAFT DISTRICT FACILITIES REHABILITATION PROGRAM AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2011-2031 AND PROVIDE DIRECTION
2. CONSIDER ACCEPTING THE REPORT AS SUBMITTED OR AMENDED IN ANY RESPECT,  
  
OR, IN THE ALTERNATIVE,
3. CONTINUE THE DISCUSSION TO ANOTHER MEETING OF THE BOARD AND PROVIDE DIRECTION TO STAFF WITH REGARD TO RECOMMENDED CHANGES TO BE MADE TO THE REPORT

I. ACCEPTANCE OF PRIMARY SLUDGE DIGESTER CLEANING CONTRACT NO. 4-15

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDERS NO. 2 AND 3 TO THE PRIMARY SLUDGE DIGESTER CLEANING CONTRACT NO. 4-15
3. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_ - 2016 APPROVING AND ACCEPTING THE PRIMARY SLUDGE DIGESTER CLEANING CONTRACT NO. 4-15 AS COMPLETE AND DIRECTING FILING OF NOTICE OF COMPLETION

J. WORKERS.COM TEMPORARY STAFFING AGREEMENT 16-0010 AND TASK ORDER NO. 1

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AGREEMENT 16-0010 AND TASK ORDER NO. 01 WITH WORKERS.COM TO PROVIDE TEMPORARY STAFFING SERVICES AND AUTHORIZING THE BOARD

PRESIDENT TO EXECUTE AGREEMENT 16-0010 AND TASK ORDER NO. 1  
NOT-TO-EXCEED \$55,531

K. [AGREEMENT NO. 16-0013 AND TASK ORDERS NO. 1 THROUGH 5 WITH  
CIRCLEPOINT FOR COMMUNICATION CONSULTANT PROFESSIONAL  
SERVICES](#)

1. REPORT FROM STAFF
2. CONSIDER AUTHORIZING THE BOARD PRESIDENT TO EXECUTE AGREEMENT 16-0013 WITH CIRCLEPOINT IN AN AMOUNT NOT EXCEED \$350,000 FOR COMMUNICATIONS SERVICES FOR FISCAL YEARS 2016-2017 THROUGH 2019-2020
3. CONSIDER AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDERS 1 THROUGH 5 TO AGREEMENT 16-0013 FOR COMMUNICATION CONSULTING SERVICES FOR FISCAL YEAR 2016-2017, WITH A TOTAL NOT TO EXCEED AMOUNT OF \$81,300

L. [AWARD OF CONTRACT FOR PRIMARY SLUDGE DIGESTER PAINTING  
CONTRACT NO. 6-15](#)

[Supplemental Report](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_\_ -2016, AWARDED CONTRACT FOR THE "PRIMARY SLUDGE DIGESTER PAINTING CONTRACT NO. 6-15" TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

M. [AMENDMENT OF AGREEMENT WITH NUTE ENGINEERING FOR DESIGN OF  
BIOTOWER ROTATING MECHANISM AND MOTOR CONTROL CENTER](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 AND TASK ORDERS NO. 2 AND 3 TO CONTRACT NO. 15-0004 WITH NUTE ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF THE REPLACEMENT OF THE BIOTOWER ROTATING MECHANISM AND MOTOR CONTROL CENTER

N. FIRST AMENDMENT TO PROFESSIONAL LEGAL SERVICES AGREEMENT (AGREEMENT 11-0002) WITH TURNER, HUGUET, ADAMS & FARR AND TASK ORDER NO. 12 FOR FY 2016-2017 LEGAL SERVICES

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE FIRST AMENDMENT TO PROFESSIONAL LEGAL SERVICES AGREEMENT (AGREEMENT 11-0002) WITH TURNER, HUGUET, ADAMS & FARR FOR DISTRICT LEGAL COUNSEL SERVICES AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE AMENDMENT
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 12 TO THE AGREEMENT FOR PROFESSIONAL LEGAL SERVICES (AGREEMENT NO. 11-0002) WITH TURNER, HUGUET, ADAMS AND FARR FOR DISTRICT LEGAL COUNSEL SERVICES, RETROACTIVE TO JULY 1, 2016, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 12 NOT-TO-EXCEED \$121,092 FOR ROUTINE DISTRICT LEGAL COUNSEL SERVICES FOR FISCAL YEAR 2016-2017

O. PEYTON SLOUGH HYDRAULIC RELIEF PROJECT DESIGN AND ENVIRONMENTAL PERMITTING – APPROVAL OF AMENDMENT NO. 1 TO TASK ORDER NO. 3 TO CONTRACT NO. 13-0005 - HDR ENGINEERING, INC.

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 1 TO TASK ORDER NO. 3, CONTRACT NO. 13-0005 WITH HDR ENGINEERING, INC. EXTENDING THE TIME OF PERFORMANCE SIX MONTHS TO DECEMBER 31, 2016, AT NO ADDITIONAL COST

P. TASK ORDER NO. 2 TO AGREEMENT 15-0010 WITH CROPPER ACCOUNTANCY TO AUDIT THE DISTRICT'S ANNUAL FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2016

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 2 TO AGREEMENT 15-0010 WITH CROPPER ACCOUNTANCY CORPORATION TO PREPARE THE ANNUAL AUDIT OF DISTRICT FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2016 WITH A TOTAL NOT TO EXCEED VALUE OF \$18,500 AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE THE TASK ORDER.

## 6. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [ASSISTANT DISTRICT MANAGER](#)

R-3. [DISTRICT ENGINEER](#)

R-4. DISTRICT LEGAL COUNSEL

R-5. BOARD SECRETARY

R-6. DIRECTORS

R 6.01 DIRECTOR STANLEY R. CALDWELL

R 6.02 DIRECTOR BRIAN A. DANLEY

R 6.03 DIRECTOR GREGORY T. PYKA

R 6.04 VICE PRESIDENT DAVID P. MAGGI

R 6.05 PRESIDENT ELMER J. SCHAAL

## 7. COMMUNICATIONS

- A. [LOCAL AGENCY INVESTMENT FUND – MAY 31, 2016 – MONTHLY STATEMENT](#)
- B. [LOCAL AGENCY FORMATION COMMISSTION \(LAFCO\) – JUNE 23, 2016 – FIRE AND EMERGENCY MEDICAL SERVICES IN CONTRA COSTA COUNTY](#)
- C. [CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM -CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST CERBT \(OPEB\)](#)
- D. [LOCAL AGENCY INVESTMENT FUND – JUNE 30, 2016 – MONTHLY STATEMENT](#)
- E. [CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY – WORKER'S COMPENSATION PROGRAM – FINAL PREMIUM AUDIT – PROGRAM YEAR 25 – 7/1/2014 TO 7/1/2015](#)



8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. ADJOURNMENT

A. ADJOURNMENT TO AN ADJOURNED REGULAR BOARD MEETING ON THURSDAY, AUGUST 4, 2016, AT 6:30 P.M.

B. OTHER UPCOMING MEETINGS

1. PUBLIC INFORMATION COMMITTEE MEETING ON TUESDAY, JULY 19, 2016, AT 10:30 A.M.
2. PLANNING COMMITTEE MEETING ON WEDNESDAY, JULY 27, 2016, AT 10:00 A.M.