

MINUTES OF THE SPECIAL MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
OCTOBER 7, 2023

The District Board of the Mt. View Sanitary District convened in a special session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on October 7, 2023, at 8:31 a.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors David P. Maggi and Gregory T. Pyka, Vice President Julia R. Halsne, and President Brian A. Danley

ABSENT: None

Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, CFO/Administrative Services Manager Denise D. Gray, CPO/Wastewater Operations Manager Scott Biocic, Board Secretary Stephanie L. Seregin, Public Outreach Coordinator Robin Mitchell and District Legal Counsel J. Daniel Adams

PUBLIC: None

2. PUBLIC COMMENT

None

3. STRATEGIC PLANNING SESSION FOR THE MT. VIEW SANITARY DISTRICT

A. STATE OF THE DISTRICT AND MANAGER'S GOALS & OBJECTIVES

1. RECEIVE REPORT FROM STAFF

General Manager Corona addressed the Board and provided context for a presentation to the Board on the "State of the District." The General Manager expressed her evaluation of where the District is relative to the Board's desired state as defined in its Mission Statement and Vision, which is an effective way to determine the continued relevance of the District's Strategic Plan. Following opening remarks, the General Manager presented to the Board

articulating views on the State of the District.

The General Manager concluded that the District was:

- In alignment with Board's expressed Mission Statement and Vision
- On a trajectory of strategic improvement
- Financially Sound
- Cost-effective
- In regulatory compliance
- Proactively managing long-term asset care
- Organizationally Healthy
- Transparent to our ratepayers

2. PROVIDE DIRECTION AS NECESSARY

After the presentation, discussion ensued. Through consensus, the Board agreed with the General Manager's conclusions regarding the State of the District.

Vice President Halsne suggested the District's Emergency Action Plan should be added to the Strategic Plan.

Vice President Halsne indicated that the rate comparison chart would be clearer if presented in order of value, with the rate comparison from the lowest to highest rates.

The Board also determined Castro Valley Sanitary District should be removed from the list of comparator agencies, as they are strictly a collection plant with no on-site treatment.

Vice President Halsne advised the vision statement would read better if it started with a "statement" followed by the bulleted list.

B. CASH FLOW ANALYSIS

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported that her Analysis report focuses on the District's available cash for planned Operations & Maintenance and Capital Improvement spending. The cash flow projection provides information to support financial decision-making, including debt and sewer service rates.

2. PROVIDE DIRECTION AS NECESSARY

Vice President Halsne requested General Manager Corona provide the Board with an analysis that includes the previous five years of cash flow.

C. CALL FOR MARCH 5, 2024 ELECTION FOR VACANT BOARD POSITION

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported

2. ADOPT RESOLUTION NO. 1591-2023 CALLING FOR THE GENERAL ELECTION AND DIRECT THE SECRETARY TO PROVIDE REQUESTED DOCUMENTS TO THE COUNTY.

It was moved by President Danley, seconded by Director Pyka, to adopt Resolution No. 1591-2023 calling for the general election and direct the Secretary to provide requested documents to the County.

Motion carried by the following vote:

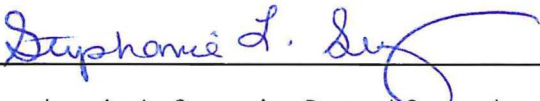
AYES:	Directors Maggi and Pyka, Vice President Halsne, and President Danley
NOES:	None
ABSENT:	None
ABSTAIN:	None

4. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

5. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, OCTOBER 12, 2023, AT 6:30 P.M.

President Danley adjourned the meeting at 11:50 a.m. The next scheduled Board meeting is a regular board meeting on Thursday, October 12, 2023, at 6:30 p.m.



Stephanie L. Seregin, Board Secretary