



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M. FEBRUARY 8, 2018
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [RECEIVE THE MINUTES OF THE JUNE 7, 2017, PERSONNEL COMMITTEE MEETING](#)

B. [APPROVE THE MINUTES OF THE JANUARY 11, 2018, REGULAR BOARD MEETING](#)

C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53225 THROUGH 53310 DATED JANUARY 12, 2018](#)
(See Purchase Journal following this item for details.)

D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53311 THROUGH 53316 DATED JANUARY 12, 2018](#)

- E. [RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 572 THROUGH 577 DATED JANUARY 12, 2018](#)
(See Purchase Journal following this item for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2697 THROUGH 2703 DATED JANUARY 12, 2018](#)
(See Purchase Journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 53317 THROUGH 53324 DATED JANUARY 31, 2018](#)
(See Purchase Journal following this item for details.)

4. NEW BUSINESS

- A. [WASTEWATER TREATMENT PLAN ELECTRICAL SYSTEMS STUDY](#)
 - 1. REPORT FROM STAFF
 - 2. PRESENTATION BY EL DORADO ENGINEERING AND ARCHITECTURE, INC. FOR WASTEWATER TREATMENT PLANT ELECTRICAL SYSTEMS STUDY
 - 3. PROVIDE DIRECTION
- B. [ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND PARTICIPATION ON OTHER BOARDS](#)
 - 1. RECEIVE REPORT FROM STAFF AND REVIEW AND DETERMINE THE FOLLOWING:
 - a) WHETHER THE DISTRICT'S CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED, BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENTS ARE REASONABLE, IN LINE WITH THOSE OF OTHER SPECIAL DISTRICTS, AND WHETHER ANY CHANGES SHOULD BE MADE; AND,
 - b) WHETHER THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS REQUIRES ANY CHANGE

2. PROVIDE DIRECTION AS NECESSARY OR ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED IS REASONABLE
3. PROVIDE DIRECTION AS NECESSARY OR ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER HEALTH CARE INSURANCES COSTS AND BENEFITS ARE REASONABLE
4. PROVIDE DIRECTION AS NECESSARY OR ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS ARE REASONABLE
5. PROVIDE DIRECTION AS NECESSARY OR ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE
6. PROVIDE DIRECTION AS NECESSARY OR ADOPT A MOTION CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS.

C. [ANNUAL STRATEGIC PLANNING WORKSHOP - 2018](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION SCHEDULING THE ANNUAL STRATEGIC PLANNING WORKSHOP FOR MARCH 10, 2018
3. CONSIDER ADOPTION OF A MOTION SCHEDULING A SECOND ANNUAL STRATEGIC PLANNING WORKSHOP FOR APRIL 14, 2018
4. IN THE ALTERNATIVE, ADOPT A MOTION SCHEDULING THE ANNUAL STRATEGIC PLANNING WORKSHOP(S) FOR OTHER DATE(S) ACCEPTABLE TO THE BOARD

D. [SELECTION OF MANAGER'S REVIEW INSTRUMENT](#)

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE DISTRICT MANAGER'S RECOMMENDATION TO CONDUCT THE MANAGER'S ANNUAL EVALUATION DURING THE REGULAR BOARD MEETING ON APRIL 12, 2018, AGREEING TO THE USE OF THE ATTACHED DISTRICT MANAGER'S EVALUATION FORM AS THE METHOD OF EVALUATION AND ADOPTING THE EVALUATION PROCESS DESCRIBED ON THE ATTACHED DOCUMENT ENTITLED "PROPOSED APRIL 2018 DISTRICT MANAGER'S EVALUATION PROCEDURE"

E. [FISCAL YEAR 2017-2018 SECOND QUARTER BUDGET REVIEW](#)

1. REPORT FROM STAFF
2. PROVIDE DIRECTION AS NECESSARY

F. [APPROVAL OF CHANGE ORDER NO. 2 TO BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING CHANGE ORDER NO. 2 TO BIOTOWER AND BIOFILTER EQUIPMENT REPLACEMENT PROJECT, CONTRACT NO. 3-17 IN THE AMOUNT OF \$8,440 AND AN ADDITIONAL 14 DAYS OF TIME TO PROVIDE FOR ALTERNATIVE VALVES

G. [AWARD OF CONTRACT FOR THE 2017 SEWER REHABILITATION PROJECT REBID CONTRACT NO. 1-17](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. _____ - 2018 AWARDING CONTRACT FOR THE 2017 SEWER REHABILITATION PROJECT REBID, CONTRACT NO. 1-17 TO KEREX ENGINEERING, INC. IN THE AMOUNT OF \$352,300

H. [CALL FOR A PUBLIC HEARING – AT&T MOBILITY LEASE AGREEMENT RENEWAL](#)

1. REPORT FROM STAFF

2. CALL FOR A PUBLIC HEARING TO BE HELD MARCH 8, 2018, AND DIRECT THE BOARD SECRETARY TO PUBLISH NOTICE OF THE PUBLIC HEARING DECLARING THE DISTRICT'S INTENT TO ENTER INTO A COMMUNICATIONS SITE LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC MANAGED BY AT&T MOBILITY CORPORATION (AT&T)
- I. [CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION \(LAFCO\) ANNOUNCEMENT OF UPCOMING SPECIAL DISTRICT VACANCY ON LAFCO, CALL FOR NOMINATIONS, AND DESIGNATION OF DISTRICT REPRESENTATIVE TO THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE](#)
 1. DISCUSS AND CONSIDER NOMINATION OF CANDIDATE TO FILL THE UPCOMING SPECIAL DISTRICT MEMBER ALTERNATE SEAT ON CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)
 2. ADOPT RESOLUTION NO. ____-2018 NOMINATING CANDIDATE TO FILL SPECIAL DISTRICT ALTERNATE SEAT VACANCY ON LAFCO
 3. DIRECT THE BOARD SECRETARY TO NOTIFY LAFCO OF THE NAME OF THE DISTRICT'S PRESIDING OFFICER, OR IF DIFFERENT, THE DISTRICT'S VOTING DESIGNEE
 4. DIRECT THE MVSD REPRESENTATIVE TO THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE TO CAST THE DISTRICT'S VOTE FOR THE NOMINEE IDENTIFIED IN RESOLUTION NO. ____-2018
5. [REPORTS](#)
 - R-1. [DISTRICT MANAGER](#)
 - R-2. [ASSISTANT DISTRICT MANAGER](#)
 - R-3. [DISTRICT ENGINEER](#)
 - R-4. DISTRICT LEGAL COUNSEL
 - R-5. BOARD SECRETARY

R-6. DIRECTORS

- R 6.01 VICE PRESIDENT STANLEY R. CALDWELL
- R 6.02 DIRECTOR DAVID P. MAGGI
- R 6.03 DIRECTOR GREGORY T. PYKA
- R 6.04 DIRECTOR ELMER J. SCHAAL
- R 6.05 PRESIDENT BRIAN A. DANLEY

6. COMMUNICATIONS

- A. [LOCAL AGENCY INVESTMENT FUND – DECEMBER 31, 2017 QUARTERLY STATEMENT](#)
- B. [CALPERS CERBT – DECEMBER 31, 2017 QUARTERLY STATEMENT](#)
- C. [MYRON LEAVELL, PROGRAM ADMINISTRATORS, ALLIANT INSURANCE SERVICES, INC. - CSRMA – JANUARY 29, 2018, LETTER TO NEAL ALLEN REGARDING WORKER'S COMPENSATION PROGRAM FINAL PREMIUM AUDIT – PROGRAM YEAR 27 – 7/1/16 TO 7/1/17](#)

7. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MARCH 8, 2018 AT 6:30 P.M.