



A Friend to the Environment

**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

6:30 P.M., THURSDAY, FEBRUARY 14, 2013
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. APPROVE THE MINUTES OF THE JANUARY 8, 2013, FINANCE COMMITTEE MEETING
- B. APPROVE THE MINUTES OF THE JANUARY 10, 2013, REGULAR BOARD MEETING

- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 47072 THROUGH 47117 DATED JANUARY 11, 2013
(See Purchase Journal dated December 2, 2012, through January 1, 2013, following Item 3E in packet for details.)
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 47118 THROUGH 47124 DATED JANUARY 15, 2013
(See Purchase Journal dated December 2, 2012, through January 1, 2013, following Item 3E in packet for details.)
- E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 47133 THROUGH 47134, THE VOIDING OF CHECK NUMBERS 47160 THROUGH 47184, AND APPROVAL OF CHECK NUMBERS 47185 THROUGH 47214 DATED FEBRUARY 7, 2013
(See Purchase Journal dated December 2, 2012, through January 1, 2013, following Item 3E in packet for details.)
- F. RATIFY THE VOIDING OF GENERAL FUND 3409 CHECK NUMBERS 47135 THROUGH 47159 DATED MARCH 11, 2011
(See attached note for this item in packet for details.)
- G. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 47125 THROUGH 47132 DATED JANUARY 29, 2013
(See Purchase Journal following this item in packet for details.)
- H. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 388 THROUGH 389 DATED JANUARY 11, 2013
(See Purchase Journal following this item in packet for details.)
- I. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2288 THROUGH 2290 DATED JANUARY 11, 2013
(See Purchase Journal following this item in packet for details.)
- J. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 2291 DATED JANUARY 24, 2013
(See Purchase Journal following this item in packet for details.)

4. PUBLIC HEARING

A. GREASE RECEIVING STATION

- 1. REPORT FROM STAFF
- 2. PUBLIC HEARING
 - A) OPEN PUBLIC HEARING
 - B) RECEIVE PUBLIC TESTIMONY
 - C) CLOSE PUBLIC HEARING
- 3. CONSIDER ADOPTION OF RESOLUTION NO. _____-2013 APPROVING NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE FOR GREASE RECEIVING STATION

5. NEW BUSINESS

A. FISCAL YEAR 2011-2012 AUDIT

1. REPORT FROM STAFF AND AUDITOR
2. CONSIDER ADOPTION OF A MOTION ACCEPTING FISCAL YEAR 2011-2012 AUDITOR'S REPORT

B. ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND PARTICIPATION ON OTHER BOARDS

1. REPORT FROM STAFF
2. REVIEW THE DISTRICT'S CURRENT BOARD MEMBER COMPENSATION FOR ATTENDANCE AT MEETINGS, BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND ALL BOARD MEMBER EXPENSE REIMBURSEMENTS AND DETERMINE WHETHER THEY ARE REASONABLE, IN LINE WITH THOSE OF OTHER SPECIAL DISTRICTS, AND WHETHER ANY CHANGES SHOULD BE MADE; AND
3. REVIEW WHETHER THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS REQUIRES ANY CHANGE; AND,
4. EITHER PROVIDE DIRECTION TO STAFF AS NECESSARY; OR
5. ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR ATTENDANCE AT MEETINGS, BOARD MEMBER HEALTH CARE INSURANCES COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE; AND
6. ADOPT A MOTION CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS

C. COORDINATED MT. VIEW SANITARY DISTRICT AND CENTRAL CONTRA COSTA SANITARY DISTRICT BOUNDARY REORGANIZATION (MVSD 2013-1 / CCCSD 182) IN THE MUIR OAKS AREA

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. _____-2013, A RESOLUTION OF APPLICATION REQUESTING CONTRA COSTA COUNTY LOCAL AGENCY FORMATION COMMISSION TO INITIATE REORGANIZATION PROCEEDINGS TO AMEND THE MUTUAL SPHERE OF INFLUENCE BETWEEN MT. VIEW SANITARY DISTRICT AND CENTRAL CONTRA COSTA SANITARY DISTRICT (MVSD 2013-01 / CCCSD 182, NORTHRIDGE RD./KENDALL CT.)

D. REVISED POLICY AND PROCEDURE (2020)XXXX - VACATIONS

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF MOTION APPROVING MT. VIEW SANITARY DISTRICT POLICY AND PROCEDURE (2020) XXXX – VACATIONS

E. QUARTERLY CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION MEETING – JANUARY 28, 2013

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING ON JANUARY 28, 2013 WAS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND RATIFYING APPROVAL FOR DISTRICT REPRESENTATIVE(S) TO ATTEND

F. CALL FOR PUBLIC HEARING AND INTENT TO ADOPT SCHEDULE OF FEES AND CHARGES FOR FISCAL YEARS 2013-14 THROUGH 2017-18 PROVIDING FOR POTENTIAL ANNUAL INFLATIONARY ADJUSTMENT(S) IN RELATION TO CHANGES IN THE CONSUMER PRICE INDEX

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION ____ - 2013 CALLING FOR A PUBLIC HEARING TO ADOPT A SCHEDULE OF DISTRICT FEES AND CHARGES FOR THE FISCAL YEARS 2013-14 AND CPI INCREASES EACH YEAR THROUGH 2017-18 AND DIRECTING THE SECRETARY TO MAIL WRITTEN NOTICE AS REQUIRED BY PROPOSITION 218

G. SANITARY SEWER FLOW MONITORING AND HYDRAULIC MODELING

1. RECEIVE PRESENTATION FROM CAROLLO ENGINEERS, INC. REGARDING THE SANITARY SEWER FLOW MONITORING AND HYDRAULIC MODELING PROJECT

H. 2012 SANITARY SEWER SMOKE TESTING REPORT

1. REPORT FROM STAFF REGARDING THE SMOKE TESTING REPORT PREPARED BY V&A CONSULTING ENGINEERS

I. CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION - PUBLIC INVESTMENT WORKSHOP – PUBLIC FUNDS INVESTING: YESTERDAY AND TODAY – FEBRUARY 28, 2013

A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION, PUBLIC INVESTMENT WORKSHOP - PUBLIC FUNDS INVESTING: YESTERDAY AND TODAY, SACRAMENTO, CALIFORNIA, FEBRUARY 28, 2013, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND

6. REPORTS

R-1. DISTRICT MANAGER

R-2. ASSISTANT DISTRICT MANAGER

R-3. DISTRICT ENGINEER

R-4. DISTRICT LEGAL COUNSEL

R-5. SECRETARY

R-6. DIRECTORS

R 6.01 VICE PRESIDENT STANLEY R. CALDWELL

A) REPORT ON VARIOUS MEETINGS

- R 6.02 DIRECTOR GREGORY T. PYKA
- R 6.03 DIRECTOR ELMER J. SCHAAL
- R 6.04 DIRECTOR RANDELL E. WILLIAMS
- R 6.05 PRESIDENT DAVID P. MAGGI

7. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. COMMUNICATIONS

- A. DRAFT MINUTES – OCTOBER 15, 2012 CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION MEETING
- B. JANUARY 29, 2013, EMAIL FROM GREG KESTER, CALIFORNIA ASSOCIATION OF SANITATION AGENCIES BIOSOLIDS PROGRAM MANAGER

9. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION INITIATION OF LITIGATION PURSUANT TO SUBDIVISION (c) of GOVERNMENT CODE SECTION 54956.9 (one case)
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION GOVERNMENT CODE SECTION 54956.9(a) (City of Brentwood v. Campbell)

10. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MARCH 14, 2013, AT 6:30 P.M.