



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

NOVEMBER 13, 2025, 3:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for the purpose of public comment, question or input may request so through the Board President.

A. APPROVE THE MINUTES OF THE OCTOBER 9, 2025, REGULAR BOARD MEETING

B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63554 THROUGH 63586 DATED SEPTEMBER 30, 2025 *(See purchase journal following this item in packet for details.)*

C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63588 THROUGH 63624 DATED OCTOBER 14, 2025 *(See purchase journal following this item in packet for details.)*

D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63625 THROUGH 63659 DATED OCTOBER 28, 2025 *(See purchase journal following this item in packet for details.)*

E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 741 THROUGH 742, DATED SEPTEMBER 29, 2025 *(See purchase journal following this item in packet for details.)*

- F. **RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 743 THROUGH 744, DATED OCTOBER 14, 2025** *(See purchase journal following this item in packet for details.)*
- G. **RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 745, DATED OCTOBER 28, 2025** *(See purchase journal following this item in packet for details.)*
- H. **RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3274 THROUGH 3288 DATED OCTOBER 14, 2025** *(See purchase journal following this item in the packet for details.)*
- I. **RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3289 DATED OCTOBER 28, 2025** *(See purchase journal following this item in the packet for details.)*

4. NEW BUSINESS

A. AWARD OF CONSTRUCTION CONTRACT FOR THE TRUNK MANHOLES REHABILITATION

1. RECEIVE REPORT FROM STAFF
2. CONSIDER THE ADOPTION OF RESOLUTION NO. _____-2025, WAIVING THE MINOR IRREGULARITIES AS RECOMMENDED BY THE DISTRICT ENGINEER AND AWARDED CONTRACT 25-3 FOR THE TRUNK MANHOLES REHABILITATION (PROJECT) TO GOLDEN STATE CONSTRUCTION & UTILITY, INC. IN THE AMOUNT OF \$416,450.00, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT.

B. AWARD OF CONSTRUCTION CONTRACT FOR THE 888 HOWE ROAD SANITARY SEWER REPLACEMENT

1. RECEIVE REPORT FROM STAFF
2. CONSIDER THE ADOPTION OF RESOLUTION NO. _____-2025, WAIVING THE MINOR IRREGULARITIES AS RECOMMENDED BY THE DISTRICT ENGINEER AND AWARDED CONTRACT 20-2 FOR THE 888 HOWE ROAD SANITARY SEWER REPLACEMENT (PROJECT) TO GLOSAGE ENGINEERING, INC. IN THE AMOUNT OF \$544,171.50, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT

C. AGREEMENT WITH GHD INC. AND TASK ORDER FOR CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR THE 888 HOWE ROAD SANITARY SEWER REPLACEMENT AND TRUNK MANHOLES REHABILITATION

1. RECEIVE REPORT FROM STAFF

2. CONSIDER THE ADOPTION OF A MOTION APPROVING CONTRACT NO. 26-0007 WITH GHD INC. (GHD) WITH A TOTAL CONTRACT AMOUNT OF \$448,142.00.
3. CONSIDER THE ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO CONTRACT NO. 26-0007 IN THE AMOUNT OF \$448,142.00 AUTHORIZING GHD TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

D. NOMINATION FOR VACANCY ON THE BOARD OF DIRECTORS

1. RECEIVE REPORT FROM STAFF
2. USING THE SUGGESTED PROCESS, RECEIVE CANDIDATE COMMENTS AND ADDRESS QUESTION(S) FROM THE BOARD, IF ANY.
3. CONDUCT BOARD DISCUSSION/DELIBERATIONS AND DETERMINE IF THERE IS A CONSENSUS.
4. ENTERTAIN A MOTION(S) NOMINATING A CANDIDATE FOR THE DIRECTOR VACANCY.
5. PROVIDE DIRECTION TO THE BOARD SECRETARY TO INFORM THE COUNTY ADMINISTRATOR'S OFFICE OF THE MVSD BOARD'S NOMINATION

E. BOARD POLICY AND PROCEDURES B-160 THROUGH B-200 REVISIONS

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE RECOMMENDED REVISIONS TO POLICIES AND PROCEDURES:
 - a. B-160 LEGAL COUNSEL
 - b. B-170 GENERAL MANAGER'S PERFORMANCE EVALUATION
 - c. B-180 ENGINEER
 - d. B-190 SEXUAL HARASSMENT
 - e. B-200 PORTABLE ELECTRONIC COMMUNICATION DEVICES

5. REPORTS

R-1. GENERAL MANAGER

R-2. DEPUTY GENERAL MANAGER

R-3. DISTRICT ENGINEER

R-4. WASTEWATER OPERATIONS MANAGER

R-5. DISTRICT LEGAL COUNSEL

R-6. BOARD SECRETARY

R-7. DIRECTORS

R 7.01 PRESIDENT GREGORY T. PYKA

R 7.02 VICE PRESIDENT JARED RUDDLELL

R 7.03 DIRECTOR BRIAN A. DANLEY

R 7.04 DIRECTOR JULIA HALSNE

6. COMMUNICATIONS

A. BMO MONTHLY STATEMENTS

B. LAIF MONTHLY STATEMENT

C. LAIF QUARTERLY STATEMENT

D. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 11, 2025, AT 3:30 P.M.