



**MT. VIEW SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AGENDA**

6:30 P.M., THURSDAY, SEPTEMBER 13, 2012  
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

**NOTICE:** Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

CONVENE THE ADJOURNED REGULAR MEETING OF THE MT. VIEW SANITARY DISTRICT BOARD OF DIRECTORS

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION (SEE SEPARATE AGENDA)

RECONVENE THE ADJOURNED REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

CONSENT CALENDAR

*Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President*

1. APPROVE THE MINUTES OF THE MAY 7, 2012, PERSONNEL COMMITTEE MEETING
2. APPROVE THE MINUTES OF THE JUNE 11, 2012, FINANCE COMMITTEE MEETING
3. APPROVE THE MINUTES OF THE AUGUST 16, 2012, ADJOURNED REGULAR BOARD MEETING
4. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 46586 DATED JULY 13, 2012
5. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46597 THROUGH 46683 DATED AUGUST 10, 2012 (See Purchase Journal following this item in packet for details.)
6. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46684 THROUGH 46689 DATED AUGUST 27, 2012 (See Purchase Journal following this item in packet for details.)
7. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDER NUMBERS 373 THROUGH 375 DATED AUGUST 10, 2012 (See Purchase Journal following this item in packet for details.)
8. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2253 THROUGH 2259 DATED AUGUST 10, 2012 (See Purchase Journal following this item in packet for details.)

OLD BUSINESS

9. CLARIFICATION OF THE SCOPE OF BOARD OF DIRECTORS HEALTHCARE BENEFITS
  - A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF RESOLUTION \_\_\_\_-2012 CLARIFYING THE SCOPE OF BOARD OF DIRECTORS HEALTHCARE BENEFITS AND RESCINDING RESOLUTION 1099-2005 TO THE EXTENT THAT IT CAN BE INTERPRETED TO GRANT HEALTHCARE BENEFITS TO RETIRED OR FORMER BOARD MEMBERS OR THEIR SURVIVORS
10. DISTRICT POLICY NO. 2305 - SALARY AND WAGE SCHEDULE
- A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF DISTRICT POLICY 2305 – SALARY WAGE SCHEDULES AND DIRECT STAFF TO MAKE THE DISTRICT SALARY WAGE SCHEDULE AVAILABLE ON THE DISTRICT'S WEBPAGE

NEW BUSINESS

11. DISTRICT TOUR AND BRIEFING FOR REGISTERED CANDIDATES
- A. REPORT FROM STAFF
  - B. PROVIDE DIRECTION TO STAFF
12. 2012 SEWER REHABILITATION PROJECT, CONTRACT NO. 1-12
- A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2012 APPROVING PLANS, DIRECTING FILING OF NOTICE OF EXEMPTION AND CALLING FOR BIDS TO BE RECEIVED FOR THE 2012 SEWER REHABILITATION PROJECT, CONTRACT NO. 1-12
13. PROFESSIONAL SERVICES AGREEMENT WITH LEPTIEN, CRONIN, COOPER, MORRIS & POORE, INC – AGREEMENT NO. 10-0003, TASK ORDER NOS. 4 THROUGH 9
- A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF A MOTION RATIFYING TASK ORDER NO. 4 TO AGREEMENT 10-0003 WITH LCC, INC. FOR PROJECT RE-DESIGN, ADDITIONAL PROJECT MANAGEMENT AND ADDITIONAL CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE SECURITY FENCE RE-DESIGN AND CONSTRUCTION PROJECT AND, AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 4 NOT-TO-EXCEED \$40,500
  - C. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 5 TO AGREEMENT 10-0003 WITH LCC, INC. FOR DISTRICT ENGINEER SERVICES FOR FISCAL YEAR 2012-2013 AND, AUTHORIZING THE BOARD PRESIDENT TASK NO. 5 NOT-TO-EXCEED \$210,000
  - D. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 6 TO AGREEMENT 10-0003 WITH LCC, INC. FOR CONTRACT ADMINISTRATION OF THE GREASE RECEIVING STATION PROJECT, AND, AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 6 NOT-TO-EXCEED \$30,000
  - E. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 7 TO AGREEMENT 10-0003 WITH LCC, INC. FOR PROJECT DESIGN, PROJECT MANAGEMENT, AND CONSTRUCTION MANAGEMENT OF THE 2012 SEWER REHABILITATION PROJECT, CONTRACT NO. 1-12, AND, AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 7 NOT-TO-EXCEED \$50,000
  - F. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 9 TO AGREEMENT 10-0003 WITH LCC, INC. FOR ASSISTING DISTRICT STAFF WITH PERFORMING THE PHASE 2 TREATMENT PLANT SECURITY STUDY, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 9 NOT-TO-EXCEED \$7,000
14. DISTRICT FACILITIES REHABILITATION PROGRAM AND CAPITAL IMPROVEMENT PROGRAM UPDATE FOR FY 2012-2013
- A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT FACILITIES REHABILITATION PROGRAM AND DISTRICT CAPITAL IMPROVEMENT PROGRAM UPDATE FOR FISCAL YEAR 2012-2013

15. AMENDMENT TO PRIVATE METER AGREEMENT WITH COLLIER VILLAGE OAKS, LLC
  - A. REPORT FROM STAFF
  - B. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT TO PRIVATE METER AGREEMENT WITH COLLIER VILLAGE OAKS, LLC
16. CSDA CALL FOR NOMINATIONS – BOARD OF DIRECTORS REGION 3, SEAT A – TERM ENDS DECEMBER 31, 2012
  - A. REPORT FROM STAFF
  - B. DISCUSS AND CONSIDER ADOPTION OF A RESOLUTION NO. \_\_\_\_ - 2012 NOMINATING A CANDIDATE FOR APPOINTMENT TO REGION 3, SEAT A ON THE CSDA BOARD OF DIRECTORS TO FILL THE VACANCY FOR THE TERM WHICH EXPIRES DECEMBER 31, 2012

#### REPORTS

- R-1. DISTRICT MANAGER
- R-2. ASSISTANT DISTRICT MANAGER
- R-3. DISTRICT ENGINEER
- R-4. DISTRICT LEGAL COUNSEL
- R-5. SECRETARY
- R-6. DIRECTORS
  - R 6.01 STANLEY R. CALDWELL
    - A) REPORT ON VARIOUS MEETINGS
  - R 6.02 GREGORY T. PYKA
  - R 6.03 ELMER J. SCHAAL
  - R 6.04 VICE PRESIDENT DAVID P. MAGGI
  - R 6.05 PRESIDENT WILLIAMS

#### FUTURE BOARD ITEMS

17. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, OCTOBER 11, 2012, AT 6:30 P.M.