



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

March 14, 2024, 3:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." The time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. PUBLIC HEARING

4. CONSENT CALENDAR

Consent Calendar items are typically routine and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for the purpose of public comment, question or input may request so through the Board President

- A. APPROVE THE MINUTES OF THE FEBRUARY 8, 2024, REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61627 THROUGH 61728 DATED FEBRUARY 6, 2024 *(See purchase journal following this item in packet for details.)*
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61729 THROUGH 61766 DATED FEBRUARY 20, 2024 *(See purchase journal following this item in packet for details.)*
- D. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3213 THROUGH 3214 DATED FEBRUARY 6, 2024 *(See purchase journal following this item in packet for details.)*
- E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3215 PAYMENT ORDER NUMBER 3216 THROUGH 3212 DATED FEBRUARY 20, 2024 *(See purchase journal following this item in packet for details.)*

5. NEW BUSINESS

A. **CALL FOR PUBLIC HEARING – SALE OF CELL TOWER & BILLBOARD LEASES**

1. RECEIVE REPORT FROM STAFF
2. CALL FOR A PUBLIC HEARING ON APRIL 11, 2024, AND AUTHORIZE NOTICE OF THE DISTRICT'S INTENT TO SELL THE CELL TOWER AND BILLBOARD LEASES.

B. **CALL FOR A PUBLIC HEARING - VALERO PIGGING STATION LICENSE RENEWAL**

1. RECEIVE REPORT FROM STAFF
2. CALL FOR A PUBLIC HEARING TO BE HELD APRIL 11, 2024, AND AUTHORIZE NOTICE OF THE DISTRICT'S INTENT TO RENEW THE VALERO PIGGING STATION LICENSE.

C. **DETERMINATION OF DISTRICT INFLATION INDEX**

1. RECEIVE REPORT FROM STAFF
2. RECEIVE REPORT FROM STAFF AND PROVIDE DIRECTION TO THE GENERAL MANAGER

D. **ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND BENEFITS**

1. RECEIVE REPORT FROM STAFF
2. REVIEW AND DETERMINE THE FOLLOWING:
 - a) WHETHER THE DISTRICT'S CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED, BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENTS ARE REASONABLE, IN LINE WITH THOSE OF OTHER SPECIAL DISTRICTS, AND WHETHER ANY CHANGES SHOULD BE MADE; AND,

- b) WHETHER THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS REQUIRES ANY CHANGE
3. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR EACH DAY'S ATTENDANCE AT MEETINGS AND/OR SERVICES RENDERED IS REASONABLE.
 4. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER HEALTH CARE INSURANCE COSTS AND BENEFITS ARE REASONABLE.
 5. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS ARE REASONABLE.
 6. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE.
 7. PROVIDE DIRECTION AS NECESSARY OR, IN THE ALTERNATIVE, ADOPT A MOTION CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS.
 8. DETERMINE IF THE BOARD WANTS TO INCREASE BOARD MEMBER COMPENSATION OR BENEFITS, AND IF SO, PROVIDE DIRECTION TO CALL FOR A PUBLIC HEARING ON THE MATTER.
- E. **CALL FOR PUBLIC HEARING- DISTRICT ANNUAL CHARGES AND FEES FISCAL YEAR 2024-2025**
1. RECEIVE REPORT FROM STAFF
 2. CONSIDER ADOPTION OF A MOTION CONFIRMING THE PREVIOUSLY APPROVED INCREASE IN SEWER SERVICE CHARGES AS PRESENTED FOR FISCAL YEAR 2024-2025 AND INTENT TO INCREASE OTHER FEES AND CHARGES OF THE DISTRICT BY THE DISTRICT INFLATION FACTOR OF 3.666%.

3. BY CONSENSUS, DIRECT STAFF TO PREPARE THE DOCUMENTATION, CALL FOR A PUBLIC HEARING ON APRIL 11, 2024, AND FOLLOW THE REQUIRED PROCEDURES NECESSARY FOR THE BOARD OF DIRECTORS TO CONSIDER ADOPTION OF THE PREVIOUSLY APPROVED INCREASE IN THE RESIDENTIAL DWELLING UNIT SEWER SERVICE CHARGE TO \$972 PER YEAR, THE PREVIOUSLY APPROVED APARTMENT-MOBILE HOME UNITS TO \$768 PER YEAR, AND UP TO A 3.666 PERCENT INCREASE TO ALL OTHER CHARGES AND FEES OF THE DISTRICT TO BE EFFECTIVE JULY 1, 2024.

F. **IT/CYBERSECURITY SERVICES AGREEMENT**

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING THE IT/CYBERSECURITY SERVICES AGREEMENT WITH PARACHUTE TECHNOLOGY, INC.

6. REPORTS

- R-1. GENERAL MANAGER
- R-2. DEPUTY GENERAL MANAGER
- R-3. DISTRICT ENGINEER
- R-4. CFO/ADMINISTRATIVE SERVICES MANAGER
- R-5. WASTEWATER OPERATIONS MANAGER
- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 PRESIDENT JULIA R. HALSNE

R 8.02 VICE PRESIDENT GREGORY T. PYKA

R 8.03 DIRECTOR DAVID P. MAGGI

R 8.04 DIRECTOR BRIAN A. DANLEY

R 8.05 DIRECTOR JARED D. RUDELL

7. COMMUNICATIONS

A. [BMOQ MONTHLY STATEMENT](#)

B. [LAIF MONTHLY STATEMENT](#)

C. [UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS](#)

8. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2)
OR (3) OF SUBDIVISION (D) OF GOVERNMENT CODE SECTION 54956.9:
(ONE CASE)

B. REPORT OUT OF CLOSED SESSION

10. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR
BOARD MEETING ON THURSDAY, APRIL 11, 2024, AT 3:30 P.M.