



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
ADJOURNED REGULAR BOARD MEETING
AGENDA**

November 17, 2021 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZYpf-ivpz4rH9QbvOsYa0ceGLc3bffABg2f>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

4. NEW BUSINESS

A. VIRTUAL MEETINGS

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2021 AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT VIRTUAL BOARD AND COMMITTEE MEETINGS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE OCTOBER 21, 2021 REGULAR BOARD MEETING](#)
- B. [RECEIVE THE MINUTES OF THE OCTOBER 13, 2021 PERSONNEL COMMITTEE MEETING](#)
- C. [RECEIVE THE MINUTES OF THE OCTOBER 26, 2021 PUBLIC INFORMATION COMMITTEE MEETING](#)
- D. [ADOPT A MOTION ACKNOWLEDGING REPORT FROM BOARD SECRETARY VERIFYING POSTING AND PUBLICATION OF NOTICE OF ADOPTION OF ORDINANCE 2021-134 AND FINDING THAT THE PUBLICATION AND POSTING WERE PROPERLY MADE](#)
- E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58848 THROUGH 58895 DATED OCTOBER 19, 2021](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 58896 THROUGH 58930 DATED NOVEMBER 2, 2021](#) (See purchase journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3041 THROUGH 3043 DATED OCTOBER 19, 2021](#) (See purchase journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3044 THROUGH 3045 DATED NOVEMBER 2, 2021](#) (See purchase journal following this item in packet for details.)

4. NEW BUSINESS

B. FISCAL YEAR 2020-2021 FINANCIAL AUDIT

- 1. REPORT FROM STAFF
- 2. CONSIDER ADOPTION OF A MOTION ACCEPTING THE FISCAL YEAR 2020-2021 FINANCIAL AUDIT REPORT; AND
- 3. DIRECT THE DISTRICT MANAGER TO MAKE THE REPORT AVAILABLE TO THE PUBLIC ON THE DISTRICT WEBSITE

C. EMPLOYEE APPRECIATION EVENTS

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2021 FINDING THAT THE EXPENDITURE OF PUBLIC FUNDS FOR AN ANNUAL EMPLOYEE APPRECIATION EVENT HAS AND DOES CONSTITUTE AN EXPENDITURE OF PUBLIC FUNDS FOR A LEGITIMATE PUBLIC PURPOSE AND AUTHORIZING THE DISTRICT TO CONTINUE TO CONDUCT ANNUAL EMPLOYEE APPRECIATION EVENTS

D. ACCEPTANCE OF THE MANHOLE REPAIR / REPLACEMENT

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2021 APPROVING AND ACCEPTING AS COMPLETE THE MANHOLE REPAIR / REPLACEMENT AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION

E. FISCAL YEAR 2021-2022 – 1ST QUARTER BUDGET REPORT

1. REPORT FROM STAFF
2. PROVIDE DIRECTION, AS NECESSARY

F. STORMWATER / GROUNDWATER DISCONNECT POLICY

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2021 RESCINDING THE STORMWATER / GROUNDWATER DISCONNECT POLICY

G. POLICIES: FOREWORD, INTRODUCTION, ADOPTION/AMENDMENT OF POLICIES, EXECUTIVE OFFICER, CELL PHONE/MOBILE DEVICE WHILE DRIVING

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING POLICIES AND PROCEDURES:
 - a. 1000 – INTRODUCTION (FORMERLY FOREWORD, 1000 - PURPOSE, AND 1010 - ADOPTION AMENDMENT)
 - b. 2000 – EXECUTIVE OFFICER
 - c. 2210 –CELL PHONE MOBILE DEVICE WHILE DRIVING

3. ADOPT A MOTION DELETING REDUNDANT POLICY AND PROCEDURE:
 - a. 000 – FOREWORD (COMBINED INTO 1000 - INTRODUCTION)
 - b. 1000 – PURPOSE (COMBINED INTO 1000 - INTRODUCTION)
 - c. 1010 – ADOPTION/AMENDMENT OF POLICIES (COMBINED INTO 1000 - INTRODUCTION)

5. REPORTS

- R-1. [DISTRICT MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)
- R-4. [ENVIRONMENTAL SERVICES MANAGER](#)
- R-5. [WASTEWATER OPERATIONS MANAGER](#)
- R-6. [DISTRICT LEGAL COUNSEL](#)
- R-7. BOARD SECRETARY
- R-8. DIRECTORS
 - R 8.01 DIRECTOR BRIAN A. DANLEY
 - R 8.02 DIRECTOR DAVID P. MAGGI
 - R 8.03 DIRECTOR GREGORY T. PYKA
 - R 8.04 DIRECTOR ELMER J. SCHAAL
 - R 8.05 DIRECTOR STANLEY R. CALDWELL

6. COMMUNICATIONS

A. [BANK OF THE WEST MONTHLY STATEMENT](#)

7. FUTURE BOARD ITEMS

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS AN REGULAR BOARD MEETING ON THURSDAY, DECEMBER 9, 2021 At 6:30 P.M.