MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA

NOVEMBER 12, 2026, 3:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. APPROVE THE MINUTES OF THE OCTOBER 8, 2026, REGULAR BOARD MEETING

B. APPROVE THE MINUTES OF THE OCTOBER 22, 2026, SPECIAL BOARD MEETING

C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 64595 THROUGH 64637 DATED OCTOBER 13, 2026 (See purchase journal following this item in packet for details.)

D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 64638 THROUGH 64642 DATED OCTOBER 15, 2026

E. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 64643 THROUGH 64667 DATED OCTOBER 27, 2026 (See purchase journal following this item in packet for details.)

F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 785 THROUGH 789 DATED OCTOBER 15, 2026

G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3329 THROUGH 3331 DATED OCTOBER 13, 2026 (See purchase journal following this item in packet for details.)

H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3332 THROUGH 3336 DATED OCTOBER 15, 2026

I. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3337 THROUGH 3338 DATED OCTOBER 27, 2026 (See purchase journal following this item in packet for details.)

J. RATIFY APPROVAL OF ACH DEBIT PAYMENTS 900102 THROUGH 900112 DATED OCTOBER 8, 2026, THROUGH OCTOBER 31, 2026

4. NEW BUSINESS

A. FISCAL YEAR 2026-27 1ST QUARTER BUDGET-TO-ACTUAL REPORT

1. RECEIVE REPORT FROM STAFF

2. PROVIDE DIRECTION, AS NECESSARY

B. BOARD POLICY AND PROCEDURES B-10 DUTIES OF THE BOARD AND BOARD MEMBERS REVISION

1. RECEIVE REPORT FROM STAFF.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE RECOMMENDED REVISIONS TO BOARD POLICY AND PROCEDURE B-10 BOARD POLICY AND PROCEDURES B-10 DUTIES OF THE BOARD AND BOARD MEMBERS.

C. POLICY REVISIONS FOR INTERNAL CONTROLS, ACCOUNTS RECEIVABLE/WRITE-OFFS, FIXED CAPITAL ASSETS, DISTRICT CREDIT CARDS, , AND ON-CALL

1. RECEIVE REPORT FROM STAFF

2. PROVIDE DIRECTION ON THE RECOMMENDED REVISIONS TO POLICIES AND PROCEDURES:

a. 4100 – Internal Controls
b. 4200 – Accounts Receivable/Write-Offs

c. 4300 – Fixed Capital Assets
d. 4310 – District Credit Cards
e. 2008 – On-Call

D. ACCEPTANCE OF THE PIPELINE CLEANING & TELEVISING PHASE 3

1. RECEIVE REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO._____-2026 APPROVING AND ACCEPTING AS COMPLETE THE PIPELINE CLEANING & TELEVISING PHASE 3 AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION.

E. ACCEPTANCE OF THE TRUNK MANHOLES REHABILITATION

1. RECEIVE REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO._____-2026 APPROVING AND ACCEPTING AS COMPLETE THE TRUNK MANHOLES REHABILITATION AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION.

F. RESOLUTION RECOGNIZING GREGORY T. PYKA FOR THIRTY-THREE YEARS OF SERVICE TO MT. VIEW SANITARY DISTRICT

1. RECEIVE REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO._____-2026 RECOGNIZING GREGORY T. PYKA FOR THIRTY-THREE YEARS OF SERVICE TO MT. VIEW SANITARY DISTRICT.

5. REPORTS

R-1. GENERAL MANAGER

R-2. DEPUTY GENERAL MANAGER

R-3. DISTRICT ENGINEER

R-4. WASTEWATER OPERATIONS MANAGER

R-5. DISTRICT LEGAL COUNSEL

R-6. BOARD SECRETARY

R-7. DIRECTORS

R 7.01 PRESIDENT JARED RUDDELL

R 7.02 VICE PRESIDENT JULIA HALSNE

R 7.03 DIRECTOR BRIAN A. DANLEY

R 7.04 DIRECTOR GREGORY PYKA

R7.05 DIRECTOR CAITLIN WILEY-WALKER

6. COMMUNICATIONS

A. BMO MONTHLY STATEMENT
B. LAIF MONTHLY & QUARTERLY STATEMENT
C. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

8. ADJOURNMENT

A. WE ARE ADJOURNING TO A RECEPTION FOR RETIRING DIRECTOR GREGORY PYKA, THE NEXT SCHEDULED MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 10, 2026, AT 3:30 P.M.