

MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
SEPTEMBER 14, 2023

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on September 14, 2023, at 6:30 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Director Gregory T. Pyka, Vice President Julia R. Halsne, and President Brian A. Danley
ABSENT: Director David P. Maggi
Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, CFO/Administrative Services Manager Denise D. Gray, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams
PUBLIC: None

2. BOARD OF DIRECTORS PLANT TOUR

A. ADJOURN TO TOUR OF PLANT

President Danley adjourned the meeting for the plant tour at 6:31 p.m.

B. RECONVENE REGULAR BOARD MEETING IN THE MEETING ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

President Danley reconvened the regular Mt. View Sanitary District board meeting at 7:06 p.m.

3. CONSENT CALENDAR

A. APPROVE THE MINUTES OF THE AUGUST 10, 2023, REGULAR BOARD MEETING

- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61105 THROUGH 61151 DATED AUGUST 8, 2023
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61172 THROUGH 61204 DATED AUGUST 22, 2023
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 61205 THROUGH 61247 DATED SEPTEMBER 5, 2023
- E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3186 THROUGH 3187 DATED AUGUST 22, 2023

It was moved by President Danley, seconded by Vice President Halsne, to approve Consent Calendar Items 3A to 3E.

Motion carried by the following vote:

AYES:	Director Pyka, Vice President Halsne, and President Danley
NOES:	None
ABSENT:	Director Maggi
ABSTAIN:	None

4. OLD BUSINESS

A. CALIFORNIA VOTING RIGHTS ACT

- 1. RECEIVE REPORT FROM STAFF

District Legal Counsel Adams reported.

- 2. ADOPT A MOTION SCHEDULING A PUBLIC HEARING FOR OCTOBER 12, 2023 AND DIRECTING THE BOARD SECRETARY TO PROPERLY NOTICE IT AND PUBLISH THE NOTICE.

It was moved by Vice President Halsne, seconded by Director Pyka, to Adopt a Motion scheduling a Public Hearing for October 12, 2023, and directing the Board Secretary to properly notice it and publish the notice.

Motion carried by the following vote:

AYES:	Director Pyka, Vice President Halsne, and President Danley
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NOES: None
ABSENT: Director Maggi
ABSTAIN: None

5. NEW BUSINESS

A. CALL FOR MARCH 5, 2024 ELECTION FOR VACANT BOARD POSITION

1. REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1590-2023 CALLING FOR THE GENERAL ELECTION AND DIRECT THE SECRETARY TO PROVIDE REQUESTED DOCUMENTS TO THE COUNTY

It was moved by Vice President Halsne, seconded by Director Pyka, to adopt Resolution No. 1590-2023, calling for the general election and directing the secretary to provide requested documents to the county.

Motion carried by the following vote:

AYES: Director Pyka, Vice President Halsne, and President Danley
NOES: None
ABSENT: Director Maggi
ABSTAIN: None

B. 4TH QUARTER BUDGET REVIEW

1. REPORT FROM STAFF

CFO/Administrative Services Manager Gray reported.

2. PROVIDE DIRECTION AS NECESSARY

The Board thanked CFO/Administrative Services Manager Gray for her presentation.

C. CONSIDERATION OF SURPLUS EQUIPMENT

1. REPORT FROM STAFF

Deputy General Manager Ambrose reported.

2. CONSIDER ADOPTION OF A MOTION DECLARING THE 2001 DODGE RAM 1500 (UNIT 5) AS SURPLUS PROPERTY AND DIRECTING DISTRICT STAFF TO DISPOSE OF IT PER DISTRICT CODE SECTION 2.12.

It was moved by Vice President Halsne, seconded by Director Pyka, to adopt a motion declaring the 2001 Dodge Ram 1500 (unit 5) as surplus property and directing district staff to dispose of it per District Code Section 2.12.

Motion carried by the following vote:

AYES:	Director Pyka, Vice President Halsne, and President Danley
NOES:	None
ABSENT:	Director Maggi
ABSTAIN:	None

D. LEASE AGREEMENT WITH VERIZON WIRELESS FOR CELL TOWER ON DISTRICT PREMISES

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. PROVIDE DIRECTION:

a) CALL FOR A PUBLIC HEARING AND AUTHORIZE NOTICE OF THE DISTRICT'S INTENT TO ENTER INTO A COMMUNICATIONS SITE LEASE AGREEMENT WITH VERIZON WIRELESS

b) PROVIDE DIRECTION TO INVESTIGATE SELLING THE CELL TOWER LEASE AGREEMENTS AT PUBLIC BID.

By consensus, the Board determined to take no action on item 2a and directed General Manager Corona to investigate selling the cell tower lease agreements at public bid.

6. REPORTS

R-1. GENERAL MANAGER

General Manager Corona reported on the following items:

- Vacation Schedule
- Central San MOU Status

R-2. DEPUTY GENERAL MANAGER

Her written report was referenced, and there were no questions.

R-3. DISTRICT ENGINEER

District Engineer Elliott responded to questions regarding the Arnold Drive Paving Project.

R-4. CFO/ADMINISTRATIVE SERVICES MANAGER

Administrative Services Manager Gray advised the Board that the District passed the COVID-19 Relief Audit.

R-5. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and there were no questions.

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams advised the Board that they must call for a public hearing if they wish to change the regular Board meeting schedule.

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 PRESIDENT BRIAN A. DANLEY

President Danley advised that he spoke with Roger Bailey and Mike McGill of Central San at the CASA conference.

R 8.02 DIRECTOR JULIA HALSNE

None

R 8.03 DIRECTOR DAVID P. MAGGI

Excused

R 8.04 DIRECTOR GREGORY T. PYKA

None

7. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. LAIF MONTHLY STATEMENT

8. FUTURE BOARD ITEMS

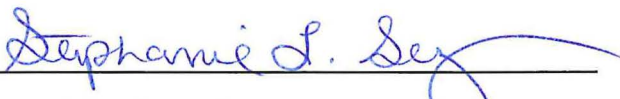
- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

Call for a public hearing to change the regular scheduled Board meeting time.

9. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, OCTOBER 12, 2023, AT 6:30 P.M.

President Danley adjourned the meeting at 7:40 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, October 12, 2023, at 6:30 p.m.



Stephanie L. Seregjin, Board Secretary