



MINUTES OF THE REGULAR MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT  
NOVEMBER 13, 2025

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on November 13, 2025, at 3:30 p.m.

1. ROLL CALL OF DIRECTORS

- PRESENT: Directors Brian A. Danley, Julia R. Halsne, Vice President Jared Ruddell, and President Pyka.
- ABSENT: None
- Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, Board Secretary Stephanie L. Seregin, District Legal Counsel J. Daniel Adams.
- PUBLIC: Caitlin Wiley-Walker

2. PUBLIC COMMENT

None

General Manager Corona requested that the Board take New Business Item 4D out of turn to accommodate prospective Board member Ms. Caitlin Wiley-Walker. The Board agreed and proceeded to Item 4D.

4. NEW BUSINESS

**D. NOMINATION FOR VACANCY ON THE BOARD OF DIRECTORS**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. USING THE SUGGESTED PROCESS, RECEIVE CANDIDATE COMMENTS AND ADDRESS QUESTION(S) FROM THE BOARD, IF ANY.

3. CONDUCT BOARD DISCUSSION/DELIBERATIONS AND DETERMINE IF THERE IS A CONSENSUS.
4. ENTERTAIN A MOTION(S) NOMINATING A CANDIDATE FOR THE DIRECTOR VACANCY.
5. PROVIDE DIRECTION TO THE BOARD SECRETARY TO INFORM THE COUNTY ADMINISTRATOR'S OFFICE OF THE MVSD BOARD'S NOMINATION

It was moved by Director Halsne, seconded by Director Danley, to appoint Caitlin Wiley-Walker for the Director vacancy; and, direct the Board Secretary to inform the County Administrator's office of the MVSD Board's nomination.

Ms. Wiley-Walker executed the oath of office and was sworn in by President Pyka.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	None
ABSTAIN:	None

### 3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE OCTOBER 9, 2025, REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63554 THROUGH 63586 DATED SEPTEMBER 30, 2025
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63588 THROUGH 63624 DATED OCTOBER 14, 2025
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63625 THROUGH 63659 DATED OCTOBER 28, 2025
- E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 741 THROUGH 742, DATED SEPTEMBER 29, 2025
- F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 743 THROUGH 744, DATED OCTOBER 14, 2025

- G. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 745, DATED OCTOBER 28, 2025
- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3274 THROUGH 3288 DATED OCTOBER 14, 2025
- I. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 3289 DATED OCTOBER 28, 2025

It was moved by Director Danley, seconded by Director Halsne, to approve Consent Calendar Items 3A to 3I.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Wiley-Walker, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	None
ABSTAIN:	None

#### 4. NEW BUSINESS

##### **A. AWARD OF CONSTRUCTION CONTRACT FOR THE TRUNK MANHOLES REHABILITATION**

- 1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

- 2. CONSIDER THE ADOPTION OF RESOLUTION NO. 1626-2025, WAIVING THE MINOR IRREGULARITIES AS RECOMMENDED BY THE DISTRICT ENGINEER AND AWARDED CONTRACT 25-3 FOR THE TRUNK MANHOLES REHABILITATION (PROJECT) TO GOLDEN STATE CONSTRUCTION & UTILITY, INC. IN THE AMOUNT OF \$416,450.00, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT.

It was moved by President Pyka, seconded by Vice President Ruddell, to adopt Resolution No. 1626-2025, waiving the minor irregularities as recommended by the District Engineer and awarding Contract 25-3 for the Trunk Manholes Rehabilitation (Project) to Golden State Construction & Utility, Inc. in the amount of \$416,450.00, and authorizing the Board President to execute the contract.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, Wiley-Walker, Vice President  
Ruddell, and President Pyka  
NOES: None  
ABSENT: None  
ABSTAIN: None

**B. AWARD OF CONSTRUCTION CONTRACT FOR THE 888 HOWE ROAD  
SANITARY SEWER REPLACEMENT**

1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

2. CONSIDER THE ADOPTION OF RESOLUTION NO. 1627-2025, WAIVING THE  
MINOR IRREGULARITIES AS RECOMMENDED BY THE DISTRICT ENGINEER  
AND AWARDED CONTRACT 20-2 FOR THE 888 HOWE ROAD SANITARY  
SEWER REPLACEMENT (PROJECT) TO GLOSAGE ENGINEERING, INC. IN THE  
AMOUNT OF \$544,171.50, AND AUTHORIZING THE BOARD PRESIDENT TO  
EXECUTE THE CONTRACT

It was moved by President Pyka, seconded by Director Danley, to  
adopt Resolution No. 1627-2025, waiving the minor irregularities as  
recommended by the District Engineer and awarding Contract 20-2 for the 888  
Howe Road Sanitary Sewer Replacement (Project) to Glosage Engineering, Inc.  
In the amount of \$544,171.50, and authorizing the Board President to execute  
the contract.

Motion carried by the following vote:

AYES: Directors Danley, Halsne, Wiley-Walker, Vice President  
Ruddell, and President Pyka  
NOES: None  
ABSENT: None  
ABSTAIN: None

**C. AGREEMENT WITH GHD INC. AND TASK ORDER FOR CONSTRUCTION  
MANAGEMENT & INSPECTION SERVICES FOR THE 888 HOWE ROAD SANITARY  
SEWER REPLACEMENT AND TRUNK MANHOLES REHABILITATION**

1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

2. CONSIDER THE ADOPTION OF A MOTION APPROVING CONTRACT NO. 26-0007 WITH GHD INC. (GHD) WITH A TOTAL CONTRACT AMOUNT OF \$448,142.00.

3. CONSIDER THE ADOPTION OF A MOTION APPROVING TASK ORDER NO. 1 TO CONTRACT NO. 26-0007 IN THE AMOUNT OF \$448,142.00 AUTHORIZING GHD TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

By Board consensus, Item 4D was tabled.

**E. BOARD POLICY AND PROCEDURES B-160 THROUGH B-200 REVISIONS**

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported

2. CONSIDER ADOPTION OF A MOTION APPROVING THE RECOMMENDED REVISIONS TO POLICIES AND PROCEDURES:

- a. B-160 LEGAL COUNSEL
- b. B-170 GENERAL MANAGER'S PERFORMANCE EVALUATION
- c. B-180 ENGINEER
- d. B-190 SEXUAL HARASSMENT
- e. B-200 PORTABLE ELECTRONIC COMMUNICATION DEVICES

It was moved by Director Halsne, seconded by President Pyka, to adopt a motion approving the recommended revisions to Policies and Procedures: B-160 Legal Counsel, B-170 General Manager's Performance Evaluation, B-180 Engineer, B-190 Sexual Harassment Prevention as amended, and B-200 Portable Electronic Communication Devices.

Motion carried by the following vote:

AYES:	Directors Danley, Halsne, Wiley-Walker, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. REPORTS

R-1. GENERAL MANAGER

General Manager Corona provided an update on the feasibility study and the likelihood of Raffelis making a presentation to the Board at the January 8, 2025, meeting.

R-2. DEPUTY GENERAL MANAGER

Deputy General Manager Ambrose provided updates on the following items:

- New Grants and Contracts Administrator position filled
- Kudos to Collections Maintenance Lead, Keith Raynor, for excellent customer service
- Brown Act Updates

R-3. DISTRICT ENGINEER

His written report was referenced, and there were no questions.

R-4. WASTEWATER OPERATIONS MANAGER

The Board expressed gratitude that Wastewater Operations Manager Biocic stays so diligent in completing in-house repairs.

R-5. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams reported he would be attending the upcoming Virtual CASA Attorneys meeting.

R-6. BOARD SECRETARY

Secretary Seregin advised the Board that she had items for President Pyka to sign and requested that they continue to update her on their vacation schedules.

R-7. DIRECTORS

R 7.01 PRESIDENT GREGORY T. PYKA

None

R 7.02 VICE PRESIDENT JARED RUDELLE

Vice President Ruddell advised that he would be out of town for Thanksgiving and wished everyone a Happy Thanksgiving.

R 7.03 DIRECTOR BRIAN A. DANLEY

None

R 7.04 DIRECTOR JULIA HALSNE

Director Halsne welcomed newly appointed Board Member Wiley-Walker to the Board of Directors.

R 7.05 DIRECTOR CAITLIN WILEY-WALKER

Director Wiley-Walker stated she was excited to be here.

6. COMMUNICATIONS

- A. BMO MONTHLY STATEMENTS
- B. LAIF MONTHLY STATEMENT
- C. LAIF QUARTERLY STATEMENT
- D. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. FUTURE BOARD ITEMS

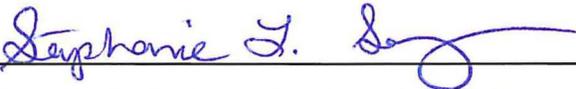
- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

8. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, DECEMBER 11, 2025, AT 3:30 P.M.

President Pyka adjourned the meeting at 4:33 p.m. The next scheduled meeting is a Regular Board meeting on Thursday, December 11, 2025, at 3:30 p.m.

  
Stephanie L. Seregin, Board Secretary