

MINUTES OF THE PERSONNEL COMMITTEE
OF MT. VIEW SANITARY DISTRICT
AUGUST 19, 2020

The Personnel Committee of the Mt. View Sanitary District convened a virtual meeting at 10:00 a.m. online via Zoom at:
<https://us02web.zoom.us/join/91012020000>

1. ROLL CALL OF DIRECTORS

PRESENT: Director Elmer "Al" J. Schaal, Chair Gregory T. Pyka

ABSENT: None

Also Present: STAFF – District Manager Lilia M. Corona, CFO/Administrative Services Manager Denise D. Gray, and Board Secretary Stephanie L. Seregin

PUBLIC: None

2. PUBLIC COMMENT

None

3. NEW BUSINESS

A. REVISION TO EXISTING POLICIES AND PROCEDURES AND DELETION OF REDUNDANT POLICIES AND PROCEDURES

1. RECEIVE REPORT FROM STAFF

CFO/Administrative Services Manager Denise D. Gray reported that in an ongoing effort to be more efficient and transparent, District staff is reviewing and revising our Policies and Procedures in a commitment to making continuous improvements. The District will adjust deficiencies, inconsistencies, ambiguous policies, and make legal corrections. The proposed recommendations of the District Manager support this effort and provide for accountability of all District staff and improve employee resources.

2. PROVIDE DIRECTION

The Committee provided direction to present the District Manager's recommendation and the revised policies to the Board at the October 8, 2020, Regular Board Meeting.

4. ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A REGULAR MEETING ON SEPTEMBER 10, 2020 AT 6:30 P.M.

Business having been concluded, the meeting was adjourned at 10:38 a.m.


Stephanie Seregin, Board Secretary