

MINUTES OF THE SPECIAL MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT  
SEPTEMBER 17, 2009

The District Board of the Mt. View Sanitary District convened in a special session at its regular place of meeting, Mt. View Sanitary District Meeting Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on September 17, 2009, at 6:30 p.m.

ROLL CALL OF DIRECTORS

PRESENT: Directors David P. Maggi, Elmer "Al" J. Schaal and Randell E. Williams, and Vice President Stanley R. Caldwell and President Gregory T. Pyka

ABSENT: None

Also Present: STAFF – District Manager Michael D. Roe, District Engineer Randolph W. Leptien, and Assistant District Counsel Maurice E. Huguet

PUBLIC –Brent Ives

PUBLIC COMMENT

None

CLOSED SESSION

1. PUBLIC EMPLOYMENT (IN ACCORDANCE WITH GOVERNMENT CODE 54957 AND VERSACI V. SUPERIOR COURT (2005) 127 CAL APP 4<sup>TH</sup> 805) - ESTABLISHMENT OF DISTRICT MANAGER'S PERFORMANCE GOALS AND OBJECTIVES

REPORT OUT OF CLOSED SESSION

President Pyka reported that the Board heard a report from consultant Brent Ives and gave him further direction.

The District Manager and Consultant Ives reviewed the proposed District Manager's Performance Goals and Objectives and their linkage with the District Strategic Plan.

OLD BUSINESS

2. BOARD POLICIES AND POLICY AND PROCEDURES MANUAL

A. STUDY SESSION CONDUCTED BY BRENT IVES OF BHI  
MANAGEMENT

A study session was conducted by Brent Ives of BHI Management Consulting and the District Manager to discuss Board policies and the Policy and Procedures Manual.

B. PROVIDE DIRECTION TO STAFF

Board Members suggested some revisions and asked for a new section for the District Engineer similar to the one proposed for District Legal Counsel. Board members also requested a complete index. The Board directed staff to complete the Board Policy and Procedure Manual including the other sections reviewed at previous board meetings and to bring them all back to the Board for final review and approval.

ADJOURNMENT – THE NEXT REGULARLY SCHEDULED MEETING IS THURSDAY,  
OCTOBER 8, 2009

At 8:30 p.m., President Pyka adjourned the meeting.



Michael D. Roe, District Manager