



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

July 9, 2020 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board Meetings on line until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/join/9292056099>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. [APPROVE THE MINUTES OF THE JUNE 11, 2020 REGULAR BOARD MEETING](#)

B. [APPROVE THE MINUTES OF THE JUNE 29, 2020 SPECIAL MEETING](#)

- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57283 THROUGH 57381 DATED JUNE 4, 2020](#) (See purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2928 THROUGH 2930 DATED JUNE 4, 2020](#) (See purchase journal following this item in packet for details.)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 630 DATED JUNE 4, 2020](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 631 THROUGH 632 DATED JUNE 18, 2020](#) (See purchase journal this item in packet for details.)
- G. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57321 THROUGH 57363 DATED JUNE 18, 2020](#) (See purchase journal following this item for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2931 THROUGH 2933 DATED JUNE 18, 2020](#) (See purchase journal following this item in packet for details.)
- I. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57365 THROUGH 57399 DATED JULY, 2020](#) (See purchase journal following this item for details.)
- J. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 633 THROUGH 634 DATED JULY 2, 2020](#) (See purchase journal this item in packet for details.)
- K. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2934 THROUGH 2935 DATED JULY 2, 2020](#) (See purchase journal following this item in packet for details.)

4. PUBLIC HEARING

- A. [COLLECTION OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2020-21 WITH THE GENERAL TAXES](#)
 - 1. RECEIVE REPORT FROM STAFF
 - 2. CONDUCT PUBLIC HEARING
 - a. OPEN PUBLIC HEARING
 - b. RECEIVE PUBLIC TESTIMONY
 - c. CLOSE PUBLIC HEARING
 - 3. CONSIDER ADOPTION OF RESOLUTION NO. _____-2020, OVERRULING OBJECTIONS, ADOPTING THE REPORT OF THE DISTRICT MANAGER AND ORDERING THE COLLECTION OF SEWER SERVICE CHARGES FOR THE

FISCAL YEAR 2020-2021 IN THE SAME MANNER, BY THE SAME PERSON AND AT THE SAME TIME TOGETHER WITH THE GENERAL TAXES

5. NEW BUSINESS

A. ADVANCEMENT OF WASTEWATER OPERATOR GRADE II JESSE THOMPSON

A. REPORT FROM STAFF

B. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE ADVANCEMENT FROM STEP 4 TO STEP 5 OF THE WASTEWATER OPERATOR II, JESSE THOMPSON, EFFECTIVE JULY 16, 2020

B. COLLECTIONS MAINTENANCE LEAD POSITION APPROVAL

A. REPORT FROM STAFF

B. CONSIDER ADOPTION OF A MOTION APPROVING REVISED POLICY AND PROCEDURE 2420 – COLLECTIONS MAINTENANCE LEAD JOB DESCRIPTION

C. CONSIDER ADOPTION OF A MOTION APPROVING REVISED POLICY AND PROCEDURE 2300 – AUTHORIZED POSITIONS

D. CONSIDER ADOPTION OF A MOTION APPROVING REVISED DISTRICT POLICY AND PROCEDURE 2305 – SALARY AND WAGE SCHEDULE

E. PROVIDE DIRECTION TO POST THE REVISED POLICIES AS APPROPRIATE TO THE DISTRICT WEBSITE AND UPDATE THE EMPLOYEE POLICY MANUAL

C. AWARD OF CONSTRUCTION CONTRACT FOR THE BIOTOWER FEED PUMP IMPROVEMENTS

1. REPORT FROM STAFF

2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2020, AWARDING CONTRACT 19-8 FOR THE BIOTOWER FEED PUMP IMPROVEMENTS (PROJECT) TO PACIFIC INFRASTRUCTURE CORPORATION (PIC) IN THE AMOUNT OF \$329,000, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT

D. [AWARD OF CONSTRUCTION CONTRACT FOR THE SCADA SYSTEM UPGRADES](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF RESOLUTION NO. ____ -2020, AWARDED CONTRACT 19-6 FOR THE SCADA SYSTEM UPGRADES (PROJECT) TO PRESIDIO SYSTEMS INC. (PSI) IN THE AMOUNT OF \$362,908.79, AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE THE CONTRACT

E. [AMENDMENT OF AGREEMENT WITH HARRIS & ASSOCIATES AND TASK ORDER FOR CONSTRUCTION MANAGEMENT SERVICES DURING FISCAL YEAR 2020-2021](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING AMENDMENT NO. 2 TO AMENDED CONTRACT NO. 19-0021 WITH HARRIS & ASSOCIATES (H&A) INCREASING THE TOTAL CONTRACT AMOUNT BY \$309,000 FROM \$284,590 TO \$593,590
3. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 3 TO AMENDED CONTRACT NO. 19-0021 IN THE AMOUNT OF \$309,000 AUTHORIZING H&A TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES

F. [HR 7073 SUPPORT LETTER](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION RATIFYING THE DISTRICT HR 7073 SUPPORT LETTER, DATED JUNE 16, 2020, WRITTEN TO CONGRESSMEN THOMPSON AND DESAULNIER, AND SENATORS FEINSTEIN AND HARRIS

6. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

R-2. [DISTRICT ENGINEER](#)

R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)

R-4. [ENVIRONMENTAL SERVICES MANAGER](#)

R-5. [WASTEWATER OPERATIONS MANAGER](#)

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

R 8.02 DIRECTOR DAVID P. MAGGI

R 8.03 DIRECTOR GREGORY T. PYKA

R 8.04 DIRECTOR ELMER J. SCHAAL

R 8.05 DIRECTOR STANLEY R. CALDWELL

7. [COMMUNICATIONS](#)

A. [LAIF MONTHLY STATEMENT](#)

B. [BANK OF THE WEST STATEMENT](#)

C. [R.BAILEY, CENTRAL SAN CORRESPONDENCE 6-23-2020](#)

D. [CORRESPONDENCE FROM L.CORONA TO ROGER BAILEY, CENTRAL SAN](#)

E. [NOTICE SATISFACTION OF ADMINISTRATIVE CIVIL LIABILITY \(ACL\) ORDER
NO. R2-2009-0066](#)

8. [FUTURE BOARD ITEMS](#)

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

9. [ADJOURNMENT](#)

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, AUGUST 13, 2020 At 6:30 P.M.