



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA AND
MEETINGS OF THE INCORPORATORS AND
THE BOARD OF DIRECTORS OF THE
DOROTHY M. SAKAZAKI ENVIRONMENTAL FUND**

6:30 P.M., THURSDAY, JANUARY 12, 2012
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

CONVENE THE MT. VIEW SANITARY DISTRICT BOARD MEETING

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

BOARD GOVERNANCE MATTERS

1. APPOINTMENT OF STANDING COMMITTEES (INCLUDING CHAIR AND ALTERNATES) (Conducted by President Williams)
 - A. PLANNING COMMITTEE
 - B. ORDINANCE COMMITTEE

- C. PERSONNEL COMMITTEE
- D. FINANCE COMMITTEE
- E. PUBLIC INFORMATION COMMITTEE

CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- 2. APPROVE THE MINUTES OF THE DECEMBER 8, 2011, REGULAR BOARD MEETING
- 3. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 45832 THROUGH 45919 DATED DECEMBER 9, 2011 (See Purchase Journal following this item in packet for details.)
- 4. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 45920 THROUGH 45923 DATED DECEMBER 15, 2011 (See Purchase Journal following this item in packet for details.)
- 5. RATIFY THE VOIDING OF GENERAL FUND 3409 CHECK NUMBER 45838 DATED DECEMBER 9, 2011
- 6. RATIFY THE VOIDING OF GENERAL FUND 3409 CHECK NUMBER 45854 DATED DECEMBER 9, 2011
- 7. RATIFY THE VOIDING OF GENERAL FUND 3409 CHECK NUMBER 45863 DATED DECEMBER 9, 2011
- 8. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 45924 THROUGH 45925 DATED DECEMBER 27, 2011 (See Purchase Journal following this item in packet for details.)
- 9. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDERS NUMBERS 341 THROUGH 343 DATED DECEMBER 9, 2011
- 10. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDERS NUMBERS 2231 THROUGH 2234 DATED DECEMBER 9, 2011 (See Purchase Journal following this item in packet for details.)

PRESENTATIONS

- 11. PRESENTATION OF RESOLUTION 1297-2011 TO CONTRA COSTA COUNTY SUPERVISOR GAYLE B. UILKEMA

12. ADOPTION AND PRESENTATION OF RESOLUTION NO. 1298-2012 HONORING DOROTHY M. SAKAZAKI WITH THE CREATION OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND
 - A. REPORT FROM STAFF
 - B. ADOPT RESOLUTION NO. 1298-2012 AND PRESENT IT TO THE FAMILY

ADJOURN FOR RECEPTION

13. RECEPTION

FOLLOWING THE RECEPTION CONVENE A MEETING OF THE INCORPORATORS AND BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION

14. DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND
 - A. REPORT FROM STAFF
 - B. AS INCORPORATORS, ADOPT THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND ARTICLES OF INCORPORATION
 - C. AS INCORPORATORS, ADOPT THE RESOLUTION NO. ____-2012 OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND, ADOPTING THE BYLAWS OF THE CORPORATION AND ELECTING ITS INITIAL DIRECTORS
 - D. AS DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND, AUTHORIZE AND DIRECT THE TRANSMITTAL OF THE ARTICLES OF INCORPORATION TO THE SECRETARY OF STATE'S OFFICE FOR FILING
 - E. AS DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND, AUTHORIZE THE TRANSMITTAL OF AN APPLICATION FOR IRC SECTION 501(C)(3) SEEKING TAX EXEMPT STATUS WITH THE FEDERAL GOVERNMENT

- F. AS DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND, AUTHORIZE THE TRANSMITTAL OF AN APPLICATION TO THE STATE OF CALIFORNIA SEEKING EXEMPTION UNDER REVENUE AND TAX CODE SECTION 23701 (D)
- G. AS DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND, AUTHORIZE THE TAKING OF ANY OTHER APPROPRIATE AND NECESSARY ACTIONS TO COMPLETE THE FORMATION AND QUALIFICATION FOR THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND TO CONDUCT BUSINESS

RECONVENE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

NEW BUSINESS

- 15. WATER INFORMATION MANAGEMENT SYSTEM (WIMS) DEMONSTRATION BY DISTRICT CHEMIST LILIA CORONA.
 - A. PRESENTATION
- 16. BOARD POLICY B-60 — ELECTION AND DUTIES OF OFFICERS
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION REVISING BOARD POLICY B-60 TO MOVE AFFIRMATION OF THE OFFICES OF DISTRICT ENGINEER, DISTRICT LEGAL COUNSEL AND BOARD SECRETARY TO A REGULAR MEETING IN JUNE OF EACH YEAR
- 17. ULTRAVIOLET LIGHT (UV) SYSTEM – SYSTEM CONTROL REPAIR AND RENWAL
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING THE SOLE SOURCE PURCHASE OF A REPLACEMENT SYSTEM CONTROL CENTER (SCC) AND ANCILLARY PROGRAMMING, ACCEPTANCE TESTING AND VALIDATION FROM TROJAN UV (DC FROST) NOT TO EXCEED \$56,000; AND,

- C. CONSIDER ADOPTION OF A MOTION ACCEPTING THE LOWEST, RESPONSIVE, RESPONSIBLE QUOTATION FROM MCC CONTROL SYSTEMS FOR THE INSTALLATION OF THE NEW SYSTEM CONTROL CENTER AND REQUIRED SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) PROGRAMMING TO INTEGRATE UV SYSTEM WITH DISTRICT'S WONDERWARE INTOUCH SCADA SYSTEM NOT TO EXCEED \$25,000.
18. QUARTERLY CONTRA COSTA SPECIAL DISTRICT ASSOCIATION MEETING
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION QUARTERLY MEETING ON JANUARY 23, 2012 IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND DIRECTING DISTRICT REPRESENTATIVE(S) TO ATTEND.
19. DELEGATING AUTHORITY FOR INVESTMENT OF PUBLIC AGENCY FUNDS
- A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2012, A RESOLUTION OF THE DISTRICT BOARD OF MT. VIEW SANITARY DISTRICT DELEGATING AUTHORITY FOR INVESTMENT OF PUBLIC AGENCY FUNDS TO THE TREASURER OF THE COUNTY OF CONTRA COSTA

REPORTS

- 20. DISTRICT MANAGER
- 21. ASSISTANT DISTRICT MANAGER
- 22. ENGINEER
- 23. LEGAL COUNSEL
- 24. SECRETARY
- 25. DIRECTORS
 - A. DIRECTOR STANLEY R. CALDWELL
 - 1) LAFCO MEETING – DECEMBER 14, 2011
 - B. DIRECTOR GREGORY T. PYKA
 - C. DIRECTOR ELMER J. SCHAAL
 - D. VICE PRESIDENT DAVID P. MAGGI
 - E. PRESIDENT WILLIAMS

FUTURE BOARD ITEMS

26. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

CLOSED SESSION

27. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION GOVERNMENT
CODE SECTION 54956.9 (a) MVSD VS. PAC BELL (AT&T)

ADJOURNMENT – THE NEXT SCHEDULED MEETING IS A REGULAR MEETING ON
THURSDAY, FEBRUARY 9, 2012, AT 6:30 P.M.