



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

April 8, 2021 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZEqcOGsrDluH93mRWVUgVI4ZJOIGwH9t80o>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. NEW BUSINESS

A. REORGANIZATION OF THE BOARD

1. REPORT FROM STAFF

2. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD COMMENCING APRIL 8, 2021 (Conducted by President Schaal)

3. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING APRIL 8, 2021 (Conducted by the newly elected Board President)

4. ADJOURN TO A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT CORPORATION [\(SEE SEPARATE AGENDA\)](#)

5. RECONVENE THE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

6. CONSENT CALENDAR
Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President
 - A. [APPROVE THE MINUTES OF THE MARCH 11, 2021 REGULAR BOARD MEETING](#)
 - B. [RECEIVE THE MINUTES OF THE MARCH 17, 2021 ORDINANCE COMMITTEE MEETING](#)
 - C. [RECEIVE THE MINUTES OF THE MARCH 24, 2021 PLANNING COMMITTEE MEETING](#)
 - D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 58167 THROUGH 58228 DATED MARCH 23, 2021](#) (See purchase journal following this item in packet for details.)
 - E. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBERS 648 THROUGH 649 DATED MARCH 23, 2021](#) (See purchase journal following this item in packet for details.)
 - F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2994 THROUGH 2997 DATED MARCH 23, 2021](#) (See purchase journal following this item in packet for details.)

7. PUBLIC HEARING
 - A. [CONSIDER ORDINANCE AND GENERAL REGULATION ADOPTING AND ESTABLISHING SCHEDULE OF CHARGES AND FEES FOR THE FISCAL YEAR 2021-2022](#)
 1. REPORT FROM STAFF
 2. CONDUCT PUBLIC HEARING

- a. OPEN PUBLIC HEARING
 - b. RECEIVE PUBLIC TESTIMONY
 - c. CLOSE PUBLIC HEARING
3. ADOPT ORDINANCE NO. 2021-131, PROMULGATING GENERAL REGULATION NO. 131 ADOPTING AND ESTABLISHING A SCHEDULE OF CHARGES AND FEES FOR FISCAL YEAR 2021-2022
8. NEW BUSINESS
- A. CASH FLOW ANALYSIS
- 1. RECEIVE REPORT FROM STAFF
 - 2. PROVIDE DIRECTION TO:
 - a. PROCEED WITH ACTIVITIES REQUIRED TO OBTAIN A \$6M LOAN, AND;
 - b. TAKE THE CAPITAL IMPROVEMENT PROGRAM TO THE PLANNING COMMITTEE TO DECIDE REGARDING ANNUAL SPENDING LIMITS
 - c. SUBSEQUENTLY, TO TAKE CASH ANALYSIS TO THE FINANCE COMMITTEE TO DETERMINE APPROPRIATE RATE INCREASES AFTER THE CURRENT APPROVED SCHEDULE
- B. ADMINISTRATIVE POLICY FOR PROVISION OF SEWER SERVICE TO AFFORDABLE HOUSING DEVELOPMENTS (GOVERNMENT CODE SECTION 65589.7)
- 1. REPORT FROM STAFF
 - 2. CONSIDER ADOPTION OF A MOTION CONTINUING THE ENFORCEMENT OF THE ADMINISTRATIVE POLICY FOR PROVISION OF SEWER SERVICE TO AFFORDABLE HOUSING DEVELOPMENTS
- C. MT. VIEW SANITARY DISTRICT STRATEGIC PLAN UPDATE – 2021
- 1. RECEIVE REPORT FROM STAFF

2. CONSIDER ADOPTION OF A MOTION APPROVING A REVISED MISSION STATEMENT
3. CONSIDER ADOPTION OF A MOTION APPROVING THE 2021 STRATEGIC PLAN UPDATE
4. CONSIDER ADOPTION OF A MOTION APPROVING THE FISCAL YEAR 2021-2022 MANAGER'S GOALS & OBJECTIVES

9. REPORTS

- R-1. [DISTRICT MANAGER](#)
- R-2. [DISTRICT ENGINEER](#)
- R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)
- R-4. [ENVIRONMENTAL SERVICES MANAGER](#)
- R-5. [WASTEWATER OPERATIONS MANAGER](#)
- R-6. DISTRICT LEGAL COUNSEL
- R-7. BOARD SECRETARY
- R-8. DIRECTORS
 - R 8.01 DIRECTOR BRIAN A. DANLEY
 - R 8.02 DIRECTOR DAVID P. MAGGI
 - R 8.03 DIRECTOR GREGORY T. PYKA
 - R 8.04 DIRECTOR ELMER J. SCHAAL
 - R 8.05 [DIRECTOR STANLEY R. CALDWELL](#)

10. COMMUNICATIONS

- A. [BANK OF THE WEST MONTHLY STATEMENT](#)
- B. [LAIF MONTHLY STATEMENT](#)

11. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

12. CLOSED SESSION

- A. PERSONNEL MATTERS – PUBLIC EMPLOYMENT – GOVERNMENT CODE SECTION 54957 - TITLE: DISTRICT MANAGER'S ANNUAL EVALUATION
- B. PERSONNEL MATTERS – PUBLIC EMPLOYMENT– GOVERNMENT CODE SECTION 54957 - TITLE: DISTRICT LEGAL COUNSEL – ANNUAL REVIEW
- C. REPORT OUT OF CLOSED SESSION

13. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, MAY 13, 2021 At 6:30 P.M.