

MINUTES OF THE REGULAR MEETING  
OF THE DISTRICT BOARD  
MT. VIEW SANITARY DISTRICT  
MARCH 9, 2023

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on March 9, 2023, at 6:32 p.m.

1. ROLL CALL OF DIRECTORS

PRESENT: Directors Julia Halsne, David P. Maggi, Gregory T. Pyka, and President Brian A. Danley.

ABSENT: Director Melody LaBella

Also Present: STAFF – General Manager Lilia M. Corona, District Engineer Chris D. Elliott, CFO/Administrative Services Manager Denise Gray, Deputy General Manager Stacey Ambrose, Board Secretary Stephanie L. Seregin, and District Legal Counsel J. Daniel Adams

PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE FEBRUARY 9, 2023, REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60462 THROUGH 60544 DATED FEBRUARY 7, 2023
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 60545 THROUGH 60573 DATED FEBRUARY 21, 2023
- D. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 691 DATED FEBRUARY 7, 2023
- E. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3137 THROUGH 3138 DATED FEBRUARY 7, 2023
- F. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3139 THROUGH 3140 DATED FEBRUARY 21, 2023

It was moved by President Danley, seconded by Director Maggi, to approve Consent Calendar Items 3A to 3F.

Motion carried by the following vote:

AYES:	Directors Pyka, Maggi, and President Danley
NOES:	None
ABSENT:	Director LaBella
ABSTAIN:	None

#### 4. NEW BUSINESS

##### **A. BOARD OF DIRECTORS VACANCY**

###### 1. REPORT FROM STAFF

General Manager Corona reported candidate Jonathan Taylor Bash withdrew his statement of interest and endorsed the appointment of Julia Halsne as Director of the Board.

2. RECEIVE CANDIDATE COMMENTS AND ADDRESS QUESTION(S) FROM THE BOARD, IF ANY
3. CONDUCT BOARD DISCUSSION/DELIBERATION AND DETERMINE IF THERE IS A CONSENSUS
4. ENTERTAIN A MOTION(S) APPOINTING A CANDIDATE AS THE NEW DIRECTOR

It was moved by Director Pyka, seconded by Director Maggi, to appoint Julia Halsne as the new Director of the Board and temporarily appoint her to the committee's Director Stan Caldwell sat on.

Motion carried by the following vote:

AYES:	Directors Pyka, Maggi, and President Danley
NOES:	None
ABSENT:	Director LaBella
ABSTAIN:	None

5. ADMINISTER THE DIRECTOR'S OATH OF OFFICE (ADMINISTERED BY THE BOARD PRESIDENT)

President Danley administered the Oath of Office to Julia Halsne.

## 5. PUBLIC HEARING

### **A. PUBLIC HEARING-BOARD MEMBER COMPENSATION**

1. REPORT FROM STAFF

General Manager Corona reported.

2. CONDUCT PUBLIC HEARING ON PROPOSED INCREASE OF BOARD MEMBER COMPENSATION FROM \$255.00 TO UP TO A MAXIMUM OF \$267.75 FOR EACH DAY'S SERVICE NOT EXCEEDING A TOTAL OF SIX (6) DAYS IN A CALENDAR MONTH

- A. Open Public Hearing

President Danley opened the Public Hearing.

- B. Receive Public Comment

There was no public testimony.

- C. Close Public Hearing

President Danley closed the Public Hearing.

3. CONSIDER ADOPTION OF ORDINANCE NO. 2023-139, AND CONSIDER ADOPTION OF GENERAL REGULATION NO.139 INCREASING THE COMPENSATION TO BE PAID TO MEMBERS OF THE BOARD OF DIRECTORS FOR A DAY'S SERVICE AS A DIRECTOR FROM \$255.00 TO NOT GREATER THAN \$267.75 FOR EACH DAY'S SERVICE NOT EXCEEDING A TOTAL OF SIX (6) DAYS IN ANY CALENDAR MONTH TO BE EFFECTIVE JULY 1, 2023

It was moved by Director Pyka, seconded by President Danley, to adopt Ordinance No. 2023-139 and General Regulation No.139 increasing the compensation to be paid to members of the Board of Directors for a day's

service as a Director from \$255.00 to \$267.75 for each day's service not exceeding a total of six (6) days in any calendar month to be effective July 1, 2023.

Motion carried by the following vote:

AYES:	Directors Halsne, Pyka and President Danley
NOES:	Director Maggi
ABSENT:	Director LaBella
ABSTAIN:	None

#### 4. NEW BUSINESS

##### **B. FISCAL YEAR 2022-2023-2<sup>ND</sup> QUARTER BUDGET REVIEW**

###### 1. REPORT FROM STAFF

CFO/Administrative Services Manager Gray reported.

###### 2. PROVIDE DIRECTION, AS NECESSARY

The Board thanked Ms. Gray for her presentation and directed her to keep up the excellent work.

##### **C. DETERMINATION OF DISTRICT INFLATION INDEX**

###### 1. REPORT FROM STAFF

CFO/Administrative Services Manager Gray reported.

###### 2. PROVIDE DIRECTION TO THE GENERAL MANAGER

By consensus, the Board directed General Manager Corona to apply the methodology as prescribed in the District Code and determine the District's Inflation Index for Fiscal Year 2023-2024 at 5.598%, which should be applied to all charges and fees.

##### **D. CSDA BOARD OF DIRECTORS: CALL FOR NOMINATIONS (SEAT C) BAY AREA NETWORK**

###### 1. REPORT FROM STAFF

General Manager Corona reported.

2. DETERMINE WHETHER TO NOMINATE A CANDIDATE AND, IF SO, COMPLETE THE RESOLUTION BY FILLING IN THE CANDIDATE'S NAME
3. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2023 NOMINATING THE CANDIDATE FOR ELECTION TO CSDA BOARD OF DIRECTORS SEAT C, BAY AREA NETWORK FOR THE 2024-2026 TERM
4. PROVIDE DIRECTION TO CAST THE ELECTRONIC BALLOT IN FAVOR OF THE BOARD'S NOMINEE ON BEHALF OF THE DISTRICT

By consensus, the Board determined not to submit a nomination.

**E. SELECTION OF GENERAL MANAGER'S EVALUATION REVIEW INSTRUMENT**

1. REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION CHOOSING AND APPROVING THE GENERAL MANAGER'S 2023 EVALUATION REVIEW INSTRUMENT

It was moved by Director Pyka, seconded by President Danley, approving the General Manager's 2023 Evaluation review instrument as proposed by the General Manager.

Motion carried by the following vote:

AYES:	Directors Halsne, Pyka, Maggi, and President Danley
NOES:	None
ABSENT:	Director LaBella
ABSTAIN:	None

**F. CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION  
ANNOUNCEMENT OF SPECIAL ELECTION TO FILL A SPECIAL DISTRICT  
VACANCY, CALL FOR NOMINATIONS, AND FOR NAMES OF VOTING  
DELEGATES**

1. REPORT FROM STAFF

General Manager Corona reported.

2. DISCUSS AND CONSIDER THE NOMINATION OF CANDIDATE (S) TO FILL ONE SPECIAL DISTRICT ALTERNATE SEAT ON CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)
3. CONSIDER ADOPTION OF RESOLUTION NO. \_\_\_\_-2023 NOMINATING A CANDIDATE TO FILL THE SPECIAL DISTRICT ALTERNATE SEAT ON LAFCO

By consensus, the Board determined not to submit a nomination.

4. CONSIDER ADOPTION OF A MOTION DESIGNATING A DIRECTOR AS THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE (ISDSC) REPRESENTATIVE AND ANOTHER AS MVSD'S ALTERNATE TO THE LAFCO (ISDSC)

It was moved by Director Maggi, seconded by Director Pyka, to designate President Danley as the Independent Special District Selection Committee (ISDSC) representative and Director Maggi as MVSD's alternate to the LAFCO (ISDSC).

Motion carried by the following vote:

AYES:	Directors Halsne, Pyka, Maggi, and President Danley
NOES:	None
ABSENT:	Director LaBella
ABSTAIN:	None

## 6. REPORTS

### R-1. GENERAL MANAGER

General Manager Corona reported on the following items:

- Open House
- Stacey Ambrose, new Deputy General Manager
- Scott Biocic, new Wastewater Operations Manager/CPO
- Recycling & Performance Metrics

### R-2. DISTRICT ENGINEER

His written report was referenced, and he responded to questions.

R-3. CFO/ADMINISTRATIVE SERVICES MANAGER

Her written report was referenced, and there were no questions.

R-4. ENVIRONMENTAL SERVICES MANAGER

Former Environmental Services Manager Ambrose provided the Board with an update regarding the vandalism problem on the plant road.

R-5. WASTEWATER OPERATIONS SUPERVISOR

The written report was referenced, and there were no questions.

R-6. DISTRICT LEGAL COUNSEL

District Legal Counsel Adams provided the Board with an update on the Pico Neighborhood Association et. al. v. the City of Santa Monica case.

R-7. BOARD SECRETARY

None

R-8. DIRECTORS

R 8.01 PRESIDENT BRIAN A. DANLEY

President Danley reported his attendance at the California Water Environment Association meeting and the upcoming LAFCO meeting.

R 8.02 DIRECTOR DAVID P. MAGGI

None

R 8.03 DIRECTOR GREGORY T. PYKA

Director Pyka reported he would not be attending the April Board meeting.

R 8.04 DIRECTOR MELODY LABELLA

Excused

R 8.05 DIRECTOR JULIA HALSNE

Director Halsne reported she would not be attending the April Board meeting.

7. COMMUNICATIONS

- A. BANK OF THE WEST MONTHLY STATEMENT
- B. PROPOSITION 218 PROTESTS; 6 PROTESTS AS OF 3/2/23

8. FUTURE BOARD ITEMS

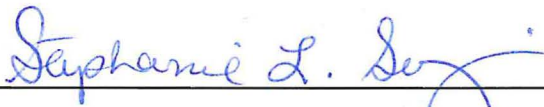
- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

The Board requested a notice for the 100-year Anniversary Celebration be sent to them.

9. ADJOURNMENT

- A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, APRIL 13, 2023, At 6:30 P.M.

President Danley adjourned the meeting at 7:47 p.m. The next scheduled Board meeting is a regular board meeting on Thursday, April 13, 2023, at 6:30 p.m.



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Stephanie L. Seregin, Board Secretary