



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

December 10, 2020 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZ0kcOyhrDkqE9FUbbqf_Ox4QTicKh3b-27i

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE:

Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. SWEARING IN CEREMONY

THE BOARD PRESIDENT ADMINISTERS THE OATHS OF DIRECTORS DANLEY,
MAGGI & SCHAAL

3. PUBLIC COMMENT

4. REORGANIZATION OF THE BOARD

- A. NOMINATE AND ELECT THE BOARD PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 10, 2020
(Conducted by President Pyka)
- B. NOMINATE AND ELECT THE BOARD VICE PRESIDENT FOR THE PERIOD COMMENCING DECEMBER 10, 2020
(Conducted by the newly elected Board President)

5. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

- A. [APPROVE THE MINUTES OF THE NOVEMBER 12, 2020 REGULAR BOARD MEETING](#)
- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57795 THROUGH 57824 DATED NOVEMBER 17, 2020](#) (See purchase journal following this item in packet for details.)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 57825 DATED NOVEMBER 23, 2020](#) (See purchase journal following this item in packet for details.)
- D. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 57826 DATED NOVEMBER 25, 2020](#) (See purchase journal following this item in packet for details.)
- E. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 57827 THROUGH 57857 DATED DECEMBER 1, 2020](#) (See purchase journal following this item in packet for details.)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3410 PAYMENT ORDER NUMBER 644 DATED NOVEMBER 17, 2020](#) (See purchase journal following this item in packet for details.)
- G. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBER 2934 DATED JULY 2, 2020](#) (See purchase journal following this item in packet for details.)
- H. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 2968 THROUGH 2970 DATED DECEMBER 1, 2020](#) (See purchase journal following this item in packet for details.)

6. NEW BUSINESS

- A. [HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY ANNUAL REPORT PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT](#)

- 1. REPORT FROM STAFF

2. PRESENTATION BY CENTRAL CONTRA COSTA SANITARY DISTRICT
3. PROVIDE DIRECTION AS NECESSARY

B. [FISCAL YEAR 2019-2020 FINANCIAL AUDIT](#)

1. REPORT FROM STAFF
2. PRESENTATION – CROPPER ACCOUNTANCY
3. CONSIDER ADOPTION OF A MOTION ACCEPTING FISCAL YEAR 2019-2020 AUDITOR'S REPORT; AND, DIRECT THE DISTRICT MANAGER TO MAKE THE REPORT AVAILABLE TO THE PUBLIC ON THE DISTRICT WEBSITE

C. [ADOPT POLICY NO. 2115 – INVESTMENT OF DISTRICT FUNDS](#)

1. REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING POLICY AND PROCEDURE 2115 – INVESTMENT OF DISTRICT FUNDS
3. PROVIDE DIRECTION TO THE DISTRICT MANAGER

D. [POLICY AND PROCEDURE REVISIONS:](#)

- 2015 - HEALTH BENEFITS
- 2130 – PAY PERIODS
- 2010 – OVERTIME AND ON-CALL (STANDBY)
- 2030 - HOLIDAYS

1. RECEIVE REPORT FROM STAFF
2. PROVIDE DIRECTION

7. [REPORTS](#)

R-1. [DISTRICT MANAGER](#)

R-2. [DISTRICT ENGINEER](#)

R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)

R-4. [ENVIRONMENTAL SERVICES MANAGER](#)

R-5. [WASTEWATER OPERATIONS MANAGER](#)

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

R 8.02 DIRECTOR DAVID P. MAGGI

R 8.03 DIRECTOR GREGORY T. PYKA

R 8.04 DIRECTOR ELMER J. SCHAAL

R 8.05 DIRECTOR STANLEY R. CALDWELL

8. [COMMUNICATIONS](#)

A. BANK OF THE WEST MONTHLY STATEMENT

B. LAIF MONTHLY STATEMENT

C. [REPUBLIC SERVICES RATE INCREASE NOTIFICATION](#)

9. [FUTURE BOARD ITEMS](#)

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

10. [ADJOURNMENT](#)

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, JANUARY 14, 2020 At 6:30 P.M.