



**MINUTES OF THE REGULAR MEETING
OF THE DISTRICT BOARD
MT. VIEW SANITARY DISTRICT
SEPTEMBER 11, 2025**

The District Board of the Mt. View Sanitary District convened in a regular session at its regular place of meeting, Mt. View Sanitary District Board Room, 3800 Arthur Road, Martinez, County of Contra Costa, State of California, on September 11, 2025, at 3:30 p.m.

1. ROLL CALL OF DIRECTORS

- PRESENT: Directors Brian A. Danley, Vice President Jared Ruddell, and President Gregory T. Pyka
- ABSENT: Directors Julia R. Halsne and Marjan Javadi
- Also Present: STAFF – General Manager Lilia M. Corona, Deputy General Manager Stacey Ambrose, District Engineer Chris D. Elliott, Board Secretary Pro Tem Pamela Christopher, District Legal Counsel J. Daniel Adams.
- PUBLIC: None

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE JULY 10, 2025, REGULAR BOARD MEETING
- B. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63203 THROUGH 63244 DATED JUNE 24, 2025
- C. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63246 THROUGH 63278 DATED JULY 8, 2025
- D. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 63332 THROUGH 63368 DATED AUGUST 4, 2025
- E. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 735 THROUGH 736, DATED JULY 8, 2025
- F. RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 737, DATED AUGUST 4, 2025

- G. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3260 THROUGH 3263 DATED JUNE 24, 2025
- H. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3264 THROUGH 3265 DATED JULY 8, 2025

It was moved by Director Danley, seconded by President Pyka, to approve Consent Calendar Items 3A to 3H.

Motion carried by the following vote:

AYES:	Director Danley, Vice President Ruddell, and President Pyka
NOES:	None
ABSENT:	Directors Halsne and Javadi
ABSTAIN:	None

4. NEW BUSINESS

A. FISCAL YEAR 2024-2025 – 4TH QUARTER BUDGET REPORT

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. PROVIDE DIRECTION, AS NECESSARY

The Board thanked staff for a job well done.

B. ACCEPTANCE OF THE UV DISINFECTION REPLACEMENT

1. RECEIVE REPORT FROM STAFF

District Engineer Elliott reported.

2. CONSIDER ADOPTION OF RESOLUTION NO. 1624-2025 APPROVING AND ACCEPTING AS COMPLETE THE UV DISINFECTION REPLACEMENT (PROJECT) AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION.

It was moved by President Pyka, seconded by Director Ruddell, to adopt Resolution No. 1624-2025 approving and accepting as complete the UV Disinfection Replacement (Project) and directing the Board Secretary to file a Notice of Completion.

Motion carried by the following vote:

AYES: Director Danley, Vice President Ruddell, and President Pyka
NOES: None
ABSENT: Directors Halsne and Javadi
ABSTAIN: None

C. PURCHASING POLICY 2270 REVISIONS

1. RECEIVE REPORT FROM STAFF

General Manager Corona reported.

2. CONSIDER ADOPTION OF A MOTION APPROVING THE RECOMMENDED REVISIONS TO PURCHASING POLICIES AND PROCEDURES 2270

It was moved by Director Danley, seconded by Vice President Ruddell, to adopt a motion approving the recommended revisions to Purchasing Policies and Procedures 2270.

Motion carried by the following vote:

AYES: Director Danley, Vice President Ruddell, and President Pyka
NOES: None
ABSENT: Directors Halsne and Javadi
ABSTAIN: None

5. REPORTS

R-1. GENERAL MANAGER

Her written report was referenced, and there were no questions.

R-2. DEPUTY GENERAL MANAGER

Her written report was referenced, and there were no questions.

R-3. DISTRICT ENGINEER

His written report was referenced, and there were no questions.

R-4. WASTEWATER OPERATIONS MANAGER

His written report was referenced, and there were no questions.

R-5. DISTRICT LEGAL COUNSEL

None

R-6. BOARD SECRETARY

Secretary Christopher reminded the Board to update their availability.

R-7. DIRECTORS

R 7.01 PRESIDENT GREGORY T. PYKA

None

R 7.02 VICE PRESIDENT JARED RUDELL

None

R 7.03 DIRECTOR BRIAN A. DANLEY

None

R 7.04 DIRECTOR JULIA HALSNE

Excused

R 7.05 DIRECTOR MARJAN JAVADI

Absent

6. COMMUNICATIONS

A. BMO MONTHLY STATEMENTS

B. LAIF MONTHLY STATEMENTS

C. LAIF QUARTERLY STATEMENT

D. UPCOMING AGENDA ITEMS AND SCHEDULE OF EVENTS

7. FUTURE BOARD ITEMS

A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

None

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, OCTOBER 9, 2025, At 3:30 P.M. THE NEXT SCHEDULED MEETING IS A FINANCE COMMITTEE MEETING ON TUESDAY, OCTOBER 7, 2025, At 3:00 P.M.

President Pyka adjourned the meeting at 4:03 p.m. in memory of the first responders and victims of 9/11. The next scheduled Board Meeting is a Regular Board meeting on Thursday, October 9, 2025, at 3:30 p.m. The next scheduled meeting is a Finance Committee Meeting on Tuesday, October 7, 2025, at 3:00 p.m.

A handwritten signature in blue ink that reads "Pamela Christopher". The signature is written in a cursive style and is positioned above a solid horizontal line.

Pamela Christopher, Board Secretary Pro Tem