



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
AGENDA**

January 13, 2022 06:30 PM Pacific Time (US and Canada)

Due to the ongoing health crisis, the Mt. View Sanitary District will hold its Board and Committee Meetings online until further notice.

**You may attend this virtual meeting via a Zoom meeting by calling
(253) 215-8782 or (929) 205-6099**

You may register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZwscemsrT4uG9G38gZ_pyCQNXz6N869ZI3J

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. ROLL CALL OF DIRECTORS

2. PUBLIC COMMENT

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

A. APPROVE THE MINUTES OF THE DECEMBER 9, 2021 REGULAR BOARD MEETING

- B. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59042 THROUGH 59091 DATED DECEMBER 14, 2021 \(See purchase journal following this item in packet for details.\)](#)
- C. [RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 59092 THROUGH 59123 DATED DECEMBER 28, 2021 \(See purchase journal following this item in packet for details.\)](#)
- D. [RATIFY APPROVAL OF GENERAL FUND 3410 CHECK NUMBER 668 DATED DECEMBER 28, 2021 \(See purchase journal following this item in packet for details.\)](#)
- E. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3050 THROUGH 3056 DATED DECEMBER 14, 2021 \(See purchase journal following this item in packet for details.\)](#)
- F. [RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDER NUMBERS 3057 THROUGH 3059 DATED DECEMBER 28, 2021 \(See purchase journal following this item in packet for details.\)](#)

4. NEW BUSINESS

A. BOARD OF DIRECTORS VACANCY

1. REPORT FROM STAFF
2. CONDUCT ANY FURTHER BOARD DISCUSSION/DELIBERATION ON SELECTION OF A NEW DIRECTOR
3. ENTERTAIN NOMINATION(S) AND DETERMINE THE PREFERRED CANDIDATE AS PER THE SUGGESTED PROCESS (ATTACHED)
4. CONSIDER ADOPTION OF A MOTION APPOINTING THE NEW DIRECTOR
5. ADMINISTER THE NEW DIRECTOR'S OATH OF OFFICE (ADMINISTERED BY THE BOARD PRESIDENT)

B. APPOINTMENT OF STANDING COMMITTEES AND ALTERNATES

1. REPORT FROM STAFF
2. THE BOARD PRESIDENT SOLICITS INTEREST AND APPOINTS COMMITTEE

MEMBERS AND ALTERNATES TO THE FOLLOWING STANDING COMMITTEES:

- A. PLANNING COMMITTEE
- B. ORDINANCE COMMITTEE
- C. PERSONNEL COMMITTEE
- D. FINANCE COMMITTEE
- E. PUBLIC INFORMATION COMMITTEE

- 3. CONSIDER ADOPTION OF A MOTION CONFIRMING THE BOARD PRESIDENT'S APPOINTMENTS.
- 4. DIRECT BOARD SECRETARY TO POST FAIR POLITICAL PRACTICE COMMISSION FORM 806 TO THE DISTRICT WEBSITE AS REQUIRED BY STATE LAW

C. AUTHORIZATION OF MT. VIEW SANITARY DISTRICT (MVSD) VOTING DELEGATES FOR CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION (CCSDA)

- 1. REPORT FROM STAFF
- 2. CONSIDER ADOPTION OF A MOTION AUTHORIZING MVSD BOARD MEMBER STANLEY R. CALDWELL, OR IN HIS ABSENCE, AN ALTERNATE REPRESENTATIVE, TO VOTE IN CCSDA ELECTIONS

D. ACCEPTANCE OF THE PIPELINE CLEANING & TELEVISIONING PHASE 1

- 1. REPORT FROM STAFF
- 2. CONSIDER ADOPTION OF RESOLUTION NO. ____-2022 APPROVING AND ACCEPTING AS COMPLETE THE PIPELINE CLEANING & TELEVISIONING PHASE 1 (PROJECT) AND DIRECTING THE BOARD SECRETARY TO FILE A NOTICE OF COMPLETION.

E. BOARD MEMBERS ETHICS AND HARASSMENT TRAINING OPTIONS

- 1. RECEIVE REPORT
- 2. PROVIDE DIRECTION TO BOARD SECRETARY AS NECESSARY

5. REPORTS

R-1. [DISTRICT MANAGER](#)

R-2. [DISTRICT ENGINEER](#)

R-3. [CFO/ADMINISTRATIVE SERVICES MANAGER](#)

R-4. [ENVIRONMENTAL SERVICES MANAGER](#)

R-5. [WASTEWATER OPERATIONS MANAGER](#)

R-6. DISTRICT LEGAL COUNSEL

R-7. BOARD SECRETARY

R-8. DIRECTORS

R 8.01 DIRECTOR BRIAN A. DANLEY

R 8.02 DIRECTOR DAVID P. MAGGI

R 8.03 DIRECTOR GREGORY T. PYKA

R 8.04 DIRECTOR STANLEY R. CALDWELL

6. COMMUNICATIONS

A. [BANK OF THE WEST MONTHLY STATEMENT](#)

B. [LAIF MONTHLY STATEMENT](#)

7. FUTURE BOARD ITEMS

A. [REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS](#)

8. ADJOURNMENT

A. THE NEXT SCHEDULED BOARD MEETING IS A REGULAR BOARD MEETING ON THURSDAY, FEBRUARY 10, 2022 At 6:30 P.M. THE NEXT MEETING IS A PUBLIC INFORMATION COMMITTEE MEETING ON JANUARY, 25, 2022 AT 9:00 AM.