



**MT. VIEW SANITARY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA AND
MEETING OF
THE BOARD OF DIRECTORS OF THE
DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND
Corrected**

6:30 P.M., THURSDAY, FEBRUARY 9, 2012
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." Time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the Board Secretary's office at least 72 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

ROLL CALL OF DIRECTORS

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board of Directors with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Board President

1. APPROVE THE MINUTES OF THE JANUARY 12, 2012, REGULAR BOARD MEETING
2. RATIFY THE VOIDING OF GENERAL FUND 3409 CHECK NUMBER 46019 DATED January 12, 2012

3. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 45926 THROUGH 46018 and 46020 through 46023 DATED JANUARY 13, 2012 (See Purchase Journal following this item in packet for details.)
4. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBER 46024 DATED January 19, 2012
5. RATIFY APPROVAL OF GENERAL FUND 3409 CHECK NUMBERS 46025 THROUGH 46030 DATED JANUARY 31, 2012
6. RATIFY APPROVAL OF FACILITIES REHABILITATION FUND 3410 PAYMENT ORDERS NUMBERS 344 THROUGH 349 DATED JANUARY 13, 2012(See Purchase Journal following this item in packet for details.)
7. RATIFY APPROVAL OF CAPITAL OUTLAY FUND 3412 PAYMENT ORDERS NUMBERS 2235 THROUGH 2236 DATED JANUARY 13, 2012 (See Purchase Journal following this item in packet for details.)

OLD BUSINESS

8. PRIVATE METER AGREEMENT WITH MARTINEZ UNIFIED SCHOOL DISTRICT AT MORELLOW ELEMENTARY SCHOOL
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. ____-2012 RESCINDING RESOLUTION NO. 1292 -2011 AND APPROVING REVISED PRIVATE METER AGREEMENT WITH MARTINEZ UNIFIED SCHOOL DISTRICT AT MORELLOW ELEMENTARY SCHOOL

NEW BUSINESS

9. COMPUTER MAINTENANCE MANAGEMENT SYSTEM (CMMS) DEMONSTRATION
 - A. PRESENTATION
10. FISCAL YEAR 2010-2011 AUDIT
 - A. REPORT FROM STAFF AND AUDITOR
 - B. CONSIDER ADOPTION OF A MOTION ACCEPTING FISCAL YEAR 2010-2011 AUDITOR'S REPORT

11. TREATMENT PLANT SECURITY FENCING PROJECT, CONTRACT NO. 1-11, RE-BID
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF RESOLUTION NO. _____ - 2012 APPROVING PLANS AND AUTHORIZING DISTRICT MANAGER TO CALL FOR BIDS TO BE RECEIVED FOR, "TREATMENT PLANT SECURITY FENCING PROJECT", CONTRACT NO. 1-11, REBID"
12. CAPITAL IMPROVEMENT PROGRAM SECOND QUARTER UPDATE
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF
13. 2012 CONSUMER PRICE INDEX (CPI)
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF
14. ADVANCEMENT OF DISTRICT CHEMIST LILIA M. CORONA
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION AUTHORIZING ADVANCEMENT OF DISTRICT CHEMIST LILIA M. CORONA TO LEVEL IV AT A MONTHLY SALARY OF \$6,984.72 EFFECTIVE MARCH 1, 2012
15. SELECTION OF MANAGER'S REVIEW INSTRUMENT
 - A. REPORT FROM STAFF
 - B. ADOPT A MOTION ACCEPTING THE DISTRICT MANAGER'S RECOMMENDATION TO CONDUCT THE MANAGER'S ANNUAL EVALUATION DURING THE REGULAR BOARD MEETING ON MARCH 8, 2012 AND AGREEING TO THE USE OF THE REVISED MANAGER'S EVALUATION FORM AS THE METHOD OF EVALUATION AND ADOPTING THE EVALUATION PROCESS DESCRIBED ON THE DOCUMENT ENTITLED "MARCH 2012 MANAGER'S EVALUATION PROCEDURE"

16. SANITARY SEWER MANAGEMENT PLAN (SSMP)
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION SETTING A PUBLIC HEARING FOR APRIL 12, 2012
17. FY 2011-2012 SECOND QUARTER BUDGET COMPARISON
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF
18. ANNUAL REVIEW OF BOARD MEMBER COMPENSATION AND PARTICIPATION ON OTHER BOARDS
 - A. REPORT FROM STAFF
 - B. PROVIDE DIRECTION TO STAFF OR ALTERNATIVELY
 - C. ADOPT A MOTION DECLARING THAT THE BOARD HAS CONDUCTED ITS ANNUAL REVIEW AND DETERMINED THAT THE CURRENT BOARD MEMBER COMPENSATION FOR ATTENDANCE AT MEETINGS, BOARD MEMBER HEALTH CARE INSURANCES COSTS AND BENEFITS, BOARD MEMBER PENSION/DEFERRED COMPENSATION BENEFITS, AND BOARD MEMBER EXPENSE REIMBURSEMENT STANDARDS ARE REASONABLE; AND
 - D. ADOPT A MOTION CONTINUING THE DISTRICT'S CURRENT POLICY ON BOARD MEMBER PARTICIPATION ON "OTHER" BOARDS
19. CONTRA COSTA COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) – FEBRUARY 8, 2012 MEETING NOTICE AND AGENDA
 - A. REPORT FROM STAFF
 - B. ADOPT A MOTION DETERMINING ATTENDANCE AT THE CONTRA COSTA COUNTY LAFCO MEETING ON FEBRUARY 8, 2012, IS A SIGNIFICANT BENEFIT TO THE DISTRICT AND THEREFORE ITS OFFICIAL BUSINESS AND RATIFYING APPROVAL FOR DISTRICT REPRESENTATIVE(S) TO ATTEND

20. CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)
ANNOUNCEMENT OF UPCOMING SPECIAL DISTRICT VACANCY ON LAFCO
AND CALL FOR NOMINATIONS AND FOR NAMES OF VOTING DELEGATES
 - A. REPORT FROM STAFF
 - B. DISCUSS AND CONSIDER NOMINATION OF CANDIDATE TO FILL THE
UPCOMING SPECIAL DISTRICT MEMBER REGULAR SEAT ON CONTRA
COSTA LOCAL AGENCY FORMATION COMMISSION (LAFCO)
 - C. CONSIDER ADOPTION OF RESOLUTION NO. ____-2012 NOMINATING
CANDIDATE TO FILL SPECIAL DISTRICT REGULAR SEAT VACANCY ON
LAFCO
 - D. CONSIDER ADOPTION OF A MOTION DESIGNATING A DIRECTOR AS
MVSD'S REPRESENTATIVE TO THE LAFCO INDEPENDENT SPECIAL
DISTRICT SELECTION COMMITTEE (ISDSC)

21. SANITARY SEWER FLOW MONITORING AND HYDRAULIC MODELING
 - A. REPORT FROM STAFF
 - B. CONSIDER ADOPTION OF A MOTION INCREASING THE COMBINED
SMOKE TESTING AND FLOW MONITORING/HYDRAULIC MODELING
TOTAL PROJECT BUDGET FROM \$179,000 TO \$201,000, APPROVING
TASK ORDER NO. 2 TO CONTRACT 11-0010 WITH CAROLLO ENGINEERS,
INC. TO PROVIDE ADDITIONAL FLOW MONITORS FOR THE NOT-TO-
EXCEED AMOUNT OF \$22,000, AND AUTHORIZE THE BOARD PRESIDENT
TO EXECUTE TASK ORDER NO. 2 TO CONTRACT 11-0010

CONVENE A MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M.
SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND NONPROFIT PUBLIC BENEFIT
CORPORATION

22. DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND
 - A. REPORT FROM STAFF

- B. CONSIDER ADOPTION OF RESOLUTION NO. 002-2012, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND ACCEPTING FUNDING FROM VALERO REFINING COMPANY FOR THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT
- C. CONSIDER ADOPTION OF RESOLUTION NO. 003-2012, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND ACCEPTING FUNDING FROM MT. VIEW SANITARY DISTRICT FOR THE PEYTON SLOUGH HYDRAULIC RELIEF PROJECT
- D. CONSIDER ADOPTION OF MINUTES OF THE JANUARY 12, 2012, MEETING OF THE INCORPORATORS AND BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND

RECONVENE REGULAR MT. VIEW SANITARY DISTRICT BOARD MEETING

REPORTS

- 23. DISTRICT MANAGER
- 24. ASSISTANT DISTRICT MANAGER
- 25. DISTRICT ENGINEER
- 26. DISTRICT LEGAL COUNSEL
- 27. SECRETARY
- 28. DIRECTORS
 - A. STANLEY R. CALDWELL - CONTRA COSTA CSDA MEETING 1-23-12
 - B. GREGORY T. PYKA
 - C. ELMER J. SCHAAL
 - D. VICE PRESIDENT DAVID P. MAGGI
 - E. PRESIDENT WILLIAMS

FUTURE BOARD ITEMS

- 29. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

COMMUNICATIONS – INFORMATION ONLY – NO ACTION NECESSARY

30. CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION (CCSDA) – OCTOBER 17, 2011, MINUTES
31. JANEEN TUITUPOU, DEVELOPMENT DIRECTOR, MARINE SCIENCE INSTITUTE – JANUARY 24, 2012 LETTER TO KELLY DAVIDSON CHOU

ADJOURNMENT – THE NEXT SCHEDULED BOARD MEETING IS A SPECIAL MEETING ON SATURDAY, FEBRUARY 11, 2012, AT 8:00 A.M. THE NEXT REGULAR BOARD MEETING IS ON THURSDAY, MARCH 10, 2012, AT 6:30 P.M.